PURASH-KANPUR HARIDAS NANDI MAHAVIDYALAYA

P.O. Kanpur; District –Howrah-711410; West Bengal

(A Co-educational Degree College affiliated to C.U.)

Established in 1966

Self Study Report (SSR)

SUBMITTED BY INTERNAL QUALITY ASSURANCE CELL

TO

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL,
BANGALORE**

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Office of the Principal / Secretary
PURASH-KANPUR HARIDAS NANDI MAHAVIDYALAYA
(A Co-educational Degree College)
P.O.- Kanpur, Dist.-Howrah, W.B., Pin-711 410, Ph. 03214- 250236

Ref. No..... *Date.....*

To
The Director,
National Assessment and Accreditation Council (NAAC)
P.O. Box no: 1075, Nagarbhavi,
Bangalore- 560072,
India

Sub: **Uploading SELF STUDY REPORT 2015 of PURASH KANPUR HARIDAS NANDI MAHAVIDYALAYA, District: Howrah, West Bengal, Pin: 71410 for Second Cycle Re-Accreditation 2015 in our official website *www.pkhnm.org***

Sir,

In compliance with the revised requirements, we are glad to upload our **SELF STUDY REPORT 2015** in our official website www.pkhnm.org for **Second Cycle Re-Accreditation**

We keenly look forward to hear from you on your decision regarding uploading of LOI.

Thanking you,

Yours faithfully,

(Dr. Sambhunath Chakraborty)
15/12/15
Principal
Purash-Kanpur Haridas Nandi
Mahavidyalaya, Howrah

A. Preface

Purash Kanpur Haridas Nandi Mahavidyalaya, a Higher Educational Institute(HEI), is one of the oldest institutions in the Howrah District of West Bengal. Dr. Jitendra Nath Nandi, a renowned Physician as well as a worthy son of the soil, established this college on 29.09.1966 with a mission to provide the education up to Bachelor's Level to students from economically backward families, especially to female students and students from backward and minority classes who could not send their wards to the cities. The College drew its name from the twin villages Purash and Kanpur as it is located at the junction of the two villages. It is a co-educational non-government grant-in-aid type General Degree College, under affiliation of the University of Calcutta and recognized by the University Grant Commission under 2(f) and 12(B). The College has enrolled nearly one thousand students and for their teaching and learning 33 dedicated full time , part time and guest teachers are engaged with this institution along with 14 non-teaching staff who always provide their best services for the betterment of the college . Our cooperative students' union plays a great role in this regard.

The College offers twenty courses at the Bachelors level. Spacious Cassrooms with public address systems and smart Classrooms, open access semi-computerized Central Library with peaceful Reading Room, Laboratories for Physics, Chemistry, Mathematics, Geography, Computer Laboratory, newly set-up Language Laboratory, separate Common Room for both boys and girls, separate students' and teachers' Canteen, Gymnasium, Indoor Games and Outdoor Games in our own Playground are available in our institution.

Amenities to the students that are provided here includes Students' Concession, Endowment prizes. It was accredited at 'B – Grade' by NAAC in 2007. Reflecting on the footprints left in the past few years, the College volunteers for the second cycle of re-accreditation in 2015. A cautious effort is taken to involve all faculty members including younger generation in the preparation of this Re-Accreditation Report (RAR), to ensure quality sustenance and enhancement to lead the College into the future.

B. An Executive Summary: SWOC Analysis of the Institution.

Puras-Kanpur Haridas Nandi Mahavidyalaya is one of the traditional centre of higher learning in Howrah district, West Bengal, India. This was a time when there was no college within the 20 miles square area surrounding this college. Dr. Jitendra Nath Nandi, a renowned Physician – a worthy son of the soil, established this college on 29.09.1966 with a mission to provide the education up to level of graduation to students from economically backward families, especially to female students and students from backward and minority classes who could not send their wards to the cities. The college drew its name from the twin villages Puras and Kanpur as it was located at the junction of the two villages. It is a co-educational non-government grant-in-aid type degree college, under affiliation of the University of Calcutta and recognized by the University Grant Commission under 2(f)& 12(B). The College has 33 dedicated full time and part time teachers are engaged with this institution along with 14 non-teaching staff who always provide their best services on behalf of college as well as student interest. The college offers 20 subjects in B.A. , BSc. and B. Com courses at the Bachelors level.

Spacious classrooms with public address systems, open access semi-computerized central library with peaceful reading room, Laboratories for Physics, Chemistry, Mathematics, Geography, Computer Laboratory, newly set-up EnglishLaboratory, separate common room for both boys and girls, separate students' and teachers' canteen, Gymnasium, indoor games and outdoor games in our own Playground are available in this institution. Amenities to the students that are provided here includes students' concession, endowment prizes (The college has provision for scholarships for meritorious students of every discipline who secure highest marks in the last examination. The college does not provide for any stipend but give incentives to students of B.Sc.(General) courses), health check-up facilities through Student Health Home etc. Extension activities in the form of N.S.S. and N.C.C.(both boys and girls), Annual Student Social Function, Social services in natural calamities, Aids awareness camp, Project Sunshine-"Each one teach one", Blood donation camp, Eye donation(after death) awareness camp are also worth mentioning. Apart from these special care is given to the backward students by providing extra guidance beyond classroom teaching as well as through Remedial Coaching Centre at free of cost and at the same time it challenges the advanced students for their betterment. Equal Opportunity Center always protect the interests of the Women Students and the Students coming from Backward Classes and Minorities. A healthy student-teacher relationship enhances the desire of creating an environment of student-centered model of teaching-learning in this institution. A snapshot of all the seven criterions are given below:

1. CURRICULAR ASPECTS

The college is affiliated to University of Calcutta which determines the syllabi of the various courses offered by the institution. The college offers twenty honours and geneal courses. Since the college have no authority to effect changes in the syllabus , teachers prepare comprehensive lesson plans. Furthermore the syllabus is divided into terms in keeping with the schedule of external university examinations as well as that of the mandatory internal examination procedures.

2. TEACHING, LEARNING AND EVALUATION

Students' admission in the institution is done in accordance with guidelines established by the affiliating university. The teaching-learning process is at the centre of the institution's core processes. Teachers are encouraged to constantly come up with innovative teaching techniques and conduct excursions and relevant study tours. While the degree examinations are conducted by the university the college holds mid-term and college tests each year. Along with this there are class tests which ensure continuous evaluation.

3. RESEARCH, CONSULTANCY AND EXTENSION

There is a very healthy research culture among the teachers. During the last four years as many as eight MRP have been successfully submitted to UGC. A FDP with assistance from UGC has also been completed during this period.Out of sixteen full time teachers , three teachers have completyed Ph.D and eight teachers are pursuing Ph. D. , during the last four years as many as Seventy Seven research papers were published in different journals of repute with ISBN/ISSN Number. During the last four years different departments in collaboration with some other institutions have orgainsied three state level and two national level UGC sponsored Seminar and have published Seminar Volume with ISBN. The bibrant NSS (two Units) and NCC Unit of the college initiates all the extension activies within and beyond the campus. The Yoga Centre of the college which is almost in its ten years is now functioning under the able leadership of the physical education department being monitored by the IQAC coordinator.

4. INFRASTRUCTURE AND LEARNING RESOURCES

The Campus area is spread over 3.31 acres with built up area of 1558 sq.mt. The Office of the college has gradually been Computerised. There are twenty –three classrooms out of that four classrooms have Overhead projector installed. Average classroom capacity is sixty.
Recently GPS has been added in geography lab. The college has a large playground of its own. There are four laboratories in the college campus. One Central Library(1,704 sq. ft.) accompanied by Seven Departmental libraries with internet facilities in the staff room. Students have a separate canteen being run by a veteran who is almost associated with our College since its inception. Food is made available at minimal cost throughout working hours to students. The College also has well maintained Staff canteen,where almost all the teaching staff have the delicious lunch .The long demand of the students have been fulfilled so far as the GYM is concerned. Some modern equipment has been purchased and a new building for GYM is being constructed with assistance from MP LAD fund. There are two separate common rooms for Boys and Girls. The College also has uninterrupted power supply, one high powered generator has been installed. There is provisions for safe drinking water in the campus both for students and staff.

5. STUDENT SUPPORT AND PROGRESSION

The institution concentrates a good deal on classroom teaching because of its specific student profile. Along with regular classes students are encouraged to contact their teachers outside class

hours for special assistance. Along with this the college also undertakes the moral and ethical development of the students as well. Along with the cultural committee which conducts programmes all through the year. The college also has two extremely active N.S.S units which conducts programmes, encourages extension activities all through the year and organizes annual special camps as well a tour for the NSS volunteers. The vibrant women's cell under the able leadership of all the female teachers take care of the issue pertaining to sexual harassment if any.

6. GOVERNANCE , LEADERSHIP AND MANAGEMENT

The top management of the college comprises the Governing Body which alone has the authority to take policy decisions. The Governing Body includes nominees from the state government, the affiliating university, the local MLA, the Principal and representatives of the teaching staff, the non-teaching staff and the Secretary of the students' union. The Principal is the administrative and academic head of the institution. Grievances, complaints or suggestions are all either directly addressed to the Principal or are raised during meetings with the Teachers' Council, the non-teaching staff and the students' union and there is a box in the Central Library to help this process. Furthermore the quality ensuring mechanisms of the college are under the leadership of the IQAC which monitors, evaluates and suggests steps for improvement in its meetings.

7. INNOVATIONS AND BEST PRACTICES:

Project "Sunshine" – EACH ONE TEACH ONE is an extension programme, an integral part of higher education. The College aspires to focus on the overall personality development of the students along with the academic excellence. It is one of the best practices used to realize the mission of the college – attaining quality through participation and neighbourhood relation building.

The SWOC analysis of the Institution is given below:

Criterion I : Curricular Aspects:

Strength: • Following modular form • Unitisation of the revised syllabus • Increasing flexibility by adding new subject in curriculum in the last eight years. • Following updated curriculum as per University Guidelines • Maintaining continuous feedback system from students and parents through Parent-teacher counseling, academic and personal counseling of students.	**Weakness:** • Lack of ICT enabled teaching learning process in the all the departments.
Opportunities: • Introduction of Post Graduate Programme in the Department of Bengali and English with affiliation from Rabindra Bhariti University. • More choice of subjects may be offered to students to increase academic flexibility.	**Challenges:** • Two new colleges have been established within a radius of 10 Kms of our college. • Decreasing trend of opportunities of employment in formal and general degree courses. • Locational disadvantage is a real challenge to retain students till third year.

Criterion II : Teaching, Learning and Evaluation:

Strength: • On-line mode of students' admission has increased transparency and compliance with State Govt. norms. • Gender ratio among students is quite healthy. • Interactive and Participative mode of teaching –learning process through departmental and students' seminar has been quite effective. • Almost all the teachers are engaged in some or other research work. • Evaluation is a continuous process in all the departments –class test, mid-term test and final test keeps most of the students on their toes. • Academic audit is done through departmental meetings where results of students are discussed in details. • Remedial Coaching Centre at free of cost provide special care for slow learners.	**Weakness:** • Weakness of our college is insufficient teaching faculties and non-teaching staff due to regulated employment of faculties and non-teaching staff as per Government policy. • Insufficient rooms for extension of other faculties is another weakness of our institution.
Opportunities: • On-line admission gives the College a	**Challenges:** • Students are gradually getting aware of

bigger opportunity to serve a bigger section of the students. • The second cycle of assessment and accreditation by NAAC will provide a new horizon of teachers' empowerment so far as Teaching-Learning and Evaluation is concerned.	the utilities of the computer aided on-line teaching methods, so bringing then to classes is a big challenge in the years to come. • Virtual classes may start dominating in the rural areas like ours also. • Days are not far away when students will not come to the institutions rather institutions have to go to the students.

Criterion III: Research , Consultancy and Extension:

Strength:	**Weakness:**
• The college authorities have provided departmental computers with internet facilities in the staff room, for facilitating research work by the teaching faculties. • A good number of Minor Research Project have been completed during XI Five Year Plan Period, • Quite a good number of research papers of different teachers have been published in the reputed national and international journals. • The NCC and NSS units of the college are very strong. They organize different social awareness and outreach programmes and thus help to develop culture of social responsibility among the students	• Lack of professional consultancy services for generating revenue. • Being located in village, facilities for industrial linkages are less.
Opportunities:	**Challenges:**
• Being rural college there is always a lot of scope for more extension activities. • Collaboration with local bodies like Panchayat is possible for extending more extension work and even research work .	• Resource needs to be mobilized for further research work.

Criterion IV: Infrastructure and Learning Resources :

Strength:	Weakness:
• Effective ambiance for curricular , extra-curricular and administrative activities. • Uninterrupted power-supply by installing invertors and high powered generators. • Quite a good number of books in the Library. • Open access of catalogue of books to students and teaching faculty. • Departmental computers provided with internet facilities in the staff room. • For smooth maintenance AMC of all computers have been done with professional organization and having a faculty with MCA degree is a added advantage for us.	• Although requirement is there, hostel for boys and girls have not yet been constructed due to paucity of large space in the existing campus. • There is always huge demand for books in the central library as most of the students cannot afford to purchase books. Therfore, in the years to come new books need to be added.
Opportunities: • A lot of vacant area in the college premises open up the scope for further expansion for construction of class rooms.	**Challenges:** • More access to technology oriented learning process is the need of the day and limited broadband internet facilities is a matter of concern. • Frequent power failure is also a matter of concern for technology based teaching and learning process.

Criterion V: Student Support and Progression :

Strength:	Weakness:
• Tutor –ward system is in place and it has really increased monitoring of the students. • Equal Opportunity Center of the college always uphold the interests of the Women Students and the Students coming from Backward Classes and Minorities. • Introduction of Gymnasium facility in our campus have added new vigour to the students. • Student Union of the college is quite helpful. They take part in all kinds of student oriented activities and thus help the smooth running of the college.	• Most of our students are first generation learners. The pass percentage of our college is quite satisfactory. Some studnts pursue post graduate courses and some seek employment through Schoold Service Commission. The rate of employment of our NCC cadets is worth mentioning. The College maintains the progression record of the NCC cadets but regarding other students the progression records needs to more formalized.
Opportunities: • Various educational as well as vocational agencies are expressing their willingness to collaborate with the college for opening various vocational and self financing courses to provide additional support to the students for their progression to workplace.	**Challenges:** • The college needs to look for a second campus for initiating vocational and other job –oriented courses as well as for Hostel Facilities for both Men and Women.

Criterion VI : Governance , Leadership and Management :

Strength:	Weakness:
• Governing meetings are held regularly. • The college offers a democratic set up to implement the plan of action. • External and internal audit of the college accounts are very up-to-date. • IQAC has been formed as per guidelines of NAAC, which functions maintain liaison with all the stakeholders of the college. • The office of the college has technologically advanced infrastructure for smooth office work.	• With ever-increasing students it is really very difficult to carry on the academic as well as administrative activities with such insufficient number of staff. The college authority tries to compensate this problem by engaging part-time and guest lecturer in academic field and casual staff in administrative field. • Locational disadvantage in terms of accessibility.
Opportunities:	**Challenges:**
• The college is in its Golden Jubilee Year, so we aspire for a substantial building grant to be utilised for building extension purposes. • The college management has a vision to introduce on-line access to the library and E-books and introduction of on-line remedial coaching system	• Developing communication skills in English for students who are comfortable only in vernacular • Large number of students are first generation learners. • Less involvement of guardians.

