



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	PURASH-KANPUR HARIDAS NANDI MAHAVIDYALAYA
Name of the head of the Institution	Dr Chandan Kumar Jana
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03214250236
Mobile no.	7003726426
Registered Email	pkhnm2010@gmail.com
Alternate Email	chandanjana09@gmail.com
Address	P.O. - Kanpur, Dist. - Howrah
City/Town	Kanpur
State/UT	West Bengal
Pincode	711410
2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural

Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Prof. Saranya Sen
Phone no/Alternate Phone no.	03214250236
Mobile no.	9830523581
Registered Email	iqacpkhnm@gmail.com
Alternate Email	saranyasen.03@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://pkhnm.ac.in/wp-content/uploads/2020/03/PKHNM-AQAR-REPORT-2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://pkhnm.ac.in/wp-content/uploads/2020/03/Academic-Calendar-2018-2019-final.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B+	2.61	2016	16-Dec-2016	15-Dec-2021
1	B	70	2007	31-Mar-2007	30-Mar-2012

6. Date of Establishment of IQAC	17-Aug-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/beneficiaries
Celebration of International Yoga Day	21-Jun-	50

	2019 1	
Organizing Popular Lecture on GST: A New Roadmap to Indirect Taxation	04-Apr-2019 1	160
Meeting of IQAC to prepare the plans and programmes for extension activities.	29-Mar-2019 1	10
Awareness programme on the usage of Electronic Voting Machine and VVPATs	28-Mar-2019 1	92
Deliberation on Revised Assessment and Accreditation Framework (RAAF)	14-Sep-2018 1	10
Meeting of IQAC to implement Choice-Based Credit System (CBCS) and its successful execution in B.A. & B.Sc. Programmes.	14-Sep-2018 1	10

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	RUSA 2.0	RUSA	2018 365	10000000
Institution	Construction of Boundary wall	Higher education Dept., Govt of West Bengal	2019 180	4700000
Institution	Equipment Grant	UGC	2018 365	102868

[View File](#)

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Installation of Internal Finance Management Software, Management Information System	
Signing MoUs with some HEIs	
Academic Administrative Audit completed/started	
Workshop on CBCS for Teachers and Non-Teaching Staff	
Starting of Popular Lecture Series for all stakeholders with a lecture on GST: A New Roadmap to Indirect Taxation	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
Materialising the promotion of Ms. Swati Dey under Career Advancement Scheme	The incumbent duly attained the rank of Associate Professor
Training of Non-Teaching	Non-Teaching staff underwent training

staff on software and systems	on online software, Student Software Management System and IFMS
Collaboration with Higher Educational Institutions	Collaboration has been done with five HEIs
Mentoring of the students	The project is initiated involving mentormentee groups

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	07-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

22-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Management Information System has been initiated at the very beginning of students entry through online admission. Information of the students like names of their parents, caste, family income, previous results, etc. are stored in the Students Management Software which can be made available whenever needed. Students' registration in University, internal and other marks uploading, mentoring etc. are done using the data. Online registration of the students, their formfill etc. are possible through student MIS. The results of the students are analyzed by the respective departments and their progression is closely

monitored through that MIS. The staff data are also managed online. The salary of the Teaching and NonTeaching staff is managed and disbursed through Human Resource Management System of the Govt. List of modules: i) Online admission software ii) Students management software iii) Internal Finance management software iv) Attendance and Internal Marks uploading through CU examination portal v) Salary bill preparation software vi) Salary disbursement through HRMS module of the Govt.

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Exp words

1. At the beginning of each academic session, college prepares its academic calendar according to the notices and circulars received from the affiliated university (CU). Students are informed about the academic calendar of the college notifying the probable teaching days, dates of internal examinations, curricular, extension related and co-curricular activities 2. Orientation programme in beginning classes is organized every year by the respective department for newly admitted students to make them aware of the mechanism for curriculum delivery and implementation 3. Routine committee of the college prepares the master routine and circulates it to different departments. Routine is prepared strictly in accordance to the number of credit points mentioned in the prescribed syllabus of each course offered by the departments. Routine is prepared by the routine committee for all courses, all programs and honours classes of arts and science departments (since most of the departments use shared classrooms). INTERDISCIPLINARY TEACHING BY SOME TEACHERS ARE ALSO GIVEN DUE CONSIDERATION AND THEIR SCHEDULES ARE SET in the routine ACCORDINGLY. 4. Departments conduct meetings for allotment of classes and syllabus distribution among the teachers which is conveyed to the routine committee. 5. Based on the teaching assignments allotted in the syllabus distribution, teachers prepare their "teaching plans" according to the number of lectures allotted in the university syllabus for each topic 6. Along with the traditional chalk and talk method, teachers often use ICT based teaching tools, e.g., internet aided audio-visual teaching-learning video show, power-point presentation in addition to for delivering lessons 7. Class tests/surprise test and student seminars are held after completion of a section of the syllabus and periodic review of the performance of students is undertaken 8. Field tours are organized by the Departments of Geography to ensure effective implementation of the prescribed curriculum 9. Interactive sessions with students and, sometimes with parents/guardians are held to identify problem areas. Special care is taken to address the problems of slow learners, advanced learners and first generation learners. Social net-working sites are also used by some department

