

Resolutions adopted in the Webmeeting on 31.5.2020 at 6.30pm through Teamlink.

The meeting was convened and chaired by Dr. Chandan Kumar Jana, Principal.

- 1) It is resolved that COVID-19 Task Force to deal with grievances of students pertaining to academic matters, examinations and internal assessment will be formed with the following members:
 - a) Dr. Chandan Kumar Jana, Chairman
 - b) Dr. Suvankar Chakraborty, Convener
 - c) Prof. Kartick Ch. Bhowmick, Member
 - d) Dr. Nanda Kishore Misra, Member
 - e) Prof. Aloka Das, Member
 - f) Prof. Saranya Sen, Member
 - g) Shri Saila Patra, Member

WhatsApp numbers as well as email addresses of all the members including the Chairman will be published on the college website.

- 2) Principal has undertaken an online survey through Google Forms on Students Satisfaction on Online classes where most of the students expressed their satisfaction and thankfulness to the teachers. In this meeting he also extends his thanks to the teachers for taking online classes sincerely.

As reported by the head of the departments, majority of the syllabi have been completed in all the subjects and papers, some are yet to be completed. It is hereby resolved that teachers will resume taking online classes to complete rest of the syllabi. In addition, students will be given notes, assignments, etc, to get them ready for upcoming examinations, in whatever forms.
- 4) Principal informs the teachers about a recent (28.5.2020) discussion of Hon'ble HRD Minister Shri Ramesh Pokhriyal Nishank on post-COVID-19 academic plan and policy and possible examination procedure at length. In this context he requested all the teachers to prepare suggestive questions and answers to them and supply the same to the students through WhatsApp and/or GCR. The copy of the same will also be submitted to the Academic Council through email.
- 5) It is resolved that Learning Management System (LMS) will be installed on the college website for ready availability of video, audio and text materials on all subjects. All teachers will submit the materials to the Academic Council through email in advance as well as when prepared. The same will be uploaded on the LMS when the same is installed.
- 6) Dr. Suvankar Chakraborty, Dr. Puspita Sengupta and Prof. Saranya Sen have been requested to compile the data and information pertaining to Academic and Administrative Audit as requested by the Principal.
- 7) Principal reports that though most of the teachers have submitted information on research, publication. participation in seminar/conference/workshop, etc. in the given format some yet to submit the same. The information is necessary not only for CAS of but also for NAAC and overall research performance of the college. Therefore, all are requested to submit the same at the earliest.
- 8) Members of the Development and Purchase Subcommittee as well all teachers have been requested to suggest plan and precautionary measures to be taken when college is open after lockdown due to COVID-19 pandemic. Their suggestion may be given on Google Form that will be prepared by the Principal at the earliest.

The meeting ends with thanks to the participants and wishing them good health.

Principal