Criterion VII : Innovations and Best Practices

Strength:	Weakness:
• Campus cleaning on regular basis in the regular campaign programme of NSS and initiative taken to make campus plastic free zone. • Tree plantation and its nurturing on regular basis and small gardens inside the campus is maintained by the NSS volunteers. • Since last 14 years Blood Donations Camp is organized in the college campus on the eve of foundation of the college. Central Blood Bank, of Govt. of West Bengal participate in the Blood Donation Camp. • Membership to Students' Health Home since last 12 years provide health related facilities to needy students. • Equal opportunity Centre provide equal opportunities to backward and minorities students. • Distribution of books and stationery among needy and poor students every year in the NSS Special Campaign Programme. • AIDS awareness, pulse polio awareness, quit tobacco programme on regular basis. • Renovation of Penro Bus Stand by NSS volunteers.	• Gender related sensitizing programmes needs to be taken up for discussion in the open forum consisting of all stakeholders.

• Yoga classes with a motto of "Healthy Youth for Healthy India." • NCC organized two Mega Camps in the college premises during the last five years. • Introduced Sky –Watching . • Introduced recently "Rain Water Harvesting" • Socio Economic Survey done every year in the adopted villages Purash and Kanpur by NSS volunteers during NSS Special Campaign Programme.	
Opportunities: • A full time value based curriculum may be introduced.	**Challenges:** • On entering the process of second cycle of assessment and re-accreditation, the college realized that quality would the defining element of higher education. But for that a lot of resources is also needed which may be a real challenge in the years to come. So a real challenge awaited.

C. Profile of the Affiliated /Constituent College

1. Name and address of the college:

Name: Purash - Kanpur Haridas Nandi Mahavidyalaya

Address: P.O. KANPUR

City: Howrah Pin: 711410 State: West Bengal

2. For communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr.Sambhu Nath Charkaborty	O: (033) 03214-250236 R(033) 24335172	9830747143		samchak20@gmail.com
Vice Principal	N.A	O: R:			
Steering Committee Co-ordinator	Prof. Suvankar Chakraborty	O: (033) 03214-250941 R: (033) 24303412	9874019614		scsuvchak@gmail.com

3. Status of the of Institution :

Affiliated College	√
Constituent College	
Any other (specify)	

4. Type of Institution:

a. By Gender

i. For Men

ii. For Women

iii. **Co-education** √

b. By shift

i. **Regular** √

ii. Day

iii. Evening

5. Is it a recognized minority institution?

Yes [ ]

No [√]

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence. N.A

6. Source of funding:

Government [ ]

Grant-in-aid [√]

Self-financing [ ]

Any other [ ]

7. a. Date of establishment of the college: 29.09.1966

b. University to which the college is affiliated /or which governs the college (If it is a constituent college) **University of Calcutta**

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	24.08.1977	As the college is established before 17.06.1972, on which UGC (Amendment) Act came into force
ii. 12 (B)	24.08.1977	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.) : N.A.

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes [✓] No [ ]

If yes, has the College applied for availing the autonomous status?

Yes [ ] No N[✓]

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes [ ] **No** [✓]

If yes, date of recognition: …… (dd/mm/yyyy)

b. for its performance by any other governmental agency? [ ]

Yes **No** ✓

If yes, Name of the agency …… and

Date of recognition: …… (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Rural
Campus area in sq. mts.	13395
Built up area in sq. mts.	1558

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities

Auditorium/**seminar complex with infrastructural facilities** ✓

- Sports facilities

  play ground ✓

  swimming pool

  gymnasium ✓

- Hostel Nil

  Boys' hostel

  i. Number of hostels
  ii. Number of inmates
  iii. Facilities (mention available facilities)

  Girls' hostel

  i Number of hostels
  ii Number of inmates
  iii Facilities (mention available facilities)

  Working women's hostel

  i Number of inmates
  ii Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give numbers available -- cadre wise)
- Cafeteria –(**Separate canteens for Students and Staff)**
- Health centre –
  First aid, Inpatient, Outpatient, Emergency care facility, Ambulance…….

  Health centre staff –

Qualified doctor Full time Part-time

Qualified Nurse Full time ☐ Part-time ☐

- Facilities like banking, post office, book shops
- Transport facilities to cater to the needs of students and staff- **Two pool cars facilities for staff**
- Animal house
- Biological waste disposal
- **Generator or other facility for management**/regulation of electricity & voltage ✓
- Solid waste management facility
- Waste water management
- Water harvesting ✓

12. Details of programmes offered by the college (Give data for current academic year 2014-15)

Sl. No	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned /approved Student strength	No. of students admitted
Under-Graduate		B.A	3 YEARS	XIIth STANDARD PASS	ENGLISH/BENGALI	660	547
		B.COM	3 YEARS	XIIth STANDARD PASS	ENGLISH/BENGALI	252	158
		B.Sc.	3 YEARS	XIIth STANDARD PASS	ENGLISH/BENGALI	130	103
	Post-Graduate	Nil	Nil	Nil	Nil	Nil	Nil
	Integrated ProgrammesP G	Nil	Nil	Nil	Nil	Nil	Nil
	Ph.D.	Nil	Nil	Nil	Nil	Nil	Nil
	M.Phil.	Nil	Nil	Nil	Nil	Nil	Nil
	Ph. D.	Nil	Nil	Nil	Nil	Nil	Nil
	Certificate courses	Nil	Nil	Nil	Nil	Nil	Nil
	UG Diploma	Nil	Nil	Nil	Nil	Nil	Nil
	PG Diploma	Nil	Nil	Nil	Nil	Nil	Nil
	Any Other (specify and provide details)						

13. Does the college offer self-financed Programmes?

Yes ☐ No ✓

If yes, how many? N.A

14. New programmes introduced in the college during the last five years if any?

Yes		No	✓	Number	

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particulars	UG	PG	Research
Science	Physics Chemistry Mathematics Economics Geography	N.A	N.A
Arts	English History Political Science Economics Bengali Sanskrit Physical Education		
Commerce	B.Com (Hons & Gen)		
Any Other not covered above			

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com…)

a. annual system	THREE
b. semester system	
c. trimester system	

17. Number of Programmes with

a. Choice Based Credit System	
b. Inter/Multidisciplinary Approach	
c. Any other (specify and provide details)	

18. Does the college offer UG and/or PG programmes in Teacher Education?

	✓

Yes **No**

If yes,

a. Year of Introduction of the programme(s)……. (dd/mm/yyyy)
and number of batches that completed the programme

b. NCTE recognition details (if applicable)
Notification No.: ……

Date: …… (dd/mm/yyyy)

Validity:……..

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?
Yes ☐ No ☐

19. Does the college offer UG or PG programme in Physical Education?

Yes ✓ No ☐

If yes,

a. Year of Introduction of the programme(s) July , 2012
and number of batches that completed the programme - One

b. NCTE recognition details (if applicable)
Notification No.: ……

Date: …… (dd/mm/yyyy)

Validity:……

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?
Yes ☐ **No** ✓

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government	N.A	N.A	04	02	19		16		N.A	N.A
Recruited			04	02	06	04	06	02		

Positions	Teaching faculty									
Yet to recruit			Nil	Nil	09		08			
Sanctioned by the Management/society or other authorized bodies	N.A	N.A	N.A	N.A	N.A	N.A	N.A	N.A	N.A	N.A
Recruited										
Yet to recruit										

***M-Male *F-Female**

21. Qualifications of the teaching staff:

Highest qualification	**Professor**		**Associate Professor**		**Assistant Professor**		**Total**
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	N.A	N.A					
Ph.D.	N.A	N.A	02	01	00	00	03
M.Phil.	N.A	N.A	02	01	02	01	06
PG	N.A	N.A	00	00	04	03	07
Temporary teachers							
Ph.D.	N.A	N.A	00	00	00	00	00
M.Phil.	N.A	N.A	00	00	02	00	02
PG	N.A	N.A	00	00	07	02	09
Part-time teachers							
Ph.D.	N.A	N.A	00	00	00	00	00
M.Phil.	N.A	N.A	00	00	00	00	00
PG	N.A	N.A	00	00	06	00	06

22. Number of Visiting Faculty /Guest Faculty engaged with the College. 11

23. Furnish the number of the students admitted to the college during the last four

academic years.

Categories	2010-11		2011-12		2012-13		2013-14	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	66	42	76	47	85	46	83	46
ST	6	6	4	4	3	3	2	1
OBC	7	3	8	9	10	9	13	9
General	307	259	348	285	326	328	322	291
Others	-	-	-	-	-	-	-	-

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	808	N.A	N.A	N.A	N.A
Students from other states of India	0	N.A	N.A	N.A	N.A
NRI students	0	N.A	N.A	N.A	N.A
Foreign students	0	N.A	N.A	N.A	N.A
Total	808	N.A	N.A	N.A	808

25.Dropout rate in UG and PG (average of the last two batches)

- 2011-12 (UG) – 37.13%
- 2012-13 (UG) – 47.97%

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component Rs. 3,193.21

(b) excluding the salary component Rs.33,545.37

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes ☐ No ✓

If yes,

a) is it a registered centre for offering distance education programmes of another University Yes ☐ No ☐

b) Name of the University which has granted such registration. ☐

c) Number of programmes offered ☐

d) Programmes carry the recognition of the Distance Education Council.

Yes ☐ No ☐

28. Provide Teacher-student ratio for each of the programme/course offered

Arts- 1:24, Science- 1: 10, Commerce- 1:20

29. Is the college applying for

Accreditation : Cycle 1 **Cycle 2** ✓ Cycle 3 Cycle 4

Re-Assessment: N.A.

(Cycle 1refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30 .Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: 25.02.2007 (dd/mm/yyyy)Accreditation Outcome/Result B

Cycle 2: …… (dd/mm/yyyy) Accreditation Outcome/Result……..

Cycle 3: …… (dd/mm/yyyy) Accreditation Outcome/Result……..

**** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.***

31.Number of working days during the last academic year. 218

32. Number of teaching days during the last academic year 198

(Teaching days means days on which lectures were engaged excluding the examination days)

33. Date of establishment of Internal Quality Assurance Cell (IQAC) : 17/08/2007

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (2010-11)	(i)	22/12/2015
AQAR (2011-12)	(ii)	22/12/2015
AQAR (2012-13)	(iii)	22/12/2015
AQAR (2013-14)	(iv)	22/12/2015

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

Nothing as such.

D. CRITERION WISE REPORT

CRITERION I: CURRICULAR ASPECTS:

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

The Vision is Imparting Education for Enlightenment and Enrichment of the rural masses. The Mission of the college is Attaining Quality through Participation and Neighbourhood Relation Building. Dissemination of Knowledge is the primary objective of the institution. Other objectives are as follows:

- **All round development of students.**
- **Produce righteous, consciousness, and disciplined citizens.**
- **Uplifting the Backward Classes of the locality.**
- **Preserving the Cultural Heritage of the Society**.

These are communicated to the students , teachers , staff and other stakeholders through the following:

- Prospectus and Official Website: The vision, mission and goals and objectives of the college is made known to the various stakeholders through the college prospectus and official website (www.pkhnm.org).
- Faculty Students' Meet- Different departments holds faculty students meet during the time of admission to enlighten the students about the vision , mission and goals and objectives of the college. The vision-mission board is displayed at the front of the Principal's room.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The curriculum of the college is determined by the affiliating university which the institution is bound to follow and implement. At the commencement of each session the IQAC develops a plan of action in accordance with which the departments are requested to make not only an academic calendar but also lesson plans for the session. The academic year is broken up into sessions and the syllabus is distributed accordingly by the heads of the departments among the teachers. This distribution is done keeping in mind the mandatory class test , mid-term examinations and the college tests. The academic calendar published on the basis on these deliberations tells the student not just the manner of the curriculum's implementation but also of the teachers responsible for each topic. In view of the above all the departments have developed modular curriculum of the prescribed university syllabus.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

The university organises workshops pertaining not only to changes made in the curriculum but also the manner in which it may be effectively translated. As far as the institution is concerned the IQAC takes a very active role in matters related to the matters of the curriculum. While it has no authority to effect changes in the syllabus the plans of action made at the beginning of each session is implemented through departmental heads. The teachers are requested to come up with innovative methods of teaching and conduct educational tours and excursions. The institution also has a seminar committee that aims to keep both the teachers and students well informed about seminars, workshops and conferences pertaining to subjects related to their curriculum. Teachers are allowed study leave for attending refresher course, seminars, workshops, carrying out Ph. D work etc

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

The institution assists in the implementation of the curriculum by installing Green boards in classrooms and giving access to the computers with printing facility to the teachers and students. In the effective delivery of the curriculum the importance of a well-stocked and up to date library cannot be undervalued. The IQAC has encouraged the departments to conduct study tours for the students in order to broaden their academic horizons beyond what is being taught in the classroom.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

The teachers have been individually entrusted with the responsibility of establishing linkages with various research bodies both within and outside the country. The teachers and the head of the institution are in constant contact with the university in various capacities in order to remain in tune with the academic objectives of the affiliating body. The teachers of the institution have developed linkages with research bodies like Indian Association for Women's Studies, Institute of Objective Studies (Kolkata Chapter), Institute of Objective Studies (Delhi Chapter), Indian Accounting Association, two teachers of Department of Commerce have taken membership of Indian Accounting Association(IAA) and participate and present paper in the international conferences organised by the said Association. One teacher also actively participate in the International conferences organised by Indian Accounting Association and Research Foundation(IAARF) and regularly donate funds in such organisations.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff

members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.)

The faculty members regularly attend the syllabus committee meeting organized by University of Calcutta where they give suggestions regarding the development and up gradation of the curriculum keeping in mind the students' as well as guardians' feedback.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university)by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

The institution does not offer courses outside the ones sanctioned and regulated by the affiliating university The curriculum is made by the Calcutta University which we have to follow. In fact the college has no freedom in this regard.

1.1.8 How does institution anlayse /ensure that the stated objectives of curriculum are achieved in the course of implementation?

The primary mechanism for ensuring the accomplishment of the curriculum's objectives is continual and comprehensive feedback. To that end the Academic committee has been entrusted the responsibility to collect, collate and analyze the data from the students, teachers and the non-teaching staff and submit reports to the Principal and the convener of the IQAC . The IQAC considers this report to be the chief indicator of performance and uses it to measure the achievements of the college in the context of the stated academic objectives of the institution.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

Even though the institution is keen to promote an all-round education of the students, it finds itself in both financial and infrastructural terms incapable of starting and sustaining self-financing courses. However, efforts are still being made to explore avenues by which certificate and diploma courses may be initiated for the betterment of the students.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

No, the institution does not offer such programme. In fact our college is not an autonomous institution so it cannot offer degree.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability

- **Range of Core /Elective options offered by the University and those opted by the college**

- **Choice Based Credit System and range of subject options**
- **Courses offered in modular form**
- **Credit transfer and accumulation facility**
- **Lateral and vertical mobility within and across programmes and courses**
- **Enrichment courses**

The curriculum implemented in the institution is designed by the affiliating university. The university offers a wide range of subjects both on the honours and on the general level. The college offers honours and general courses in Commerce, honours in English, History , Political Science, Geography, Economics, Bengali, and Mathematics and general courses in Arts and Science . Elective options are available with subjects like, newly introduced Sanskrit and Physical Education and also History, Political Science, Economics, Geography, Bengali , English, Physics, Chemistry and Mathematics.