interaction between faculty and students beyond the class hours 10 students are advised to come to college during study leave and con departmental teachers for any help in any topic, notes, and special c if required.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Dev
No Data Entered/Not Applicable !!!					

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introdu
No Data Entered/Not Applicable !!!		

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implement affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective System
BA	Hons. and General	01/07/2018
BSc	Hons and General	01/07/2018

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enro
No Data Entered/Not Applicable !!!		

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Proj Internships
BSc	Geography	14

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	No
Parents	No

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the ins (maximum 500 words)

Feedback Obtained

Feedback on the teaching-learning process is received from students by a structured questionnaire framed by the IQAC and approved by the Governing Body of the college. The questionnaires are handed over to the students collected by the office staff. The received feedback is then analyzed by IQAC and forwarded to the Head of the institution with necessary suggestions based on this feedback. Teachers provide informal as well as formal feedback to the head of the institution on different academic, administrative and other affairs related to the college. The Principal, Convener of Academic Council and/or IQAC coordinator also receive feedback from students through class campaigns. Improvement of service related to teaching-learning, upgradation/repairing of infrastructure, resources, etc. are done after discussion with the concerned council, sub-committee/finance department and/or GB. From the academic session 2019-20, IQAC proposes to make the feedback forms available online and also to reintroduce guardians' fee

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	
BSc	Mathematics Honours	34	11	
BCom	Accountancy Honours	193	60	
BA	History Honours	61	104	
BA	English Honours	71	27	
BA	Bengali Hons.	132	130	
BSc	Economics Honours	34	0	
BA	Programme	350	566	
BA	Political Science Honours	77	18	
BSc	Geography Honours	41	59	
BSc	B. Sc. Programme	31	39	

[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of fulltime teachers available in the institution teaching only UG courses
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No Data Entered/Not Applicable !!!

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources
33	24	5	7	2	

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2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is conducted by the departments of the institution. All the students in a department are grouped in approximately equal number as per the number of the teachers available. Since some department has no permanent teachers or adequate number of them, all the available teachers including CWTT and Guest Teachers also take part in the mentoring process to know their students better. All departments maintain mentoring register where name of the students as mentees and names of the teachers as mentors are written with regular mentoring note-sheet. Mentoring is done informally in the classroom, library, teachers room, individually or in groups as found feasible by both the parties. However, teachers take the leading role in inviting the students as per convenient of time and place. Major objectives of mentoring:

- To improve student teacher relationship and increase the teacher-student contact hours in all classrooms
- To identify and address the problems faced by slow learners and first generation students
- To encourage advanced learners
- To decrease the student drop-out rates
- To identify and address adolescent problem, if any, that results in their progression

Every year, departments individually conduct orientation sessions on the class commencement day for students of first semesters and explain the objectives and implementation of the mentoring system of the department. In the mentoring process, all necessary information related to the student such as the contact number, email of the student, family information, category, gender etc. are initially collected by the department. Departments maintain the records of tests/surprise tests, attendance records, records of student seminars etc. related to the review of the performance of the students. Departmental teachers maintain interaction with students through meetings, social networking sites. Time factor is a major constraint to the mentoring system, especially after the introduction of the CBCS in 2018. To overcome this constraint, teachers sometimes suggest students provide the list of difficult questions and problems faced by them while preparing for examination. In such cases, the teachers provide solutions in written form to the students. Tutorial classes are also organized for the students. One of the major objectives of the mentoring system is to decrease the drop-out rate from college due to shifting of students from general courses to technical and medical courses and securing gainful employments at the beginning of each academic session. The college has planned to introduce an intensive mentoring system for all departments from the next academic session to address these issues.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Me
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No Data Entered/Not Applicable !!!