The prescribed examination system is an annual year-end examination mechanism undertaken by the University of Calcutta. After passing the three year-ending examinations the student is awarded a degree in accordance with the combination of subjects chosen. The college is not at liberty to introduce credit-based evaluation schemes and there is no provision for lateral and upward movement among the courses. Nonetheless, the undergraduate and post graduate programmes have been designed in such a manner that the student may smoothly progress academically from one level to the next. However enrichment programmes keeping in mind future employability prospects have been attempted in the form of English Enhancement courses through establishment of English Laboratory and computer laboratory has been established for Commerce and Mathematics Departments for increasing computer efficiency among rural students and keeping this in mind computer knowledgeable faculty with MCA degree has been appointed and he is actively carrying out his responsibility almost for a decade . There are nevertheless constraints which have prevented the institution from starting such courses on a regular basis. The IQAC is committed to finding avenues by which self-financing courses may be made an integral part of the academic curriculum.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Despite its best efforts the institution has been unable to initiate and sustain self-financing courses. Nevertheless, efforts continue unabated to make significant progress in this area.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

The institution has severe infrastructural limitations but there is scope for expansion. The existing departments are often hard pressed to execute the academic processes of the college with any degree of comfort. In such a situation despite our awareness of the demands of the employment markets (both regional and global) the institution does not have the necessary resources to launch self-financing courses.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?

The courses offered by the University cannot be combined with any Distance Mode of Education courses. University of Calcutta does not provide for the flexibility of any such combination.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated.

The goals and objectives of the institution have been formulated in the context of the academic programmes the affiliating university enjoins on us. The academic goal of the institution is to efficiently and comprehensively implement the curriculum so that they have a firm grasp of the subjects they have chosen. Apart from diligent and dedicated classroom hours the teachers are encouraged to conduct study tours and excursions to places related to their subjects. Some departments also screen films and documentaries for the students. Furthermore, some teachers give PowerPoint presentations during class hours.

1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

The students of the institution are primarily first-generation learners and while we do not have the freedom to modify the curriculum the teachers tend to organize the syllabus keeping in mind their particular learning needs. There is greater emphasis given to certain basic aspects of their respective subjects about which they might not be entirely clear. As is natural, the approach of the teachers to the subjects in the syllabus is largely determined by this defining characteristic of the student profile of the institution. Furthermore, the Career and Counselling cell conducts a number of workshops with professionals from various fields so that the students may be made aware of the various career opportunities that await them after their graduation.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum.

The institution places a great deal of emphasis on the moral and ethical education of the student outside and beyond what is prescribed in the curriculum. The N.S.S is an integral instrument by which this purpose is accomplished. The students who participate in the N.S.S programmes are not only made aware of their surrounding social spaces but also of issues related to gender and the environment. More importantly, they are made aware of how they may contribute towards bringing about positive changes through such

knowledge. Furthermore seminars and workshops concerning such issues are organized by the college on a regular basis through women empowerment cell and Equal Opportunities Centre of the college.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- **moral and ethical values**
- **employable and life skills**
- **better career options**
- **community orientation**

- To develop moral and ethical values among the students Community outreach programmes are arranged on a regular basis by N.C.C and NSS wings of the college. Special Campaign programme are organized at least once in a year by NSS , NCC has also organised Mega Camps in the college premises where almost 400 plus cadets from different districts and state have participated.

- To develop employability and life skills –For better career options students are counseled by the faculty members. Community orientation programmes like health awareness, awareness regarding danger of drug and alcohol addiction , AIDS awareness programme , donation of books and stationer to needy and poor students , blood donations camp , pulse polio awareness programme etc are regularly organized. We have started an evening school under the name "Sunshine" with the children of the adjoining areas of college volunteered by our NSS students and faculty members.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum.

The college has no authority to enrich the curriculum by taking feedbacks from stakeholders. It only communicates to the Board of studies of the University of Calcutta the feedbacks taken from the students regarding the curriculum.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The college has been unable to initiate any enrichment programmes. The IQAC considers the issue to be of the highest priority and we hope that all our efforts will bear fruit in the future.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The University does not involve the affiliated colleges in the decision-making process as far as the design and development of the curriculum is concerned. The faculty members of the college attend the syllabus committee meetings organized by the University and their suggestions regarding the curriculum are often are accepted by the syllabus committee members.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on

Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Since the institution has neither the freedom to modify the syllabus in any way nor any provision for recommending any changes in the curriculum the feedback system does not deal with the curriculum in such terms. Even though there is a formal feedback mechanism the component on the curriculum evaluates whether the existing syllabus is being effectively communicated and implemented.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/ programmes?

During the last four years no new courses has been introduced by the college. Only few subjects like Sanskrit and Physical Education have been introduced. In recent years there is a great demand for Sanskrit as one of the ancient Indian languages in our county as well as in abroad. Physical education has also generated great deal of interest among students. The applicants for physical education has been also more than the intake capacity.

Criterion II: Teaching-Learning and Evaluation

2.1 Student Enrolment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

The notices regarding admission are walled in the notice boards in the college campus as well as on the college website in which all relevant details regarding admission are included. Admission criteria for all the courses are determined solely by the norms of the affiliating university. In accordance with dates prescribed by the University, application forms are sold to interested students. After they are submitted, merit lists for all honours and general courses are prepared and published in the college website. Thereafter, all admissions, under the supervision of the Admission Committee, are conducted in accordance with the merit lists over stipulated period of University of Calcutta.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination

of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

Until 2012 students were admitted on 'first-come-first-serve' basis. But now the admission in the institution to all courses is done entirely on the basis of published merit lists. The norms settled by the University of Calcutta are understood to be the minimum qualifications while the institution decides in consultation with the various departments the specific criteria for admission to any of the courses.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

In case of the students of general caste the minimum percentage of marks for admission in Honours course at the entry level is 50% marks in Honours subject and 50% marks in total (i.e., in best four subjects) and for the SC/ST students the minimum percentage in Honours level is either 40% in Honours subjects or 40% in total. The minimum percentage of marks in General Courses is 30%, i.e. the pass mark in total. The maximum percentage of marks for admission varies and the students get admission according to the merit list prepared by the college. The minimum and maximum percentage of marks at the entry level for admission in other colleges of the affiliating University within the district is more or less same.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

The Admission committee holds a number of meetings during the admission process in which the members of the Admission Committee present reports of the evolving situation and decisions are taken accordingly. At the end of the admission each year a review is done to investigate areas concerning effectiveness and transparency that need improvement and policy decisions are taken for the next year.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- **SC/ST**
- **OBC**
- **Women**
- **Differently abled**
- **Economically weaker sections**
- **Minority community**
- **Any other**

The admission process is guided by the rules of the affiliating university (University of Calcutta) and the reservation rules as laid down by the state government.

Year	Gen	SC	ST	OBC	Differ	Econ	Minority	Any	**Total**

									ently abled		omically backward				other			
Sex	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
2010-11	307	259	66	42	6	6	7	3	2	1			21	29	--	-	409	340
2011-12	309	247	76	47	4	4	8	9	2	1			39	38	--	-	438	346
2012-13	294	282	85	46	3	3	10	9	3	1	30 to 35%		32	46	--	-	427	387
2013-14	284	243	83	46	2	1	13	9	1	1			38	48	--	-	421	348
2014-15	289	278	78	50	1	1	7	6	1	2			50	45	--	-	426	382
Total	1283	1309	388	231	16	15	45	36	9	6			180	206	--	-	2121	1803

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Sl. No.	Session	Programmes at the Entry Level	No. of Applications	No. of Students admitted	Demand Ratio
1	**2011-12**	B.A (H)	**154**	**110**	**1 : 1.40**
		B.A (G)	**167**	**126**	**1 : 1.32**
2	**2012-13**	B.A (H)	**145**	**122**	**1 : 1.89**
		B.A (G)	**187**	**166**	**1 : 1.13**
3	**2013-14**	B.A (H)	**112**	**83**	**1 : 1.35**
		B.A (G)	**189**	**149**	**1 : 1.27**
4	**2014-15**	B.A (H)	**121**	**84**	**1 : 1.44**
		B.A (G)	**154**	**138**	**1 : 1.12**

Sl. No.	Session	Programmes at the Entry Level	No. of Applications	No. of Students admitted	Demand Ratio
1	**2011-12**	B. Sc (H)	**33**	**33**	**1 : 1**
		B.Sc (G)	**02**	**02**	**1 : 1**
2	**2012-13**	B.Sc (H)	**29**	**29**	**1 : 1**
		B.Sc (G)	**00**	**00**	**--**
3	**2013-14**	B.Sc (H)	**41**	**41**	**1 : 1**
		B.Sc (G)	**00**	**00**	**--**
4	**2014-15**	B.Sc (H)	**36**	**36**	**1 : 1**
		B.Sc (G)	**02**	**02**	**1 : 1**

Sl. No.	Session	Programmes at the Entry Level	No. of Applications	No. of Students admitted	Demand Ratio
1	**2011-12**	B.Com (H)	**35**	**35**	**1 : 1**
		B.Com (G)	**15**	**15**	**1 : 1**
2		B.Com (H)	**40**	**40**	**1 : 1**

	2012-13	B.Com (G)	**14**	**14**	**1 : 1**
3		B.Com (H)	**41**	**41**	**1 : 1**
	2013-14	B. Com(G)	**24**	**24**	**1 : 1**
4		B.Com (H)	**42**	**42**	**1 : 1**
	2014-15	B.Com (G)	**26**	**26**	**1 : 1**

In B.Com. Hons. and General Section , B.Sc. General section all students who apply get the chance to be admitted. Hence in their case the demand ratio is always 1:1. From the last four years analysis it is evident that the number of students admitted is more or less same every year and in B.Com the admission has been marginally increasing every year. One of the obvious reasons for the increasing rate of admission may be:

i. Each year the percentage of students qualifying in the school leaving examinations is increasing;
ii. Admission fee is lower in comparison to other colleges of the district,
iii. Positive role and good gesture of the student union;
iv. Friendly teacher-student relationship;
v. Quality of teaching;
vi. Congenial Academic ambience, etc.

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently- abled students and ensure adherence to government policies in this regard?

In our college the numbers of differently able students is quite negligible. But the college strictly adhere to the government policy of reservation for such students .

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Departmental teachers holds counselling sessions during the admission process and before the commencement of the various courses. Each and every department acquires data from the candidate (through structured questionnaire) , where details of the student including socio-economic profile, proficiency in any particular field is noted down.

2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/Remedial/Add-on/Enrichment Courses, etc.)

Remedial classes are usually arranged to bridge the knowledge gap of the enrolled students. Moreover, the teachers take a number of extra classes in order to fill in the knowledge gaps that may exist in students finding it difficult to cope with their programmes.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

Women's cell and Equal Opportunities Centre of the College is very active on gender harassment issues and organizes various related workshops. The N.S.S is instrumental in raising awareness about environment and gender through workshops, programmes, wall magazines among other endeavours. Books and stationery are distributed among needy poor students in the adopted villages-Purash and Kanpur during the NSS Special Campaign Programme.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

Departments have their own library from where students are allowed to borrow text/reference books. Faculty is always ready to interact with students seeking help during their off periods. The responsibility rests solely on the teachers to first identify and then support them in their academic endeavours.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?

The equal opportunities centre of the college is very vibrant and it works very actively keeping liaison with IQAC of the college. Students who are identified as possible imminent dropouts are given special help through extra class hours and other counselling methods. IQAC organises seminar on these issues. Last seminar on this issue was organised on 24th March , 2014. Prof. Bimal Sankar Nanda, a renowned political critic and social worker deliberated in that seminar.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organise the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

The faculty members prepare academic calendar and teaching plans at the beginning of each academic year and submit it to IQAC. . Evaluation is done through class tests, mid-term tests and pre-final test examination. All Departments prepare their teaching plan following the syllabus given by the University of Calcutta. Modules are made by the faculty so that syllabus can be smoothly covered within the stipulated time available in each academic year.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

The purpose of the IQAC is essentially quality control. The IQAC functions as an overall advisory body operating constantly for the betterment of the teaching learning process. The IQAC meetings often result in the emergence of new ideas regarding teaching methods, like in one of the meetings a suggestion was put forward to upload study materials and ppp by all departments. This suggestion has been unanimously accepted and has been implemented. IQAC serves notices regarding effective teaching plans, modules maintained by the department and regular departmental meetings to be held for a holistic improvement of the academic environment. Not only this, feedbacks from students are obtained from time to time to ensure the best quality of teaching. In fact the IQAC acts as a guide and moral boost to all the new ideas that the faculty members conceptualize for their students. The members quite often put forward suggestions which may aid the teachers in preparing for their classes. Its constant involvement ensures that teaching practices and the learning process remain relevant and interesting.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

All teaching plans made by the teachers at the commencement of the session are determined by the particular needs of the students who enroll themselves in our college. The IQAC mandates in its plan of action the necessity of broadening the students' learning horizons by conducting on a departmental basis open discussions, board work, class test, Power Point Presentation by students etc. The ICT enabled classroom gives the teachers the opportunity to use the technological medium to explore other avenues to enrich the learning process for the students. The IQAC has made arrangements for computers in the departments like Commerce, Geography, Mathematics, Physics and Chemistry, for the open access of students. LCD projectors are available in some classes for PPP , demonstrations, seminars, etc. When there are a large number of candidates we use microphones. Students can access the internet facilities of the department under the supervision of the departmental teachers.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

Students are encouraged to participate in seminars and talks given by invited academicians. Students are imparted value based education through NSS special campaign programmes to nurture their critical thinking. The individual departments of the college regularly undertake discussions also in order to inculcate a proper critical approach while the various programmes organised by the cultural committee and other cells foster creativity among the students. Department of Geography organises field tours to relevant places so that the students get a wider exposure which would help them in their quest for knowledge apart from the curriculum being followed.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? E.g. Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The IQAC has made arrangements for internet facilities to all the Departments and thereby the scope to access international journals and books have increased.Some of the departments quite often download modules from the NPTEL website about relevant and related subjects and use them to take special classes with the students. Teachers also use online resources to screen relevant web videos from various sources to bolster and aid classroom learning. Some departments have started uploading study materials in the college website.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The students of the college participate in departmental seminars as well those organized by the college on both the state and the national level. The teachers are encouraged to not only attend state-level, national-level and international seminars, workshops and conferences but also to present papers.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

Counseling of students seeking admission in the college, is done by each and every Department at the time of admission to guide them about the prospect of the subject. The candidate's aptitude as well as the eligibility for the subject is also discussed. A student can always approach a teacher. The departmental teachers also guide the outgoing students in choosing their subjects for further studies.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The Commerce department uses the ICT-enabled classroom for its IT classes. Furthermore teachers quite often go beyond the 'chalk and talk' approach by encouraging a greater degree of involvement among the students. Additionally, some teachers over the last four years have stated using carefully constructed PowerPoint presentations in class. Most of the Departments have even uploaded their PPP in the college website. Teachers of English Department is trying their level best to take most of the students to newly stated English Lab.

2.3.9 How are library resources used to augment the teaching-learning process?

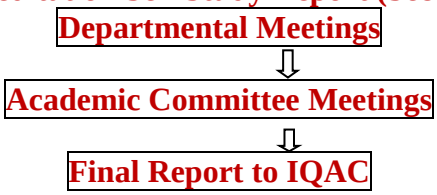
During the last few sincere effort is being made to give open access of library resources to students and teaching faculty. Books, journals, magazines, weekly and daily newspapers are purchased regularly for the college library. The library has a Network Resource Centre (NRC) which enables the students and teachers to access library-resources to assist in the teaching-learning process to a great extent.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

The effective execution of the curriculum is planned for with due diligence at the commencement of the session. In the last few years none of the departments has faced any real problem or challenges as far as completing the curriculum is concerned. Often extra classes are taken by the teachers and remedial classes are organised for slow learners.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The IQAC plays a significant role in monitoring not only existing practices in teaching-learning but also in exploring possibilities in innovation and modernisation. During the last IQAC meeting of the academic session the departmental reports were taken into consideration and approaches for improvement were proposed for implementation. The process of monitoring takes place as follows:



2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Recruitment in college as far as substantive posts are concerned is generally in accordance with the rules and regulations of the West Bengal College Service Commission. The college does not have any authority in this regard . Temporary and contractual teachers are recruited through interviews and in accordance with the rules and regulations set down by the commission. The college authority has some authority regarding the appointment of temporary teachers.

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	N.A	N.A	0	0	0	0	0
Ph.D.	N.A	N.A	2	1	0	0	3
M.Phil.	N.A	N.A	2	1	2	1	6
PG	N.A	N.A	0	0	4	3	7
Temporary teachers							
Ph.D.	N.A	N.A	N.A	N.A	0	0	0
M.Phil.	N.A	N.A	N.A	N.A	2	0	2
PG	N.A	N.A	N.A	N.A	6	3	9
Part-time and Contractual teachers							
Ph.D.	N.A	N.A	N.A	N.A	0	0	0
M.Phil.	N.A	N.A	N.A	N.A	0	0	0
PG	N.A	N.A	N.A	N.A	6	0	6

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The college depends on the state College Service Commission to employ teaching faculty in substantive posts. For immediate needs, college recruits experienced retired teachers as well as younger trained faculty to meet the demands of curriculum. For instance, the Commerce department has appointed one part time teacher with qualification of MCA, FA, E-Commerce to take care of the theory and practical aspects of the IT module of the syllabus. Three senior retired highly experienced teachers are serving the departments of Chemistry, Mathematics and Political Science. Apart from this, IQAC always encourages faculty members to attend seminars/workshops regularly to update knowledge and skills in emerging areas.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes:

Academic Staff Development Programmes	Number of faculty nominated			
	2011-12	2012-13	2013-14	2014-15
Refresher Course	04	02	02	04
HRD Programmes	-	-	-	-
Orientation Programmes	03	01	01	-
Staff Training conducted by University	-	01	-	01
Staff Training conducted by other institutions	01	-	-	-
Summer/Winter Schools, Workshops etc	-	-	-	-

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning:

A training programme was organized by TIHOTS for teachers of Department of English for English Laboratory.

Four of the classrooms have been made IT compatible by installing Overhead Projectors. Some of the teachers use it for their Power Point presentations as well as for screenings.

The library of the college has been equipped with Network Resource Centre (NRC) and a software has been installed for the benefit of the students and the teachers.

a) Percentage of faculty:

- Invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies – 2 (Commerce and Geography) (5.88%)
- Participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies –

Sl.	Departments	Total No. Of	Percentage(%) To total	Ratio of papers

No.		Participations		to teachers
1	Commerce	26	21.85%	5.2:1
2.	Bengali	33	27.73%	6.6:1
3.	Economics	12	10.09%	6:1
4.	Geography	23	19.33%	7.77:1
5.	History	14	11.76%	3.5:1
6.	Political Science	4	3.36%	1.33
7.	English	3	2.52%	1.5:1
8.	Chemistry	NIL	NIL	NIL
9.	Physics	NIL	NIL	NIL
10.	Mathematics	2	1.68%	1:1
11.	Physical Education	2	1.68%	1:1
12.	Sanskrit	NIL	NIL	NIL
Total		119	100%	3.5:1(119/34)

- Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies –

Sl. No.	Departments	Total No. Of Presentation of Papers	Percentage(%) To Total	Ratio of papers to teachers
1	Commerce	22	23.15%	4.4:1
2.	Bengali	25	26.32%	5:1
3.	Economics	1	1.05%	0.5:1
4.	Geography	27	28.42%	9:1
5.	History	7	7.37%	1.75:1
6.	Political Science	2	2.11%	0.67:1
7.	English	3	3.15%	1.5:1
8.	Chemistry	NIL	NIL	NIL
9.	Physics	NIL	NIL	NIL
10.	Mathematics	6	6.32%	2:1

11.	**Physical Education**	2	2.11%	1:1
12.	**Sanskrit**	NIL	NIL	NIL
Total		95	100%	2.88:1

2.4.4 What policies/systems are in place to recharge teachers? (eg: research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

In our institution there is no scope for providing research grants to the faculty members. But the Governing Body sanctions study leaves to teachers eager to involve themselves in research. Duty leaves are granted to teachers wishing to attend orientation and refresher courses. They are also encouraged to attend various seminars, workshops and conferences for which they are given duty leave. One teacher of Department of Bengali was granted two years study leave for completing her thesis as a part of FDP of UGC during the last four academic years.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

No such award was received by any faculty of our college during the last four years.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

IQAC has re-introduced evaluation of teachers by the students in a new mode with a new questionnaire replacing the existing previous lengthy questionnaire. Usually the departmental heads along with the faculty members of the department analyse the feedbacks of the students and try to overcome the loopholes, if any, regarding teaching technique to improve the quality of the teaching –learning process. They consult with the academic subcommittee and the principal if needed. The feedback report is submitted finally to the IQAC. The purpose of the system is to use the report as a basis for future plans of action.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The evaluation principles of the institution are entirely determined by the guidelines laid down by the affiliating university. The academic calendar published at the beginning of each academic session ensures that the stakeholders of the institution especially students, parents and faculty members are aware of the evaluation processes.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

As per affiliating university guidelines in 2008 the 2+1 system of final examinations was replaced by the 1+1+1 system , in accordance with which Mid-term exam and pre-final test are the major elevation reforms of the university that the institution has adopted. The college

introduces class tests, remedial classes, class discussion, student seminars etc., on its own to evaluate the progress of the students.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The institution is not free to initiate any evaluation reform on its own. Whenever any evaluation reform is introduced by the university the college implements it with immediate effect. But in our institution the IQAC strictly follows the norm that if a student fails to appear in the mid-term and final test examination scheduled by the university without proper justification, he/she is not allowed to appear in the final examination.

2.5.4 Provide details on the formative and summative evaluation approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

The mid-term and college tests are held every year to measure the students' achievements across the programmes. The college test provides the students an opportunity to run through the upcoming university examination mechanism because of which they tend to take it seriously. As far as formative evaluations are concerned, tutorials, surprise tests are conducted by individual teachers within their regular class hours. These measures help the students to practise lessons and keep up with the progress of the syllabus. The board work by students on regular basis has proved fruitful because it increases their level of concentration in the class. Moreover oral presentation by the students in the class improves their attention in the class.

2.5.5 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The following is the course wise record of examination results in the last four years:

Courses	2010-11			2011-12			2012-13			2013-14		
	Appeared	Pass	%	Appeared	Pass	%	Appeared	Pass	%	Appeared	Pass	%
B.A.	132	114	86	161	141	88	108	101	94	124	82	66
B.Sc.	18	12	67	17	15	88	23	23	100	21	11	52
B.Com	23	14	61	32	30	94	23	10	43	37	23	63

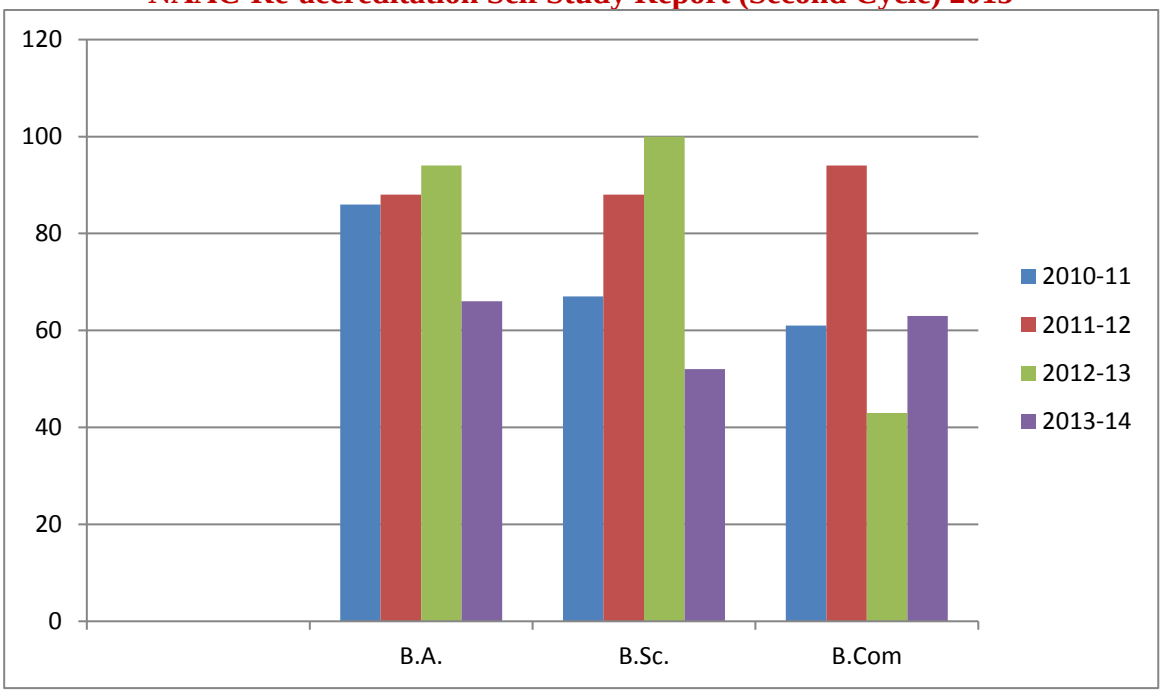


Chart Showing pass percentage (%)

It appears from the above analysis that the performance of B.Com in the year 2012-13was not at all satisfactory . So in the academic year 2013-14 more stress has been laid on class attendance and continuous evaluation through class test and constant monitoring of students has been the focal point. This has improved the performance of students in the final examinations.

2.5.6 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioural aspects, independent learning, communication skills etc.)

The Institution strictly adheres to the norms given by the University of Calcutta. In our college there is no scope for internal assessment in theoretical papers, but internal assessment of practical papers and project work in 3rd year B.Com (Honours) has been introduced recently as per direction from the affiliating University. There is no scope for giving such weightage for behavioural aspects, independent learning , communication skills etc.

2.5.7 Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

The IQAC takes special initiative to ensure that each and every department assess the performance of students on the basis of class test, mid-term test, pre-final tests and mark-sheets are prepared under the supervision and guidance of the head of the department and meeting is arranged to make the guardians aware of the academic performances of their wards. The students not performing well are advised to re-appear in the class test or supplementary test . On the basis of the above mentioned indicators the faculty members try to help the students in their learning achievement.

2.5.8 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and university level?

Generally at the college level, the students are given back their evaluated answer scripts for a while during class hours. In case of any grievance the student may approach the concerned examiner. Regarding the university, students may apply for review, scrutiny and may even demand to see their script under the RTI provision and college teaching and non-teaching staff and even the students' union provide requisite help.

2.6 Student performance and Learning outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

The IQAC has conceived and prepared a college calendar which is handed over to the students and staff at the beginning of the academic year. Moreover, at the beginning of the academic session a meeting is arranged every year by the students' union where the entire staff meet the 1st year students and Principal discusses in details the academic programmes and other relevant activities of the college.

2.6.2 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The IQAC determines the plan of action at the commencement of each session by keeping the learning outcomes in mind. Teaching, learning and assessment strategies of the institution are definitely correlated with its intended learning outcomes. No learning process is complete without a proper assessment procedure. The faculty members assess the students through class tests, tutorials and pre-final test to prepare them for the final examinations conducted by the affiliating university. Besides these, the learning and skill development of the students are assessed by the student seminar where the students speak on their selected topics; they are also encouraged to take part in debates and quiz organised by the students' union which are helpful for their mental growth. In our institution there is a practice of feedback from the outgoing students on the overall teaching learning procedure. The college authority with the help of the academic subcommittee analyses the feedback received from the student assessment along with the head of the departments and thus monitors the teaching learning process.

2.6.3 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality Jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

Our institution has no freedom to frame or modify the syllabus offered by the affiliating university and the courses offered to the students. But recently IQAC has taken initiative to provide the benefit of English Lab to the rural students so that students from SC, ST, Minority and needy and poor students can be trained to be smart enough to speak English which will certainly help them in their career. Moreover the 3rd year students are encouraged to take project work based on primary data , so that they learn the initial rapes of research work.

2.6.4 How does the institution collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning?

The IQAC takes special initiative to ensure that each and every department assess the performance of students on the basis of class test, mid-term test, pre-final tests and mark-sheet are prepared under the supervision and guidance of the head of the department and meetings are arranged to make the guardians aware of the academic performances of their wards. The students

not performing well are advised to re-appear in the class test or supplementary test . Students who are not regular in the class are advised to increase their attendance .

b) How does the institution monitor and ensure the achievement of learning outcomes?

IQAC which uses not only the departmental reports but also feedbacks from different stakeholders and reports from different committees to gauge the accomplishment of the learning outcomes. The weaknesses identified during the assessment of the foregoing session are then addressed and plans are made for the next academic year.

c) What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

The affiliating University and the college want its graduate to be a complete man with enough confidence and capability to face the world. The college wants its graduate to acquire the following attributes:

- To develop an all-round academic grasp of the relevant course .
- To have a sense of community awareness and moral responsibility.
- To understand that an education automatically presupposes responsibilities towards oneself and the society at large.
- To have a truly secular unbiased attitude in one's dealings with the environment.
- To learn to work in teams and work towards a greater goal for the society at large.

The N.S.S and N.C.C play a vital role in the overall education of the students and continuous exposure to larger realities through their extension activities ensures a more comprehensive moral and social awareness among the students. The college authority along with students' union organises all its academic and extra-curricular activities to develop social and cultural awareness among the students.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

The institution does not have any recognised research center.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

No. However when individual faculty applies for any research project, if found suitable it is approved by the IQAC and then it is referred for final approval to the Governing Body.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

- **autonomy to the principal investigator**
- **timely availability or release of resources**
- **adequate infrastructure and human resources**
- **time-off, reduced teaching load, special leave etc. To teachers**
- **support in terms of technology and information needs**
- **facilitate timely auditing and submission of utilization certificate to the funding authorities**
- **any other**

All research projects in the institution are undertaken through the individual initiative of the teachers. Once their projects are approved by the relevant agencies funds that come to the college are disbursed as early as possible. The college gives individual unqualified access to computers with internet facility and the library. If the concerned teacher applies for long-term or short-term leaves of absence to finish the research work it is generally granted by the Governing Body of the institution. The teacher may also apply to the Head of the Department if he/she temporarily needs a reduced work load as far as classes are concerned. Once the project is completed and submitted the process of auditing is facilitated by the IQAC and a utilization certificate is submitted to the funding authorities as quickly as possible.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

College encourages and organises educational excursions and a tour fund has been created for the purpose. Furthermore, some departments motivates their students to prepare a write up related to excursions and present reports with conclusions based on findings and it is walled up in the departmental wall magazine. The department of geography conducts educational excursion every year as a part of their curriculum. The B.Com(Honours) 3rd year students prepare projects based on their research work primarily based on primary data. Some of the issues on which research project were taken up by students during the last four years are as follows:

- Flood management in the Udaynaryanpur Block of Howrah District.
- The Prospect of Zari Work in the Howrah Disctict.