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of fa P
25	18	7	0	

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fe received from Govern recognized bodi
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No Data Entered/Not Applicable !!!

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of r semester-end/ year- examination
BA	Honours and General	3rd year	26/04/2019	25/06/2019
BSc	Honours and General	3rd year	26/04/2019	25/06/2019
BCom	Honours and General	3rd year	26/04/2019	25/06/2019

[View File](#)

2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (25%)

Bengali: Regular class-tests **Chemistry:** Regular class-tests, **Commerce:** class-tests, e-assignments. **Geography:** Regular class-tests, field tour: reversal. **English:** Regular class-tests, film-screenings, role-reversal discussions **Physics:**Class test **History:** Regular class-tests, group-disc **Mathematics:** Regular class-tests, role-reversal **Political Science:** R class-tests, quiz **Economics:**Monthly test, MCQ, viva-voce **Sanskrit:**V Devnagari writing exercises.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related mat words)

The institution is an affiliated college to the University of Calcutta university publishes an Academic Calendar for undergraduate courses. The institution needs to abide by the schedule given in the University's A Calendar. As per the Calendar, examinations are conducted at the end of semester by the affiliating University. College informs students about university notices and circulars related to the examinations from time to time through student notice board, college website and also verbally by faculty members of the department. All departments conduct at least one term test and statutory internal assessment and the students are well informed about these internal examinations well in advance by the exam sub-committee. Internal assessment dates are also provided by the college in the proposed academic calendar prepared at the beginning of each academic session.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://pkhnm.ac.in/wp-content/uploads/2020/03/COURSE-OBJECTIVE.pdf>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination
HONOURS	BA	Bengali Honours	44	37

[View File](#)

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design questionnaire) (results and details be provided as weblink)

[College intends to initiate the SSS on overall institutional performance in the next Academic session.](#)

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received in year
No Data Entered/Not Applicable !!!				

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3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia practices during the year

Title of workshop/seminar	Name of the Dept.
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No Data Entered/Not Applicable !!!

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award
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No Data Entered/Not Applicable !!!

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Comm
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No Data Entered/Not Applicable !!!

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3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
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No Data Entered/Not Applicable !!!

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
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No Data Entered/Not Applicable !!!

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor
National	Political Science	1	0
National	Commerce	3	0
National	History	2	0
International	History	1	0
International	Geography	2	0
International	Mathematics	1	0

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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1
English	1
Commerce	1

No file uploaded.

3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of excluding se
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No Data Entered/Not Applicable !!!

No file uploaded.

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation mentioned in the p
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No Data Entered/Not Applicable !!!

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State
Attended/Seminars/Workshops	5	7	0
Presented papers	5	2	0
Resource persons	0	1	0

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, cc and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Num stu partici such a
NCC Army Attachment	Bengal Battalion	0	
NCC Combined Annual Training Camp	41 Bengal Bn. NCC West Bengal Sikkim	0	
Each One Teach One	NSS	6	
Voluntary Blood Donation Camp	Howrah City Hospital	8	
Thalassaemia	Calcutta School of Tropical	5	1

Screening Test	Medicine, Haematology Department, Thalassaemia Control Unit	
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3.4.2 - Awards and recognition received for extension activities from Government and other recogn during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Be
No Data Entered/Not Applicable !!!			

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Governm Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during th

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of participate activ
Swachh Bharat	NSS Unit I II	Social Awareness	2	50
Dengue Awareness	NSS Unit I II	Social Awareness	2	10
AIDS Awareness	NSS Unit I II	Social Awareness	2	10
EK BHARAT SRESTH BHARAT - 1	41 BENGAL BATTALION	NIC	0	1
EK BHARAT SRESTH BHARAT-2	41 BENGAL BATTALION, NAMCHI	NIC	0	3
IMA ATTACHMENT CAMP	INDIAN MILITARY ACADEMY, Barrackpur	ATTACHMENT TRAINING	0	4

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during

Nature of activity	Participant	Source of financial suppor
Research Guide	Dr. Chandan K. Jana, as Co-PI of research scholars of the Dpt. Biotechnology	VBU

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, shari research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To
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No Data Entered/Not Applicable !!!

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated MoUs
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No Data Entered/Not Applicable !!!

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
14700000	418567

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Acquired
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of acquisition
KOHA	Partially	3.18.03 18.05	2018

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total
Reference Books	450	60000	0	0	450
Journals	1	1000	0	0	1
Library Automation	1	35000	1	800000	2

Text Books	19282	373572	2780	951040	22062	1
e-Journals	0	0	6000	5900	6000	

[View File](#)

4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & instit (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launchir content
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No Data Entered/Not Applicable !!!

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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Availabl Bandwid (MBPS/GB
Existing	57	6	18	2	2	8	12	60100
Added	0	0	0	0	0	0	0	0
Total	57	6	18	2	2	8	12	60100

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and facility
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No Data Entered/Not Applicable !!!

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incu maintenance of p facilities
3200000	0	3090506	0

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information available in institutional Website, provide link)

1. The Governing Body of the College has formed Development Purchase committee and several other subcommittees for maintaining and utili physical, academic and support facilities like laboratory, library, sports complex, computers, classrooms etc. Concerned sub-committees prov:

information to the Development and Purchase Sub-committee for any purchase of maintenance support facilities. The Development Purchase subcommittee for maintenance/repair/purchase in compliance with the regulation of Finance Dpt. of Govt. of West Bengal as per memo no. 5400-F(Y), dtd 25 However, it seeks financial approval of the Finance Sub-committee and GB as and when large amount of fund is involved. For purchasing of lab and any other equipment, generator, water purifiers, electrical components etc the Development Purchase Sub-committee invites tenders as per the stated above. 2. Construction, maintenance and repairing of academic buildings, library, classrooms, electrical appliances and other physical infrastructure are done by the Development and Purchase Sub-committee engaging local construction agency following the regulation of the Finance Dpt. of Govt. of West Bengal as stated above. However, for construction of the scheme available from RUSA 2.0 the college has entered into MoU with Howrah Zilla Parishad, Howrah for executing the construction projects. Portion of the fund received under RUSA Scheme has been utilized for renovation and extension of library, purchasing of furniture, books, journals and resources, book-racks and library upgradation /automation software and hardware.

<http://pkhnm.ac.in/aqar/>

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Ru
No Data Entered/Not Applicable !!!		

[View File](#)

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Mentoring	01/07/2018	908	All departments of college

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam
No Data Entered/Not Applicable !!!				

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance
12	12	15

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of program/department
2019	1	B.A. Honours	Bengali	Calcutta University	M. Be
2019	1	B.A. Honours in English	English	Rabindra Bharati University	Mas Soci
2019	2	B.A. Honours in English	English	Vidyasagar University	M. En
2019	3	B.A. Honours in Bengali	Bengali	Rabindra Bharati University	M. Be

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

No file uploaded.

5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Howrah District Inter-College Football on 30th January 2019	District Level	

Kho-Kho on 29.01.2019	District Level	1
Annual Sports on 8th 9th February, 2019	College level	1
Howrah District Inter-College Athletics on 28th January 2019	District Level	1
Intramural Football Competition	College Level	1
Women's Day on 8th March 2019	College level	1
Basanta Utsav on 20th March 2019	College Level	1
Freshers Welcome	College Level	1
Annual Social Function	College Level	2

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Na
No Data Entered/Not Applicable !!!						

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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council of the college is an elected body and always joins hand faculty members and college administration to ensure overall development of the college. General Secretary (GS) of the students' council is the main governing body of the college. In addition GS or anyone of the council nominated by the GS is included in almost all the sub-committees examination and Finance. They GS put forward their demand, opinion and suggestions in different issues related to the infrastructural, learning resources, facilities and academic affairs of the college to the concerned sub-committee, IQAC and/or to the Head of the Institution. Problems faced by students are sometimes communicated to the college authority through GS of students' council. Student Council organizes different cultural programmes to observe important days such as "Republic Day", "Rabindra Jayanti", "Independence Day" etc. in the college campus. "Basanta Utsav" is celebrated in the college. Students' council to cultivate the sense of respect for our Indian culture and tradition. Participation of students in the students' council helps in the development of their organizational skills. Every year the Students' Council organizes cultural programmes where the students showcase their talents.