- Self Help Group
- Financial Inclusion
- Corporate Social Responsibility.
- Consumer Behaviour
- The role of cooperative banks in the rural areas, and so on.

3.1. 5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.)

List of the faculty who are actively involved in Research

Sl No	Department	Name of Faculty	Title of the Research	Duration	University/ Sponsored By
1	Commerce	Suvankar Chakraborty	-Disaster Management – A case study of Man Made Disaster and Natural Disaster	23.12.2010 to 31.05.2012	UGC letter no. PHW-074/10-11 dt. 01.12.10
2			Pursuing Ph. D – Assessing the performance of Disaster Management in West Bengal	Admission 23rd May , 2013	University of Kalyani Registration No 110016 of 2013-14
3		Prasanta Saha	Pursuing Ph. D	Admission 2015	University of Kalyani
4		Dr. Manju Saha	Ph. D Thesis-Bangla probader bisoy gathon O seili	Completed in 1997	Jadavpur University
5		Swati Dey	MRP Adhunikata O Naribhabnar Aloke Rabindranather Sesh Jiboner Koyekti Rachana	2013-15	UGC letter No. FPHW-52/12-13
6		Jayasri Ray	Submitted Thesis Swadhinata paroborty bangle theatarer avinetrider bhumika	Registered in June, 2010	UGC –FDP
7		Avijit Biswas	MRP- Mahasweta Devir Upanyase Adivasi Jibanb O Tader Atmapratishthar Sangram	2013-15	UGC letter No. FPHW-53/12-13
			Pursuing Ph. D- Matua Dharma: Sahitya O Sanskriti	Date of Registration0 3.09.2012	
			Mrp Bibhutibhushan bandyopadhyayer	2013-15	UGC letter No. FPHW-51/12-13

		Tapabrata Bhaduri	chhotogolper shilporup		
8			Pursuing ph. D- kathasahityer aloke bibhutibhusaner premamanastattva	Date of Registration: 5/08/2013	Jadavpur University
8	Economics	Aloka Das	MRP-time use analysis in assessing women empowerment –a comparative study between rural and urban frames	05.02.2013 To 05.08.14	UGC vide no. PHW-49 / 12-13 (ERO)
9	Political Science	Krishnendu Mukhopadhyay	MRP India's Post Cold War regional security Policy vis-a-vis Small Neighbours: A Study Of Bangladeah, Napal and Sri Lanka	2013-15	UGC letter No. FPHW-50/12-13.
10			Pursuing Ph.D.: Global Powers and India:Implications for India's Regional Security Policy during the Post-Cold Period	2011	Jadavpur University
11	Geography	Puspita Sengupta	Pursuing Ph.D. Alternative Rehabilitation approach Against Land Conversion and Displacement with Case Study of Kolkata New Town	07/05/12	Self Financed University of Calcutta
12		Arindam Sarkar	Pursuing Ph.D.- Pedogeomorphology of the plateau Fringe Region In Purulia and Bankura district of West Bengal and its influence on Land use and Land cover.	Date of registration: 19.03.2014	Self Financed Department of GEOGRAPHY, CU
13			Application of jute-geotextile for soil conservation and greening the laterite wasteland, at GanganirDanga, Garhbeta, PaschimMidnapore	July,2010-December, 2010	Department of Science & Technology, (DST) Govt. Of India
14	History	Ujjaini Samanta (Roy)	MRP Women in West Bnegal Panchayat –A journey towards empowerment Rs. 140000	2013-15	UGC FPHW- 48/12-13
15			Pursuing Ph.D.	Year of	University of

			Women in Local Governance- The West Bengal experience-1993-2013	registration 24th September, 2013	Kalyani
16	Mathematics	Bijon Biswas	Pursuing Ph. D. Study of Non-Hermition Hamiltonian with real spectra.	Registered on 3rd April, 2013	Jadavpur University

Note: The faculty of Department of Commerce has guided more 100 research related projects of 3rd Year B.Com(Honours) students during the last four academic years.

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

The institution abide by the curriculum given to us by the affiliating University and it gives us very little opportunity to organise workshops or training programmes. But as part of curriculum the teachers of B.Com (Honours) motivates students of 3rd Year B.Com(Honours) to take more or primary data based project work so that it is primary data based research work. Teachers of the department also train the mode of Power Point Presentation so the Viva Voce part of project work becomes must more interactive.

3.1.7 Provide details of prioritised research areas and the expertise available with the institution.

It is really a matter of great pride that most of the faculty members over the last five or six years have engaged themselves in academic activities like publishing papers, presenting papers in different seminars and also active research work. The following are the prioritised areas of their research activities:

SL. No.	Name of the Faculty Members	Department	Areas of Research Work
1	Dr. Sambhunath Chakraborty	Mathematics(Principal)	Astro Physics
2	Dr. Nanda Kishore Mishra	Physics	Modified Lead Germanate
3	Dr.Dhananjoy Koner	Chemistry	Coordination Chemistry
4	Dr. Manju Saha	Bengali	Linguistics
5.	Suvankar Chakraborty	Commerce	Disaster Management
6.	Swati Dey	Bengali	Life and Literature of Rabindranath Tagore
7	Jayasri Ray	Bengali	Drama
8.	Avijit Biswas	Bengali	MATUA DHARMA : SAHITYA O SANSKRITI
9.	Tapabrata Bhaduri	Bengali	Modern Bengali Literature
10	Krishnendu Mukhopadhyay	Political Science	Global Powers and India.
11.	Ujjaini Samanta(Roy)	History	Women in Local Governance- The West Bengal experience-1993-

			2013
12.	Puspita Sengupta	Geography	Regional Planning
13	Arindam Sarkar	Geography	Pedogeomorphalogy
14	Bijon Biswas	Mathematics	Mathematical Physics

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The institution organises seminars and workshops in which researchers of eminence are invited. They are also invited to give extension lectures.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

2.94% of the faculty has utilized sabbatical leave for research activities. The provision provides encouragement to other members of the faculty to focus exclusively on their research areas and they are also thinking of availing sabbatical leave for research activities and have already approached Principal and IQAC Coordinator regarding the leave.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

There is no practice of our institution taking up any research in this direction as a whole and is not supposed to earn any consultancy fees for the services rendered , but Dr. Dhananjoy Koner of Department of Chemistry has done one Minor Research Project entitled, “Studies on Soil and Water Qualities in Amta-Iand Amta –II Blocks.” He has interacted with local people of Amta-I and Amta-II for the purpose of his work which has to a large extent made people aware about the water and soil qualities in these areas. Moreover, Prof. Suvankar Chakraborty of Department of Commerce whose area of research work is ‘Disaster Management’ has been to Bhopal Gas Plant, Sunderban and Udaynaryanpur Block of Howrah District, to understand the miseries of people due to man-made(Union Carbide Gas Tragedy) and natural disaster(Aila Cyclone and Frequent Flood in Udaynaryanpur) respectively.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

Our college is undergraduate rural college affiliated to Calcutta University the institute finds it difficult to establish a research centre and earmark any fund for the purpose of research. However both students and teachers are encouraged on an individual basis to pursue research. Whenever any fund is received from UGC in this regard is released as early as possible in favour of the principal investigator of any research project.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has

availed the facility in the last four years?

There is no such provision in the institution.

3.2.3 What are the financial provisions made available to support student research projects by students?

No financial support is provided but support in the form of use of computer lab or use of internet under the supervision of departmental teacher is often given.

3.2.4 How do the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavours and challenges faced in organizing interdisciplinary research.

The departments of the college sometimes collaborate on organizing inter-disciplinary seminars and workshops which benefits research scholars and other researchers. Details of such UGC Sponsored Seminars are given below:

Sl. No.	Year	Department	Collaborator	Title of Seminar	Sponsor-ed by	Publication
1	22nd &23rd , September, 2011	Bengali	Amritapur Tagore Society	Rabindranatak: Fire Dekha	UGC	ISBN:978-93-81862-11-7 (March, 2012)
2	20th & 21st January 2012	Commerce	Joypur Panchanan Roy College	Challenges in the Face of Changing Indian Financial Scenario and Direct Tax Code and GST	UGC	Seminar Volume Published with ISBN 978-80649-20-7
3.	7th &8th August 2012	Jointly by Economics, History& Political Science	Sovarani Memorial College, Howrah.	Political economy of rural development : the indian experiance	UGC	Seminar Volume published
4.	2012	Mathematics	Operational Research Society of India(ORSI) Calcutta Chapter	National Seminar on Recent Advances in Operations Research.	UGC	Seminar Volume published with ISBN No. 978-81-8487-255-2
5.	2015	Commerce	Azad Hind Fouz Smriti Mahavidyalaya, Domjur Howrah	National Seminar on Contemporary Issues in Finance and Managment	UGC	Seminar Volume published with ISBN No. 978-81-9287-21-6-2

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The institution offers computer facilities along with internet access and printers and a well-stocked library for research purposes. The existing amenities are made available to the teacher or

the student whenever they require them.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

The institution has received no such grant in the past four years.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

College authority provides support to the faculty members by endorsing their application for securing research fund from various funding agencies, mainly from UGC. Not only that, it provides space and other facilities as mentioned above, if necessary, for carrying out their research projects. Details of ongoing and completed projects and grants received are given below in the following table:

List of ongoing and completed projects and grants received

Sl No	Department	Name of Faculty	Title of the Research	Duration	University/ Sponsored By
1	Commerce	Suvankar Chakraborty	-Disaster Management –A case study of Man Made Disaster and Natural Disaster	23.12.2010 to 31.05.2012	UGC letter no. PHW-074/10-11 dt. 01.12.10
2			Pursuing Ph. D – Assessing the performance of Disaster Management in West Bengal	Admission 23rd May , 2013	Self Financed University of Kalyani Registration No 110016 of 2013-14
3		Prasanta Saha	Pursuing Ph. D On the topic related to Banking	Admission 2015	Self Financed University of Kalyani
4	Bengali	Dr. Manju Saha	Ph. D. -Bangla probader bisoy gathon O shoili	Completed in 1997	Self Financed Jadavpur University
5		Swati Dey	MRP-Adhunikata O Naribhabnar Aloke Rabindranather Sesh Jibaner Koyekti Rachana	2013-15	UGC letter No. FPHW-52/12-13
6		Jayasri Ray	Submitted Thesis Swadhinata paroborty bangle theatarer avinetrider bhumika	Registration June ,2010 & Submission March, 2015	UGC –FDP

7		Avijit Biswas	MRP- Mahasweta Devir Upanyase Adivasi Jibanb O Tader Atmapratishthar Sangram	2013-15	UGC letter No. FPHW-53/12-13
			Pursuing Ph. D- Matua Dharma: Sahitya O Sanskriti	Date of Registration 03.09.2012	Self Financed
		Tapabrata Bhaduri	MRP- Bibhutibhushan bandyopadhyayer chhotogolper shilporup	2013-15	UGC letter No. FPHW-51/12-13
8			Pursuing ph. D Kathasahityer aloke bibhutibhusaner premamanastattva	Date of Registration: 5/08/2013	Self Financed Jadavpur University
8	Economics	Aloka Das	Mrp-time use analysis in assessing women empowerment –a comparative study between rural and urban frames	05.02.2013 To 05.08.14	UGC vide no. PHW-49 / 12-13 (ERO)
9	Political Science	Krishnendu Mukhopadhyay	MRP India's Post Cold War regional security Policy vis-a-vis Small Neighbours: A Study Of Bangladeah, Napal and Sri Lanka	2013-15	UGC letter No. FPHW-50/12-13.
10			Pursuing Ph.D. Global Powers and India:Implications for India's Regional Security Policy during the Post-Cold Period	2011	Self Financed Jadavpur University
11	Geography	Puspita Sengupta	Pursuing Ph.D. Alternative Rehabilitation approach Against Land Conversion and Displacement with Case Study of Kolkata New Town	07/05/12	Self Financed University of Calcutta
12		Arindam Sarkar	Pursuing Ph.D.- Pedogeomorphology of the plateau Fringe Region In Purulia and	Date of registration: 19.03.2014	Self Financed Department of GEOGRAPHY CU

			Bankura district of West Bengal and its influence on Land use and Land cover.		
13			Application of jute-geotextile for soil conservation and greening the laterite wasteland, at GanganirDanga, Garhbeta, PaschimMidnapore	July,2010-December, 2010	Department of Science & Technology, (DST) Govt. Of India
14	History	Ujjaini Samanta (Roy)	MRP Women in West Bnegal Panchayat –A journey towards empowerment	2013-15	UGC-Letter No. FPHW-48/12-13 dt. 5-2-2013
15			Pursuing Ph.D. Women in Local Governance- The West Bengal experience-1993-2013	Dt of Registration -24th Sept. 2013	Self Financed University of Kalyani
16	Mathematics	Bijon Biswas	Pursuing Ph. D. Study of Non-Hermition Hamiltonian with real spectra.	Registered on 3rd April, 2013	Jadavpur University

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

The research scholars can have access to books in our well stocked library. Furthermore, they have ready access to the internet and they may use the printers for their purpose. Students are also provided facilities of the computer lab whenever they need to complete their project work as per affiliating University curriculum for 3rd year students, which is mainly primary data based.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The IQAC have the following plans for future research facilities in the college:

1. To Earmark some fund every year for research purpose.

2. To provide high speed internet facilities to research scholars and students.
3. To provide INFLIBNET facilities for both research scholars and students.
4. Increasing research journals in the library.
5. To introduce e-journals in the library.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments/ facilities created during the last four years?

No

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

Facilities for students project is provided by the HODs in the sense that whenever any student approaches the HODs with the request for any written consent for conducting survey related to their project work , that is always provided by the HODs. So far as teachers(research scholars) are concerned college in consultation with IQAC grants leave for a visit by research scholars to Outside Library or Other Association for their research work or presenting research paper. For example one teaching faculty from Department of Commerce was granted leave for presenting research paper in the Twelfth International Accounting Conference organised by the Indian Accounting Association Research Foundation , an associate of International Association for Accounting Education & Research, held on January 3rd and 4th, 2015.

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

There is no specific centre for research purposes in the institution, but Our library has rich collection reference books. The teachers get sufficient help from the library for their research work. Internet facilities are also available in the teachers' staff room.