various artists are invited whose performance offer delight to the students and the neighbouring community alike. Students' council was appreciated by NAAC peer team members in November 2016 for maintaining a disciplined atmosphere in the college. NAAC peer team report and peer team members mentioned the college as a highly disciplined institution.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 - Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 - Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Principal/TIC Level Principal/TIC is the member secretary of the governing body and chairperson of the IQAC and all other sub-committees and cells. Principal/TIC in consultation with the Staff Council nominates members of different committees/advisory bodies which are approved by the Governing Body - the Highest Policy Making authority. Planning, execution and implementation of different academic, infrastructure and resource developmental projects, maintenance, student support and related policies are carried out by respective committees under the guidance framed by the GB and/or following the rules and regulations of the Govt., University or UGC. The Principal places his opinions, suggestions and ensures existing rules and regulations of the Govt., UGC and /or University is followed while implementing of a policy. 2. Faculty level Faculty members are given representative roles in various committees/cells and in the IQAC. Every year, the composition of different committees is changed, if needed, to ensure smooth running of different programmes and activities and carrying out developmental projects. In addition, the same is done to ensure uniform exposure of duties for the academic and professional development of faculty members. Following are the different sub-committees which have been nominated by Teachers' Council and approved by the Governing Body (2018-19): A teacher is nominated by the Principal and approved by the GB as Bursar of the institution to look after the adherence to financial rules and regulations of the Govt. and GB. He plays important roles in preparing the institution for financial audit. Purchase Sub-committee Following committees are constituted in accordance with government guidelines: • RUSA-PMU • Provident Fund Sub-Committee • Grievance Redressal Cell • Anti-Ragging Cell • Cell against sexual harassment of students • Cell in work place • RTI • Students' Union 3. Student level General Secretary

the students union is the member of governing body. Students are empowered to play important role in different activities. Functioning of different committees and secretaries of students union (listed below) further reinforces decentralization. 4. Non-teaching staff level Non-teaching staff represented in the governing body, different subcommittees, cells and IQAC. Opinion and suggestions of non-teaching staff are considered during framing policies or taking important decisions. They play pivotal role in the site execution/ implementation of different developmental projects.

Participative Management:

- Strategic level: The Principal, governing body, the IQAC and other subcommittees and cells are involved in defining procedures pertaining to admission, examination, discipline, grievance support services, finance, etc as per existing rules and guidelines of Govt., UGC and/or CU.
- Functional level: Faculty members share knowledge among themselves, students and staff members while working for a common goal. The convener/coordinator monitor and supervise the project progress and act as a liaison officer between the members and Principal.
- Operational level: The Principal interacts with government and external agencies. The governing body, faculty members maintain interactions with the concerned departments of affiliating university. Students and office staff join with the Principal and faculty for the execution of different academic, administrative, extension related, co- and extracurricular activities.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in each):

Strategy Type	Details
Admission of Students	The admission process of 2018-2019 has been made exclusively online to make it free and fair to deserving candidates. Students were required to be physically present during counselling only. Admission of students commenced at the end of May for every academic session after declaration of results of 102 examinations by different boards and the first list was prepared according to the merit index online. The online admission system from application to the counselling process has ensured a transparent process and students have been admitted on the basis of merit. Reservation as per Govt. directives has been given.
Industry Interaction / Collaboration	The IQAC intends to collaborate with industrial bodies and entrepreneurial organizations in future.
Human Resource Management	<ul style="list-style-type: none"> □ Different sub-committees/cells are formed by the institution to engage skilled and experienced teachers and staff in academic and administrative activities of the institution. □ Incentives to teachers are encouraged to participate in interdisciplinary teaching that satisfy their intellectual urge at the site. □ Help managing optimum use of human resources. □ Depart

	<p>are encouraged to undertake extension activities as per knowledge and experience. <input type="checkbox"/> Experienced and skilled teaching staff also participate in activities beyond designated duty <input type="checkbox"/> IQAC organises Popular lecture for Academic engagement. A workshop was organised to let Teaching and Non-Teaching staff to acquaint them with system. <input type="checkbox"/> Faculty members are encouraged to participate trainings, workshops and staff development programme Students are included in different sub-committees and c per their skill. They are encouraged to participate in lectures, field tours, quiz, debate etc to increase skill and experience.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>As a post-NAAC initiative, the college has encouraged of ICT based techniques of study by arts department Laptops/Computers have been allotted to almost all departments. The physical infrastructure has also rec sincere attention from the college authority. Renovat: upgradation of laboratories, subscribing journals purchasing of books for the central library. Installat RFID has successfully taken place in the college lib Construction of one new buildings under RUSA 2.0 infrastructure development scheme under way.</p>
<p>Research and Development</p>	<p><input type="checkbox"/> Teachers take part in doctoral research as well independent research both resulting in doctoral deg: publications of books and research article in peer re journals. <input type="checkbox"/> Faculty members are encouraged to particip present their research finding in National and Intern: Seminars and publish research articles and books on t research topics. <input type="checkbox"/> There is a provision for seed mon: research project, start up <input type="checkbox"/> Teaching and other dutio teachers who are carrying out Ph.D. course work are ac in the routine and by providing and anticipatory compe leave. <input type="checkbox"/> The Principal is an active researcher. He is as a Co-Guide of research scholars with the departme Biotechnology, Visva-Bharati University, Santiniketan. his notable his research out-put includes granting of a patent.</p>
<p>Examination and Evaluation</p>	<p>Mid-term tests/surprise tests, student seminars, inter sessions, practical examinations, debates etc are condu departments to evaluate the students' progression. Exar sub-committee and Result and Evaluation sub-committee important role in conducting different test/examinati effective implementation of the evaluation reforms o institution and university. All the departments play assigned role for conducting college tests and unive semester of the affiliating university. College conc internal assessment of students according to the univ guidelines.</p>
<p>Curriculum</p>	<p>The affiliating university develop syllabi and main f:</p>

Development	the curricula. Under the main syllabi of the university and every department are asked to design curriculum. Timely delivery of lesson effectively in consultation with Academic Council and Principal. Academic calendar and a comprehensive class routine are examples of curriculum development by the college authority.
Teaching and Learning	1. Improvement of ICT and computer aided methods of teaching and learning: About a dozen classrooms are equipped with LCD/LED projectors, laptop and internet. The teacher is asked to make Power-Point Presentations for lesson delivery. They are also encouraged to practice giving e-assignments to the students through WhatsApp and e-mail. Website is redeveloped for such activities. 2. Institutional Faculty Development Programme: Teachers are encouraged to participate in Orientation Programmes, Refresher Course, Summer Course Workshop, etc. outside of the institution. In addition, they are asked to undergo in-house training on ICT, data analysis, etc by experts from the institution or from outside. 3. Organization of pedagogic practices such as role-plays, debates, extempore and quiz to engage students who are advanced and slow-learners.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> Library automation has been initiated by the use of software and installation of RFID system. Fully online admission process has been initiated and has addressed the question of transparency.
Administration	<ul style="list-style-type: none"> The salary of the staff members is disbursed through Notices and circulars are uploaded in the college website. Principal and members of different sub-committees communicate through WhatsApp. Most of the department use WhatsApp for communicating with the students.
Finance and Accounts	<ol style="list-style-type: none"> Receipt of admission fees is completely online Salary of faculty members and staff is transferred directly to their account through HRMS module. Internal payment and receipts are managed by an Internal Finance Management Software Tender is notified as per the government guidelines Purchase of items is done through PFMS according to RUSA/UGC/government guidelines Online collection of different kind of fees from the students also underway
Student Admission and Support	<ul style="list-style-type: none"> Applications are submitted for admission to different departments through the online admission portal Merit list is prepared and uploaded by a fully computerized system Online counselling is scheduled based on the merit list of candidates E-mail and contact numbers of all members of Anti Ragging Committee, Anti Ragging Squad and Internal Complaints Committee, against Sexual Harassment in Work place have been listed

	/uploaded to the college website and students can communicate to the members through e-mail/mobile
Examination	Submission of internal assessment marks and other marks been made fully online by the affiliating university academic year 2018- 2019. Faculty members of this college follow fully online system and perform their evaluation as examiner, head examiner, scrutinizer, reviewer as appointed by the university

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided
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No Data Entered/Not Applicable !!!

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6.3.2 - Number of professional development / administrative training programmes organized by the college for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Non-teaching staff
2018	Workshop on CBCS Curriculum and Evaluation	NA	03/08/2018	03/08/2018	19	
2019	GST : A New Roadmap to Indirect Taxation	NA	04/04/2019	04/04/2019	19	
2018	NA	Online Software, Student Information Management System IFMS	04/09/2018	04/09/2018	0	

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date
Faculty Development Programme	1	01/01/2018	30/03/2019

Faculty Development Programme	1	01/01/2018	31/08/201
Orientation Programme (Jadavpur University)	1	19/11/2018	18/12/201

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full T
0	0	0	0

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Student
Group Insurance Scheme	Group Insurance Scheme	Free Studer

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution is a government-aided institution and needs to abide regulations of the State Govt. in its any type of financial activity. Finance sub-committee is formed with the internal members of the GB with internal financial regulations of the college. Bursar looks after financial administration and helps the Principal to make decision in payments who is the DDO. All payments are made through an Internal Financial Management Software. Financial audit is conducted by a Statutory Auditor recommended by the Dpt. of Higher Education from the list of empaneled auditors of the Govt. and the frequency of audit is once in two years. The institution has decided to undertake internal audit from the next Financial Year.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropists during the year (not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.
NIL	0