3.3.6 What are the collaborative research facilities developed / created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

There are no collaborative research facilities in the institution.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- **Patents obtained and filed (process and product): Nil**
- **Original research contributing to product improvement : Nil**
- **Research studies or surveys benefiting the community or improving the services :**
- **Research inputs contributing to new initiatives and social development**

The NSS Volunteer under the able leadership of the Programme Officer of Unit I conduct Socio –Economic Survey for over a decade in the adopted villages –Purash and Kanpur , they have now also started moving out of the adopted villages. This survey on a continuous basis has been a success and it has helped in increasing awareness regarding Pulse-Polio, AIDS, Quit Tobacco and good thing is that the college students have left smoking in the college ground. They confine

themselves in their common room and even some of the volunteers motivates other students to quit smoking.

Dr. Dhananjoy Koner of Department of Chemistry has done one Minor Research Project entitled, "Studies on Soil and Water Qualities in Amta-Iand Amta –II Blocks." He has interacted with local people of Amta-I and Amta-II for the purpose of his work which has to a large extent made people aware about the water and soil qualities in these areas. Moreover, Prof. Suvankar Chakraborty of Department of Commerce whose area of research work is 'Disaster Management' has been to Bhopal Gas Plant, Sunderban and Udaynaryanpur Block of Howrah District, to understand the miseries of people due to man-made(Union Carbide Gas Tragedy) and natural disaster(Aila Cyclone and Frequent Flood in Udaynaryanpur) respectively. Prof. Chakraborty has published two papers also in the online American Journal of Theoretical and Applied Business in the year 2015. His write up concerning 'paradigm shift of flood control to flood management through community based flood management ' has been praised from all corners of the world. Prof. Arindam Sarkar of Department of Geography has worked as Project Assistant on a research project entitled, "Application of jute-geotextile for soil conservation and greening the laterite wasteland, at GanganirDanga, Garhbeta, Paschim Midnapore funded by Department of Science & Technology, (DST), Govt. Of India , during the period July,2010-December,2010.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No.

3.4.3 Give details of publications by the faculty and students:

- **Publication per faculty 77/33=2.33**
- **Number of papers published by faculty and students in peer reviewed journals (national / international) : Nil**
- **Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) 02**
- **Monographs Nil**
- **Chapter in Books: 10**
- **Books Edited : 02**
- **Books with ISBN/ISSN numbers with details of publishers: 06**
- **Citation Index: Nil**
- **SNIP : Nil**
- **SJR : Nil**
- **Impact factor : Nil**
- **h-index : Nil**

Sl. No	Department	Name of Faculty	Name of the paper / Chapter /Book	Year of Publication	Published By : With (ISBN/ISSN)
1.		Suvankar	Book for B.Com 1st Year (Gen)-	2011	Lawpoint Publications

	Commerce	Chakraborty	Principles And Practice of Management & Business Communication		ISBN No. 978-93-80649-82-5
2.			Book for B.Com 2nd Year (Gen)- Principles of Marketing & e-Commerce .	2011	Lawpoint Publications ISBN No. 978-93-80649-90-0
3.			Book for B.Com 3rd Year (Hons)- Auditing in the year from	2013	Lawpoint Publications, with ISBN No. 978-93-82472-
4.			Book for B.Com 3rd Year (Gen)- Auditing in the year from	2013	Lawpoint Publications, with ISBN No. 987-93-82472-21-6
5.			Book for B.Com 3rd Year (Gen)- Cost and Management Accounting II	2013	Kalyani Publishers, with ISBN No.
6.			Paper entitled –The Convergence of Indian Accounting Standards with IFRS.	2011	Pigeon Books ISBN: 978-81-922585-0-8
7.			Paper entitled –The Changing face of Indian Regulatory Bodies towards IFRS Convergence	2012	Lawpoint Publications ISBN No. 978-93-80649-20-7
8.			Paper entitled –GST-An Introduction	2012	Lawpoint Publications ISBN No. 978-93-80649-20-7
9.			Paper entitled –Mismanaged Industrialization Concerning Man Made Disaster in Bhopal Gas Tragedy	2013	Journal of Department of Commerce , University of Kalyani , "Business Perspective" with ISSN: 0975-0746,pp110-117,V ol-3.Dec. 2013
10.			Paper entitled – A Study of State-Wise Index of Financial Inclusion In India.	2014	Published by Rohini Nandan, , with ISBN No. 978-81-928721-9-3, pp 44-50
11.			Abstract Volume: Investigating People's Role on Flood Management in West Bengal –A Case Study	2014	Published by Vidyasagar University, International Seminar on Advancement of Management Thoughts and Practices held on 10th and 11th February, 2014.pp86
12.			Conference Proceedings: Goods and Services Tax- A New Roadmap to Indirect Tax Reform in India.	2014	Published by Indian Accounting Association Research Foundation, in the Twelfth International Accounting Conference on Contemporary Issues in Accounting and Finance on 3th and 4th

					January, 2014.pp112
13.			Presented a paper entitled " Companies Act, 2013 : Changing Face of Corporate Social Responsibility."	2014	Department of Business Management , University of Calcutta & Indian Accounting Association-Kolkata Branch, International Finance Conference , 2014,pp61.
14.			Conference Proceedings: A study of Proposed Indian Direct Tax Code-2013.	2014	Published by University of Lucknow, Department of Commerce & Indian Accounting Association Lucknow Branch, in the 37th All India Accounting Conference & International Seminar on Accounting Education and Research pp13
15.			National Seminar –Abstract published –"Investigating the Impact of Severe Cyclone Aila on the Crop Production system and the Relevance of Post-Disaster Management-A Study of Sunderban Area of West Bengal. "	2014	University of Kalyani pp26
16.			Paper on 'A Study Of Proposed Indian Direct Tax Code-2013.'	2015	Published by University of Calcutta on September, 5, 2015, in the book entitled Recent Advances In Accounting Finance and Management with ISBN NO. 978-81-922481-9-6; pp199-209.
17.			National Seminar at Bidhan Chandra College , Rishra, Hooghly –Proposed GST –A New Roadmap to Indirect Tax	2015	Published by Rohini Nandan with ISBN 978-81-925313-4-2
18			Corporate Social Responsibility: A Paradigm Shift in the New Indian Companies Act, 2013"	Mar 03-04, 2016	Accepted for "ICAF 2016: International Conference on Accounting and Finance Singapore, SG.
19.			Abstract Vol: Relationship between Indian Stock Market and Six Other Emerging Countries Stock Markets	2015	Punjab University, Chandigarh .All India Accounting Conference on 5-

					6th Dec, 2015.
20			Investigating the Impact of Severe Cyclone Aila and the Role of Disaster Management Department – A Study of Kultali Block of Sundarban	2015	American Journal of Theoretical and Applied Business 2015; 1(1): 6-13 Published online May 11, 2015 (http://www.sciencepublishinggroup.com/j/ajtab)
21			Investigating People's Role in Flood Control and Management in West Bengal-A Case Study	2015	American Journal of Theoretical and Applied Business 2015; 1(1): 41-47 Published online July 23, 2015 (http://www.sciencepublishinggroup.com/j/ajtab)
22			National Seminar:Changing Pattern Of Management and Governance Of Higher Educational Institutions In India	2015	Publisher : Rohini Nandan with ISBN No. 978-81-9287-21-6-2
23			National Seminar: Women Entrepreneurship in India-Emerging issues of Societal Management	2015	Publisher : Rohini Nandan with ISBN No. 978-81-9287-21-6-2
24		Prasanta Saha	Micro-insurance in India: An Overview.	2012	Lawpoint Publications ISBN No. 978-93-80649-20-7
25			Growth Evaluation of Micro-insurance in India: A Cost Approach,	2013	EIRC News of ICAWI Eastern India Region Council, Vol. 6, No.4, ISSN 2320-1584.
26			Growth Performance – A Comparative Study Between SBI and ICICI Bank, Business Perspectives	2013	Journal of the Kalyani University, Volume 3 (2010-2011), ISSN: 0975-0746.
27.			Determinants of Return on Equity: A study on Inidan banking Sector,	2015	EIRC News of ICAWI Eatern India, Region Concil, Vol. 8 , No. 5, ISSN 2320-1584
28	Commerce	Binod Kr. Shaw	Power Trading in India: An Overview	2014	The Management Accountant of The Institute of Cost Accountants of India with ISSN 0972-3528
29			Panchayati Raj Institutions (PRIs) and their impact on Rural Development of India	2014	Research Revolution (ISSN 2319-300X), An International

					Journal of Social Science and Management" Volume II, Issue 8,
30	Geography	Puspita Sengupta	The impact of tourism on livelihood and environment in West Sikkim: A case study of Pelling	2015	National journal of the Institute of Landscape, Ecology and Ekistics (ILEE) (Vol. 38 Issue no.1) ISSN-0971-4170.
31			Land Conversion for New Urban Growth and Its Impact – From Dwellers' Point of View- A Case Study from New Town Kolkata	2015	International Jounal Of Humanities and Social Science Invention (IJHSSI) (Vol.4 Issue 10) ISSN : 2319-7722
32		Arindam Sarkar	Application of geomorphological knowledge in the arena of geography	2008	The Observer, Vol.46,ISSN No.2230-9535,Department of geography, University of Calcutta, Kolkata.
33			Island of Hooghly estuary	2009	The Observer, Vol.47, ISSN No.2230-9535,Department of geography, University of Calcutta, Kolkata.
34			The Coast	2010	The Observer, Vol.48, ISSN No.2230-9535, Department of geography, University of Calcutta, Kolkata
35		Arindam Sarkar	Local geography of Mahabari village, Matiali block, Jalpaiguri district, West Bengal	2011	The Observer, Vol.49, ISSN No.2230-9535,Department of geography, University of Calcutta, Kolkata.
36			Variety of Living species of Pithoragarh, Uttrakhand, Proceedings	2011	Department of Geography, Dwijendralal college, Krishnanagar, Nadia, West Bengal.
37			Biodiversity in Sikkim Himalaya,	2011	Department of Geography, Dwijendralal college, Krishnanagar, Nadia, West Bengal.
38			Variability of water resource in India	2013	The Observer, Vol. 51, ISSN No.2230-9535, Department of geography , University of Calcutta, Kolkata
39			Pithoragarherbhougolikprekhapot(Bengali)	2015	Himalaya Prasanga. ISSN 2231-1075,Kolkata.
40		Jayatra	The impact of tourism on	2015	National journal of the

		Mandal	livelihood and environment in West Sikkim: A case study of Pelling		Institute of Landscape, Ecology and Ekistics (ILEE) (Vol. 38 Issue no.1) ISSN-0971-4170
41			A comprehensive study of human development: A case Study of Chanderghat GP, Nadia, W.B.	2015	National journal of the Indian Journal of Spatial Sciences (IJSS) (Vol. 6.0 Winter Issue No. 2.) ISSN-2249-3921.
42	Bengali	Jayasri Ray	Chinter Darpane Tiner Talayar, A	2007	Angali Publishers, 2007 , ISBN: 81-89620-28-2
43			Parichalikar Chokhe Rabindranatak	2011	Sardhasatabarse Rabindranath o Gorar Satabarso` ISBN: 978-81-922961-2-8
44			Gramonnayane Rabindranath: Samajtattik Dristikone	2012	Rabindranather Pallipunargathane Bhabna
45			Rabindra Natke Avinetri Tripti Mitra	2012	Rabindranatak: Fire Dekha ISBN:978-93-81862-11-7
46			’Sekhar Samaddar Sakkhatkar` ‘Maya Ghosher Sakkhatkar	2012	Prasanga Banla Natak`- ISBN:978-93-82012-32-0
47			Tarasankarer Daini	2013	Tarasankarer Chotogalpa Rup o Baicitra`--Sital Choudhuri ISBN:978-93-81329-30-6
48			Bahurupir Cneratar: Bnacbadaler Bises Dhap	2014	Swadhinata Paraborti Banla Nataker Gatimukh ISBN-978-81-928721-9-3
49			Bankim Upanyase Akhyansaili: E Juger Bhabnay	2014	Bibvagiyo Sahitya patrika Astamsankha, Banla Bivag, Kalyani University, ISSN-2321-7375
50			Layla: Dijendra Laler Aschorja Sristi	2014	Nurjahan Phire Dekha-Apurba De, Tapan Mondal(Edi) Bagnio Sahitya Sansad-ISBN 978-93-83590-44-5
51			Tilottama Ti-lo-tta-ma-i Bate	2015	Banaphuler Galpacasca-ISBN-978-93-84729-08-0
52			Pratibadi Maya Ghosh: Jibane, Avinaye	2015	Banla Natak Pratibader Manca ISBN-978-81-928276-9-8

53		Dr. Manju Saha	Rabindranath O Bangla Probad	2011	Ebong Eisamay :Literary Periodical. Regd.No.RN 43956/84
54			Gnanotapasher atmounmochan: Rabindrasangame dwipamoy bharat o shyamdesh	2011	Ebong Eisamay :Literary Periodical. Regd.No.RN 43956/84
55			Probader byaboher o Bharatchandra	2012	Ebong Eisamay :Literary Periodical. Regd.No.RN 43956/84
56			Bankimchandrer Krishna : aek adorsho manabchoritra nirman	2014	Sahitya Sangi. ISBN:978-93-82045-99-1
57		Swati Dey	Godhulibelar Bansari –Ekti Anonyo Murchana	2011	PKHNM ISBN- 978-93-81862-11-7 2012 “Rabindra natak:phire dekha``-
58			A Passion In The Desert : Tulonar Aloke Duti Anubad	2013	Dana Prokashoni- ISSN No.22315802
59			Dukhini Tomar Jonyo –A collection of poems	2007	Pratibhas Publisher
60			Utsaber Kabita	2014	Saranga
61		Tapabrata Bhaduri	Bibhutibhushan Bandyopadhyayer Chhotogolpe Myther Proyog	2011	Samay Tomake ISSN No. 2231-5802
61			Chhotogolper Bibhutibhushan	2013	Samay Tomake ISSN No. 2231-5802
62			Bibhutibhushaner ‘ARANYAK’: Mukhosher Mukh	2013	Aihik ISSN No. 2319-5460
63	English	Saranya Sen	"Obscenity's Desperate Music" (in Hungry Generation Rachana Samgraha)	2015	Dey's Publishing ISBN 9788129521774
64			"Problematizing Deluze" (in Samuel Beckett and the Encounter of Philosophy and Literature.)	2013	Roman Publisher ISBN 9789380905518
65			"Mimicry, Modernity and Resistance" (in Uneven Terrains)	2011	Booklore ISBN 8173890153
66			"Appropriating the Uncouth" (in History in Literature, Literature as History)	2013	Levant Books, ISBN 9789380663500
67			."Look Who's Speaking" (in Shifting Identity)	2011	Books Way ISBN 9789380145969
68			“Uttar Parba” (in Bhorai)	2010	ISSN 09742565
69	History	Ujjaini Samanata Ray	Prasuti Mrityu – Kichhu Tathya	2008	Itihas Anusandhan 22, Kolkata
70			Karma O Narir Arthanaitik Abasthan	2010	Itihas Anusandhan 24, Kolkata
71	Physical Education	Kaberi Ghosh	Assessment of khypnosis among the mothers Belonging to different Economic group after pregnancy.	2014	Notational seminar on fit and healthy India vision 2020.s 978-93-84869-24-3
72			A comparative study of Physical	2015	Journal for educational

			Fitness components among rural and urban female students.		research perspective 978-93-84472-08-5
73			Sheet of 8 weeks running programmes on Anaerobic capacity of School children	2015	National seminar on sound body mind and fitness through yoga and sports proceedings 987-93-80686-60-8
74			A comparative study of Physical Fitness components among rural and urban female students	2015	Journal for educational research perspective 978-93-84472-08-5
76	Political Science	Krishnendu Mukhopadhyay	The Left and the Nuclear Deal	2009	Jadavpur Journal of International Relations Volume-13,2009
77			The Cold War Game in South Asian Security Complex: The Role of Great Powers	2011	Jadavpur Journal of International Relations 0973-5984 Volume-15,2011

3.4.4 Provide details (if any) of

- **research awards received by the faculty**
- **recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally**
- **incentives given to faculty for receiving state, national and international recognitions for research contributions.**

The following research awards have been received by the faculty:

1. Dr. Manju Saha, Department of Bengali, was awarded Ph.D degree by the Jadavpur University in the year 1997 for her thesis "Bangla probader bisoy gathon O shoili"
2. Dr. Dhananjoy Koner of Department of Chemistry was awarded Ph.D degree on.22.12.1984 by the University of Kalyani for his thesis "Coordination and Organometallic Compounds of Iron and Cobalt".
3. Dr. Nanda Kishore Mishra, Department of Physics, was awarded Ph.D degree by Bhagalpur University for his dissertation 'Synthesis and Characterisation of Some Modified Lead Germanate.'
4. Dr. Nanda Kishore Mishra, Department of Physics, was awarded M.Phil degree by the Indian Institute of technology ,Khargpur. As partial fulfilment of M.Phil degree his dissertation was,"Crystal Growth and Optical Absorption Study of Mn^{2+}, VO^{2+},Cu^{2+} Ions Doped in some Hydrated Crystalline Solid".
5. Prof. Sukumar Ghosh, Department of Mathematics, was awarded M.Phil degree in the 1987 by University of Calcutta. As partial fulfilment of M.Phil degree his dissertation was,"Gama Subgroup and Topological Gama Subgroup".
6. Prof. Gouri Sankar Banerjee, Department of Political Science, was awarded a M.Phil degree by the University of Burdwan. As partial fulfilment of M.Phil degree his dissertation was "Introducing Bhudev as a Sociologist".