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6.4.3 - Total corpus fund generated

1340

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Auth
Academic	Yes	Peers Audit Team - Principals of Three colleges	Yes	IQAC Academic
Administrative	Yes	A Peer Audit Team - Principals of	Yes	Governi

	Three colleges	
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6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

The College believes in the academic, social, moral and cultural development of students by acquiring inputs from all stakeholders. Although the college does not maintain formally registered parent-teacher association, interactions of teachers with parents during parent-teacher meeting different departments come up with new suggestions related to the overall development of the students. Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the dropout of girl students. This has resulted in the increase in overall percentage of girl students in the college. Presently, the female students constitute nearly 70 of the total students. Faculty members maintain attendance records of students. If a student shows poor attendance, then parents are informed the same by faculty members and Principal and subsequently meetings are arranged by the college authority with the parents. In almost all cases, parents provide essential support and care to ensure proper attendance of their ward.

6.5.3 - Development programmes for support staff (at least three)

1) Almost all the support staff have been given hands on training for computer and ICT 2) Some of them have been given training on the use of online admission software and university registration software 3) Accountant and cashier have been given training on making payment through IFMS 4) Support staff have been given training MIS of the students 5) They were given training on how to work on the university examination and result upload software 6) Two staff have been trained for using govt portal for processing different scholarships.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

Post-accreditation initiatives based on the recommendations mentioned in Peer team report: 1. Separate hours are added to the regular scheduled classes for physical education and games and sports. 2. The Higher Education Department, Govt. Of West Bengal extended a grant of Rs. 47 lakhs towards construction of the boundary wall. 3. Popular lecture has been initiated as extra-academic activities involving community representative. 4. Wash room facilities for boys and girls should be improved on priority basis - 1) for improvement of wash room facilities for students has been sent to the college to the RUSA through proper DPR and approved. The upgradation/renovation work nearing completion.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	
b) Participation in NIRF	
c) ISO certification	
d) NBA or any other quality audit	

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of	Duration	Duration To

		conducting IQAC	From		p
2019	IQAC to implement Choice-Based Credit System (CBCS) and its successful execution in B.A. B.Sc. Programmes	14/09/2018	14/09/2018	14/09/2018	
2019	Awareness programme on the usage of Electronic Voting Machine and VVPATs	28/03/2019	28/03/2019	28/03/2019	
2019	IQAC to prepare the plans and programmes for extension activities.	29/03/2019	29/03/2019	29/03/2019	
2019	Popular Lecture on GST: A New Roadmap to Indirect Taxation	04/04/2019	04/04/2019	04/04/2019	
2019	Celebration of International Yoga Day	21/06/2019	21/06/2019	21/06/2019	

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution year)

Title of the programme	Period from	Period To	N P Fe
Seminar lectures by the Principal and some teachers on International Women's Day	08/03/2019	08/03/2019	:

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy source
<p><input type="checkbox"/> Students prepare projects on "Environmental Studies" as a part of course curriculum on different environmental issues such as air, water and sound pollution, solid waste management, ecosystem and biodiversity.</p> <p>"Save energy" initiative is taken by NSS units to make students aware making them switch off lights and fans before leaving the classroom.</p> <p>Environmental awareness campaigns by organizing classes under NSS Unit.</p> <p><input type="checkbox"/> Tree Plantation Programme organized by NSS units I & II. <input type="checkbox"/> The campus has been made no-smoking, no tobacco and plastic-free zone through campaigns.</p> <p>Waste bins have been installed in different locations of the college and regular cleaning of the college campus to make the area hygienic and beautiful.</p> <p>Solar street lights have been installed in the campus.</p>

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participants
2018	0	1	02/11/2018	3	Renovation of the Penro bus stand and Penro Hospital	Social awareness for cleanliness in villages	

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Students Diary	01/07/2018	Teachers ensure that the students follow the general rules and the college rules.