7. Prof. Kartik Chandra Bhaumik, Department of Economics, was awarded M.Phil degree by the University of Calcutta. As partial fulfilment of M.Phil degree his dissertation was "Spatial Differences in Poverty in Rural India".

8. Prof. Alaka Das, Department of Economics, was awarded a M.Phil degree by University of Calcutta. As partial fulfilment of M.Phil degree her dissertation was "Structure-Conduct-Performance of Indian Industry".

9. Prof. Suvankar Chakraborty, Department of Commerce, was awarded a M.Phil. degree by Vinyaka Missions University Salem, Tamilnadu on 10.1.10 for his dissertation 'Crises Financing –An Empirical Study in Indian Scenario.'

10. Prof. Jayasri Ray, Department of Bengali, was awarded a M. Phil by University of Calcutta in the year 2002. As partial fulfilment of M.Phil degree her dissertation was "Utpalio Natake Naricharitra O Samaj Biksha".

11. Prof. Krishnendu Mukhopadhyay, Department of Political Science, was awarded M.Phil degree by the Jadavpur University. As partial fulfilment of M.Phil degree his dissertation was "System Effects and Unit Level Behaviour: A Study of India's External Securing Policy duing the Cold War Period".

12. Prof. Saranya Sen, Department of English, was awarded M.Phil degree by the University of Calcutta. As partial fulfilment of M.Phil degree his dissertation was " Narrating the Nation : Politics, Crisis and Beyond in Chinua Achebe's Novels".

13. Prof. Alomgir Department of English, was awarded M.Phil degree by the University of Calcutta(2012-14). As partial fulfilment of M.Phil degree his dissertation was " Kangal Harinath –Unabingsha sataker ek biral byaktitta".

3.5 Consultancy

3.5.1. Give details of the systems and strategies for establishing institute-industry interface?

Our institution has not yet developed any strategies for establishing institute-industry interface.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

There is no stated policy for this purpose.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The members of the teaching staff are not involved in consultancy services.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

Not Applicable.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

Not Applicable

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

Our institution promote institution-neighbourhood –community network through the involvement of our N.S.S and N.C.C volunteers.

Since 1970 the college had one NSS unit but in the year 2010 NSS Programme Officer of University of Calcutta , Mr. Kunal Chatterjee visited our college in the special Campaign Programme and he was so impressed by our activities and understanding our requirement another Unit was allotted in favour of our college in the year 2011. Now our college has two N.S.S Units. Every year 200 students volunteers (100 Girls and 100 Boys) actively participate in Regular Campaign Programme and 100 students(50 Girls and 50 Boys) generally participate in the Special Campaign Programme.

The college has a very vibrant NCC Unit established since 1994. Although it was initially meant for male cadets only but it has been extended to female cadets also. For defence oriented services as well as other fields of services the B and C certified cadets of NCC are receiving great attention and many such cadets are now engaged in the defence departments of the Central Government and police department of the State Government as shown in the following table:

Record of Progression of Some N.C.C. Cadets(2007-2015)

Sl.No.	Name of the Cadet	Name of the Post
1	Tanmay Gharui	Indian Army
2	Surajit Patra	Indian Army
3	Rakesh China	Indian Army
4	Chintu Das	Indian Army
5	Debabrata Bej	Indian Army
6	Kalyan Maity	Indian Army
7	Biswajit Makhal	Indian Army
8	Arnab Pal	Indian Army
9	Arnab Bokok	Indian Army
10	Sourav Adhikary	Indian Army
11	Amit Santra	Indian Army
12	Souvik Adhikary	Indian Army
13	Sudita Pandit	CISF
14	Sudip Patra	Indian Army
15	Anuradha Senapati	W.B.POLICE
16	Priyanka Manna	W.B.POLICE
17	Ganesh Malik	BSF
18	Anup Pakhira	Indian Army Clerk
19	Srikanta Bag	Indian Army
20	Sandip Mondal	CISF

3.6.2 What is the Institutional mechanism to track students' involvement in various social

movements / activities which promote citizenship roles?

The NCC cadets participate in different camps throughout India , even some of our cadets have also participated in RD parade at New Delhi. (Details are given in 3.6.5). The cadets regularly participate after the college hours in the practise march and parade.

The NSS student volunteers maintain their own personal diaries recording exhaustively every activity/event in which they participate. Their records are duly checked by the Programme Officers from time to time. This is particularly crucial because volunteers are required to prove their involvement in NSS regular activities for 240 hours and attend at least one 7-day special campaign programme over a period of two years to be eligible for the NSS certificate issued by the University of Calcutta. The NSS unit has its own attendance register. The student volunteers entrusted with the charge of looking after and teaching the children from the adopted villages in their convenient time and they have to maintain a record of the same which is monitored by the Programme Officer frequently. Some volunteers are even engaged in teaching poor children free of cost in the vicinity of their houses and they too keep diaries of their contribution which is assessed by the Programme Officer. The name of this project is "Project Sunshine". The Programme Officer also makes it a point to meet with these children personally during the special campaign programme to verify the recorded statements in the diaries as well as to monitor and evaluate the progress of the children and make recommendations for further implementation. These children are invited during special campaign programme and they are handed over some books , stationery and sweet packet every year as token of love and encouragement to the needy children.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The NSS student volunteers carry out socio economic survey and AIDS Awareness Survey and this is a practise of the NSS for over a decade and therefore residents of the adopted villages are very much acquainted about the performance of the NSS unit all through the year and especially during the days of the special campaign programme. The NSS activities are published in the NSS magazine "Project Sunshine".

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

All extension and outreach programmes in the college are planned and organized by the NSS and NCC units. A comprehensive plan of action is chalked out in the first orientation meeting of the NSS team soon after the commencement of the new academic session . The budgetary allocation for the purpose is made by the central/state governments and received from the NSS cell, University of Calcutta. The budgetary allocation and expenditure for the last four years is as follows:

I)NSS (Unit I & II): Regular and Special Campaign Programme:

Year	2010-11	2011-12	2012-13	2013-14

	Regular	Special	Regular	Special	Regular	Special	Regular	Special
Amount Received(Rs)	22,500	15000	45000	45000	45000	30000	27,000	30000
Amount Spent	22,500	15000	45000	45000	45000	30000	27,000	30000
Audit Status	Done	Done	Done	Done	Done	Done	Done	Done
Report to Calcutta University	**Submitted**	**Submitted**	**Submitted**	**Submitted**	**Submitted**	**Submitted**	**Submitted**	**Submitted**

Note : In 2010-11, it also received an additional grant of Rs. 20000/- separately, for organising programmes commemorating Commonwealth Games.

The budgeted amount is spent by the NSS four Group Leaders and they maintain a diary of the spent and the voucher of the amount spent is submitted to the programme officer. The regular campaign activities is generally done after the college hours on Tuesday and Saturday. The special campaign programme is organised during the puja vacation or during the winter recess.

II)NCC:

TA/Wa Bills for NCC cadets is disbursed among cadets as and when received by the College authority and it is reflected in the College Audit Report.

III)Medical and Blood Donation Camp:

The NSS and NCC units of the college jointly organise every year Medical and Blood Donation Camp through State Blood Transfusion Council, Govt. of West Bengal. on the eve of the foundation day of the college. Doctors in the camp generally do the primary health check up of the NSS and NCC Volunteers and other students present in the camp. The NSS and NCC volunteers donate voluntarily blood on that day , ex-students also participate and donate blood. A wholesome breakfast as recommended by the doctor is given to the blood donors. Girl volunteers also actively donate blood every year. This noble work is being preached for over a decade under the able leadership of NSS programme officer.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

Students actively participate in NCC and NSS activities of the college. Some of the programmes include:

List of activities of NCC is given below in the following table:

Record of N.C.C. Camps during 2010-2015

Sl. No.	Year	Name of Camp	No. Of cadets	Place
1	2010	Combined Annual Training Camp (CATC)	34	Salt Lake
2	2010	Army Attachment Camp	08	Salt Lake
3	2010	National Integration Camp(NIC)	04	Burdwan

4	2010	Gujarat Trek	02	Gujarat
5	2011	Combined Annual Training Camp (CATC)	50	Binan High School
6	2012	Combined Annual Training Camp (CATC)	15	C.T.R.
7	2012	Narmada Trek	06	Narmada
8.	2012	W.W.R. Camp	02	Darjeeling
9.	2013	Mountaineering Camp	01	Uttarakhand
10.	2014	Marathon Race	53	Kolkata
11.	2015	National Integration Camp(NIC)	03	Tejpur
12.	2015	Special National Integration Camp(NIC)	01	Rajasthan
13.	2015	Rd. Dkting Camp	11	Binan High School
14.	2015	Prime Minister Rally	01	New Delhi

List of Activities of NSS are as follows:

Regular Campaign Programme Activities of Purash Kanpur Haridas Nandi Mahavidyalaya for the Year 2014-15. Of NSS Unit I & II:

15th July 2014	Environment Day was celebrated. N.S.S volunteers planted trees in and around college campus.
21st July 2014	Orientation Programme for newly enrolled volunteers.
30th July 2014	Special Orientation Programme for newly enrolled volunteers.
9th August 2014	Raksha Bandhan observed
15th August 2014	Volunteers participated in Independence Day Celebration in the College campus. A group of volunteers participated in the programme organized by C. U. NSS Cell
1st September 2014	A special meeting was organized for arrangement of NSS day celebration in the college
5th September 2014	Teachers' Day observed.
22nd September 2014	Volunteers participated in C.U programme.
24th September 2014	Volunteers participated in the NSS day celebration in the campus.
26th September, 2014	Blood Donation Camp Organised in the college campus.
1st December, 2014	Awareness Progrmame and Rally on AIDS awareness organised in the adapted villages.
12th January, 2015	Birth Anniversary of Swami Vivekananda Observed.
26th January, 2015	Republic Day was celebrated in the college and N.S.S. volunteers actively participated in the programme.
1st February, 2015	Campus cleaning programme initiated.

23rd February, 2015 to 28th February,2015	Prof. Arun Kumar Singh, P.O. Unit II , participated in the NSS Orientation Programme at RKMLSP.
24th March, 2015	Preparation initiated by the volunteers for participating in Special Camping Programme .

Besides above mentioned programmes regular weekly meetings were organized with the villagers in the adopted area for solutions of the area. Campus cleaning garden maintenance has been a regular activities of the NSS volunteers throughout the year.

National Service Scheme (NSS)

Purash Kanpur Haridas Nandi Mahavidyalaya for the Year 2014-15.

7- Day special Camping Programme

On

Swacchh Bharat Mission

25th March – 31st March, 2015

Venue: Adopted Villages-Purash & Kanpur.

Date	Venue	Events & Activities
25th March,2015 (Wednesday)	Adopted villages Purash Kanpur	Inaugural Ceremony • Welcome Address: P.O NSS Unit I • Inaugural Address: • Awareness Programme on Plastic free campus and • Cultural Programme
26th March,2015 (Thursday)		Door to door survey on AIDS awareness programme • Cultural Programme
27th March,2015 (Friday)		Awareness Programme on quit tobacco • Cultural Programme
28th March,2015 (Saturday)		Penro Bus stand Renovation by volunteers. • Cultural Programme
29th March,2015 (Sunday)		Door to door survey on Health Immunization, • Awareness Programme on importance of Blood Donation . • Cultural Programme
30th March,2015 (Monday)		Value added class taken by Prof. Alaka Das of Department of Economics • Cultural Programme
31st March,2015 (Tuesday)		Games among volunteers • Prize giving ceremony • Cultural Programme

NSS Unit I & II:

- Group Meetings were held after 4.00 pm for preparation of daily report.
- Lunch was provided at 1.00 pm for registered volunteers, helping local youth resources persons

- Tiffin was provided for all participants and prizes were given to the Group D who stood First for all – round performance in the special camping programme.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society.

A seven-day special campaign is organized by the NSS unit of the institution in its adopted villages Purash and Kanpur every year. In this camp students volunteers conduct socio-economic survey. They gets divided into four groups being lead a group leader in each group. This survey is primarily based on health related issues. This sort of survey is being conducted for over a decade. The report of the survey is submitted to NSS Cell of University of Calcutta. This sort of survey develops a sense of social responsibility among the students volunteers.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

It inculcate a valuable exposure to social responsibility and also helps them to develop leadership qualities.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

The NSS unit of the college makes sure to visit the adopted villages regularly to build rapport and establish intimacy with the residents thereby convincing them of the necessity of college-community interface. They come to the college whenever we invite them for various purposes and participate in our free children teaching mission with enthusiasm and in special campaign their children attend our programme on the opening day when they are handed over books and stationery and a packet of sweets. Students of different other institutions also actively participate in the NCC parade practise every Saturday after the college hours.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The NCC wing of our college involves the students of local school in their extension activities. The NSS also participate in the above mentioned extension activities keeping in liaison with the local Kanpur Panchayat. Panchayat Pradhan is often invited in our special campaign programme.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

- Commencement of NSS Unit II of the college in the year 2011 -12.
- Best Programme Officer Award to P.O. Suvankar Chakraborty By C.U. in the year 2010-11.