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day celebration to promote the physical, mental and spiritual practice of Yoga	21/06/2018	21/06/2018	
Tree Plantation Programme	28/09/2018	28/09/2018	

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

<ul style="list-style-type: none"> The campus has been made NO PLASTIC ZONE and regular cleaning of campus is conducted by NSS units Tree plantation programmes are organized by NSS Units Waste bins are placed on all floors and corners Tobacco smoking and chewing of pan-masalas and gutka is prohibited in the college campus. hazards caused by tobacco smoking are repeatedly highlighted especially to the NSS unit through different events and awareness programmes The college has almost no Air Conditioning systems to keep the campus eco-friendly

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

1. In spite of being a rural college having logistical difficulties, the college has successfully engaged students and teachers to observe and
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days of national and international significance, like International Day, International Mother Language Day, International Yoga Day, Bas Utsav, Teachers' Day and so on to instil socio-cultural values that together the best of the East and the West. 2. The NSS units of the college organize 'Each One Teach One' where the students of the college reach the young learners of the area in terms of brushing up their rudimentary learning. The young ones are engaged in several activities such as recitation, singing and dancing. The students of the college get a fair idea of their societal responsibility through this activity.

Upload details of two best practices successfully implemented by the institution as per NAAC on your institution website, provide the link

<http://pkhnm.ac.in/aqar/>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, and thrust in not more than 500 words

Purash-Kanpur Haridas Nandi Mahavidyalaya is truly a rural college and the population fall under minority category. Keeping this in mind the college has taken several initiatives starting from admission. During admission it campaigned about the procedure of taking online admission that no deserving student become unsuccessful securing admission in undergraduate course. It engaged local government and private internet providers for applying online. Local people are made aware of Kanyashreeprakalpa that provides scholarships to girls for their undergraduate study (K2) that resulted in significant increase in percentage of girl students in the college. The college upholds neighbourhood rebuilding as one of its distinctive features. The NSS units of the college organize rallies and awareness campaigns on different issues throughout the year in their adopted villages and locality. The units regularly maintain Penro Bus stand which was built by the college. Everyday pedagogy and co-curricular activities has helped a long way in establishing the value of higher education in the locality. The guardians, as and when they are briefed about the performance of their wards, also engage with the college in a constructive way. The 'Each One Teach One' initiative has done great things in this regard. The young learners of the neighbouring area are the beneficiaries of the programme. The college organises different extra-curricular and cultural programmes of the students so that spirit of local cultural heritage is upheld. The College Social Festival, organized by the Students' Council, offers the people of the neighbouring area a glimpse of quality cultural events. Different health camps like Thalassemia screening and awareness on prevention of AIDS, Dengue etc. are organised by NSS at the college where local people are also invited. The President and several other members of the Governing Body are people of the locality itself. Thus the local aspiration gets a fair representation in the highest decision making process at the college as well.

Provide the weblink of the institution

8. Future Plans of Actions for Next Academic Year

a. Upgradation of existing laboratories and purchase of equipment to p... student projects and research activities of faculty members. b. Library automation to ensure an updated data management system in the library. will enable the library to be more effective in catering to the ever-g... need of the students for books in the newly implemented CBC System. c. Purchase of books for the newly introduced CBCS for the library to be... helpful to the students. d. Organization of workshop, seminar and job... services by the Career and Development Cell. This would assist the stu... getting a fair knowledge in attaining gainful employment after their graduation. e. Continuing the organization of Popular Lecture Series to... the faculty and non-teaching staffmembers, students and local people in... quality dissemination of knowledge. f. Organizing extension activities... would engage academic departments in effective neighbouring relation b... by promoting 'Campus to Community' programmes. g. Meeting the parents... newly admitted students of the 1st Years programmes to make them aware... institutional facilities and requirements. h. Continuing with the Acade... audit and carrying out Administrative and Internal Finacial Audits, Gen... Audit and Green Audit. i. Encouraging faculty members to enrol and comp... their doctoral degrees and to continue research activities through qual... publications and research projects j. Conducting Faculty Development... Programmes on online teaching-learning for better pedagogic outcomes. l... Providing Add-on courses for the job aspirants among the students and... locality l. Establishing linkages with other institutions of higher ed... for faculty and student exchange programme, extension and cultural act... and programmes and research. m. Complete automation of office including... students fees collection n. Modification of class routine to accommoda... evenly and adequate distribution of classes as per credit requirement, traffic load to and from college and to ensure optimum use of the avail... classrooms. 1. Increasing the number of environment friendly initiative... NSS and ensuring participation of maximum students in such initiatives... Promoting participation of students and staff in seminars, workshops, ... and cultural activities organized by the college and external agencies... Initiating a Cultural Competition Week around the foundation day of the... institution to engage the students in extra-curricular activities for... overall personality development. o. Initiating Students' Satisfaction... through Feedback System at institutional level.