- Best Special Campaign programme award in the year 2011-12.
- Best Volunteer Award by C.U. to Student Govindo Manji in the year 2012-13.
- P.O. Suvankar Chakraborty represented West Bengal as the only contingent leader to Ranchi Mega NSS Camp from 4th -15th March, 2013.
- Our NCC cadets participated in the Republic Day Rally at New Delhi in the year 2015.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives – collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

The institution does not have a research centre of its own. The teachers are often encouraged to pursue independent collaborations with outside agencies and industries for research projects. Sometimes these interactions and collaborations are naturally consequent upon the nature of their research work that may require data collection and field work. For instance Prof. Suvankar Chakraborty of Department of Commerce had an interaction with the authorities of Irrigation and Waterways Department , Govt. Of West Bengal, for collection of Sechpatra published by this department in order to collect data related to flood management in West Bengal.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. And how they have contributed to the development of the institution.

MOUs was signed in the year 2014-15 between Orion Edutech and our institution for following two courses of *KNOWLEDGE ACQUISITION AND UPGRADATION OF SKILLED HUMAN ABILITIES AND LIVELIHOOD(*KAUSHAL):

(i) Advance Diploma in Apparel Manufacturing and Designing ; and

(ii) Advance Diploma in Retail Management.

The objective of the KAUSHAL is to create skilled manpower for industry requirements at various levels/sector. This scheme provides for vertical mobility from short term certificate courses to full-fledged post graduate degree programme, and further research in specialized areas. The courses would be planned/ designed to have provision of multiple entry and exit at various levels culminating up-to a research degree level. But the decision of UGC in this regard awaited.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities,

student and staff support, infrastructure facilities of the institution viz. Laboratories / library/ new technology /placement services etc.

We have not yet developed any collaborative arrangements with any such Institutes or industries. However, we are trying to develop collaboration with some industries and some job facilitating companies as mentioned above.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Details of such UGC Sponsored Seminars are given below:

Sl. No.	Year	Department	Collaborator	Title of Seminar	Sponsor-ed by	Publication
1	22nd &23rd , September, 2011	Bengali	Amritapur Tagore Society	Rabindranatak: Fire Dekha	UGC	ISBN:978-93-81862-11-7 (March, 2012)
2	20th & 21st January 2012	Commerce	Joypur Panchanan Roy College	Challenges in the Face of Changing Indian Financial Scenario and Direct Tax Code and GST	UGC	Seminar Volume Published with ISBN 978-80649-20-7
3.	7th &8th August 2012	Jointly by Economics, History& Political Science	Sovarani Memorial College	Political economy of rural development : the indian experiance	UGC	Seminar Volume published without ISBN
4.	2012	Mathematics	Operational Research Society of India(ORSI) Calcutta Chapter	National Seminar on Recent Advances in Operations Research.	UGC	Seminar Volume published with ISBN No. 978-81-8487-255-2
5.	2015	Commerce	Azad Hind Fouz Smriti Mahavidyalaya, Domjur Howrah	National Seminar on Contemporary Issues in Finance and Management	UGC	Seminar Volume published with ISBN No. 978-81-8487-255-2

In the above mentioned seminars quite a number of eminent personalities were present . Among them were Mr. D. Datta of Computational Radiation Physics Section Health Physics Division , Bhabha Atomic Research Centre Mumbai. He chaired a session in the National Seminar organised by the Department of Mathematics. In the National Seminar on Contemporary Issues in Finance and Management organised by Department of Commerce in collaboration with Azad Hind Fouz Smriti Mahavidyalaya, Domjur Howrah quite a number of eminent personality were present. The seminar was inaugurated by Prof. Swagata Sen, Pro-VC , University of Calcutta and an eminent personality in the field of finance ,Professor Bhabatosh Banerjee, Ex-Dean and Professor of Commerce , formerly of University of Calcutta was present in the seminar as Guest-

in-Chief and Keynote Speaker. Professor Banerjee highlighted the importance of taking up research work by the young research scholars in the emerging issues of accounting and finance or in the area of risk management.

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated –

a) Curriculum development/enrichment

b) Internship/ On-the-job training

c) Summer placement

d) Faculty exchange and professional development

e) Research

f) Consultancy

g) Extension

h) Publication

i) Student Placement

j) Twinning programmes

k) Introduction of new courses

l) Student exchange

m) Any other

No formal MOUs and agreement has yet been developed in any of the above mentioned field. But a MOUs was signed in the year 2014-15 between Orion Edutech and our institution which is yet to get approval from UGC.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.

Nil

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The grants received from the state government and the UGC are applied for in accordance with official notifications and the funds are allocated and disbursed efficiently in terms of the requirements identified by the administration. There are few committees for looking after and taking measures for the infrastructural development of the college like Building Subcommittee, Purchase Subcommittee, Library Committee and Finance and Development Committee. The college authority asks for the requisition from its stakeholders like students, faculty members and non-teaching staff regarding the infrastructural development and after making the requisitions endorsed by the Governing body the Maintenance and Building Subcommittee invites tender. The college, as a rule, opts for the lowest rate given by the tenders and proceed to fulfil the need.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

The following facilities are available in our institution

- 23 classrooms;
- 4 classrooms with Overhead projectors installed ;
- Microphones facilities in 4 classrooms;
- 1 Seminar room
- 6 laboratories
- 1 computer lab
- Internet facilities in the Teachers' Room
- Recently added GPS in geography lab
- Recently added English Lab

d) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

- The college has a large playground of its own where sports like football tournament , cricket tournament, volleyball, badminton etc are organised by the students' union throughout the year and sports activities are looked after by Sri Tapas Chatterjee, Skilled Laboratory Attendant and Governing Body Member and by Seikh Imran Fakir, Part-time ground attendant.

- Indoor games like carom, chess competition are also organised by the students' union.
- College has a well-equipped gymnasium looked after by the Sri Sukhen Ghosh, the part-time Gymnasium attendant.
- The college has an large classroom converted into seminar room . It is used to conduct cultural programmes, discussions and other workshops related to the students.
- The college has two N.S.S units headed by Programme Officer Prof. Suvankar Chakraborty who is assisted by Prof. Arun Kumar Singh, the programme officer of Unit II and Prof. Debanjan Seth of English Department also extends full support to carry out the N.S.S activities throughout the year .
- The NCC unit is a vibrant unit is now functioning under able leadership of NCC Part-time Clerk, Sri Saila Kumar Patra after the retirement of dedicated ANO Prof. Gouri Sankar Banerjee.
- The college has a Cultural committee which is entrusted with the responsibility of organizing varied cultural programmes all through the year.
- The recently added Language Lab in English with assistance from UGC, looks after the development of the communication skills of students.
- College has a Yoga Section which is in its 10th year It is now operating under the supervision of the IQAC coordinator and the faculties of Physical Education Department and an expert Yoga instructor occasionally visit our institution.
- Medical Cum Blood Donation Camp is organised in the college campus every year on the eve of foundation day of college, to pay a homage to the founder of our college, Dr. Jitendra Nath Nandi.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).

The IQAC in its capacity as a planning body identifies the areas which require improvement, augmentation and development and informs the administration. When allocated funds are disbursed to the college the head of the institution and the Finance and Development Committee plan the avenues of expenditure accordingly. The college spent about Rs 58,69,484 in the last four years for the following purposes:

Sl No.	Particulars	W.D.V as on 01.07.2010	Addition during the year 2010-11		Addition during the year 2011-12		Addition during the year 2012-13		Addition during the year 2013-14	
			College fund	UGC	College fund	UGC	College fund	UGC	College fund	UGC
1.	Building	22,38,111	78418	Nil	21,717	Nil	48061	Nil	5000	Nil

2..	Computer Software	1,08,131	Nil	Nil	19,300	Nil	119514	Nil	91861	Nil
3.	Computer Hardware	31,225	28,740	3922	84,876	98078	20685	Nil	85135	Nil
4,	Web re-designing and Development	Nil	Nil	Nil	Nil	Nil	22,000	Nil	Nil	Nil
5.	Electrical Installation	61,303	15,575	Nil	11,580	Nil	21420	--	73892	--
6.	Furniture & Fixture	1,79,348	4,362	Nil	18,190	Nil	42605	--	**182000**	--
7.	Photocopy	38,371	Nil	Nil	Nil	Nil	Nil	87500	14850	--
8.	Generator	19,887	Nil	Nil	Nil	Nil	Nil	**310400**	Nil	Nil
9.	Library Books	2,39,627	Nil	Nil	Nil	64,749	--	**349200**	17898	--
10	Laboratory Equipment	3,00,634	Nil	Nil	Nil	508745	71142	**1750400**	9299	1083 500
11.	Gymnasium & Drinking Water	Nil	Nil	Nil	Nil	Nil	504870 MP LAD	Nil	Nil	Nil
12.	Others	4,760	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total		32,21,397	127095	3922	155663	671572	850297	2497500	479935	1083 500

Future Planning are as follows:

1. Construction of Hostel.
2. Looking for a new campus.
3. Creation of Smart Class.
4. Construction of Auditorium.
5. Starting e-resources in the library.
6. Increasing number of class-rooms.
7. Giving more internet access to students.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

In our institution one or two students are physically disabled .There are at present no facilities for students with physical disabilities.

4.1.5 Give details on the residential facility and various provisions available within them:

- **Hostel Facility – Accommodation available**
- **Recreational facilities, gymnasium, yoga center, etc.**
- **Computer facility including access to internet in hostel**
- **Facilities for medical emergencies**
- **Library facility in the hostels**

- **Internet and Wi-Fi facility**
- **Recreational facility-common room with audio-visual equipments**
- **Available residential facility for the staff and occupancy Constant supply of safe drinking water**
- **Security**

The college does not have any hostel facility.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

In the college campus every year on the eve of the foundation of the college in commemoration of our leading founder member Dr. Jitendra Nath Nandi , a health check up cum blood donation camp is 75specializ in collaboration with State Blood Transfusion Council, Govt. of West Bengal. College has institutional membership of Students' Health Home, Govt. of West Bengal. For this membership every student can avail medical facilities in Govt. Hospitals with nominal expenditure.

e) Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

- **IQAC:** A room has been allotted adjacent to library for IQAC
- **Grievance Redressal unit:** A Grievance Redressal Cum Suggestion box is there in the library for students.
- **Women's Cell:** Looks after any specific problems of Girl Student and also female staff of the college and also 75specializ orientation programmes on issues like women empowerment.
- **Counseling and Career Guidance, Placement Unit** No formal set up is there in our college regarding 75specialize and career guidance or placement unit but 75specialize of students is done at the time of admission and also in the class by the teacher of the respective department.
- **Health Centre:** No specific health centre is there in our college but one room has been allotted by the college authorities for Yoga and IQAC monitors the functioning of Yoga unit**.**
- **Canteen:** There is separate canteen for students and staff**.**
- **Recreational spaces for staff and students:** There is carom and chessman in the staff room and carom and chessman is also there in the students' recreational room. Apart from this there is large playground where annual sports and different intra-college tournament is 75specializ.
- **Safe drinking water facility:** IQAC looks at the matter that each and every staff and student can have safe drinking water facility throughout the year.
- **Auditorium:** College does not have an Auditorium .

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

There is a Library Committee comprising five members from both the teaching and the library staff. The following initiatives have been taken as per recommendations of the committee:

(i) While the library has not been fully automated yet initiatives are being made to given access of catalogue to the students and teachers using 76pecialized76 cataloguing.

(ii) Recently the students have been given the option of photocopying relevant material in the library.

(iii) Library committee has arranged for purchase of ceiling as well as pedestal fans, tube lights etc.

(iv) Library committee suggests purchase of books according to the availability of funds from time to time.

(v) The committee also have taken initiative to deploy the Sri Pratap Senapati , Skilled Lab Attendant(Chemistry) and Sri Sukhen Ghosh , Temporary Gymnasium Attendant to spare some valuable time towards library.

(vi) Three computers have been installed in the library for 76pecialized76 cataloguing.

4.2.2 Provide details of the following:

* **Total area of the library (in Sq. Mts.)**
* **Total seating capacity**
* **Working hours (on working days, on holidays, before examination days, during examination days, during vacation)**
* **Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)**

- Total area of the library – 158.3068 Sq. Mts.
- Total seating capacity – 60-70
- Working hours (on working days, before examination days, during examination days,) – The library on working days is open from 11:00 A.M. to 4:30 P.M. between Mondays and Fridays and from 11:00 A.M. to 2:00 P.M. on Saturdays. On holiday and during vacation the library remains open on need based basis.

- The general designated area of the library is divided into two sections – the library administration space and the reading desks for students and a separate reading section for teaching faculty.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The Library Committee Endorses the Requisitions given by the teachers and students and based on quotations from suppliers the purchase of the books, journals and other reading materials are made based on the availability of requisite funds. The following table shows the purchase made during the last four years:

Particulars of new books, Journals etc purchased	2010-11		2011-12		2012-13		2013-14	
	No.	Cost Rs.	No.	Cost Rs.	No.	Cost Rs.	No.	Cost Rs.
Text books and Reference Books	Nil	Nil	82	6474	681	349200	50	17,898
Journals/ Periodicals	07	5350	07	3848	07	5462	07	5589
e-resources	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Any other (specify) Gifts Remedial Coaching Centre MRP					11 243	-- 87300	10 654 82	-- 105000 30000

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection.

- **OPAC** – There is no provision for OPAC in the library.
- **Electronic Resource Management package for e-journals** – Nil
- **Federated searching tools to search articles in multiple databases** – Nil
- **Library Website** – The library does not have a website of its own.
- **In-house/remote access to e-publications** – Nil
- **Library automation** – The library has not been fully automated as yet even though efforts are being made in this direction.
- **Total number of computers for public access** – 3
- **Total numbers of printers for public access** - Nil
- **Internet band width/ speed** – Up to 2mbps
- **Institutional Repository** – Nil

* **Content management system for e-learning** – Nil
* **Participation in Resource sharing networks/consortia (like Inflibnet)** – Nil

4.2.5 Provide details on the following items:

* **Average number of walk-ins** – 60-70 per day
* **Average number of books issued/returned** – 50 per day
* **Ratio of library books to students enrolled** – 22:1
* **Average number of books added during last three years** – 600 per year
* **Average number of login to (OPAC)** – N.A
* **Average number of login to e-resources** – N.A
* **Average number of e-resources downloaded/printed** – Nil
* **Number of information literacy trainings organized** – Nil
* **Details of "weeding out" of books and other materials –** Old books are sent to the store room and some old books are sent for binding.

4.2.6 Give details of the specialized services provided by the library

* **Manuscripts** NIL
* **Reference** Yes
* **Reprography** Yes
* **ILL (Inter Library Loan Service)** No
* **Information deployment and notification (Information Deployment and Notification)** Yes
* **Download** No
* **Printing** No
* **Reading list/ Bibliography compilation** No
* **In-house/remote access to e-resources** NO
* **User Orientation and awareness** **No**
* **Assistance in searching Databases** **No**
* **INFLIBNET/IUC facilities** **No**

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

Library staffs maintain the books of the library, and help the staff to get the books when required. The newly introduced computerised cataloguing helps students and teachers to access books quite easily.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

At present the library does not have any special facilities for visually/physically challenged students.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)

The library collects feedback from the users on regular basis. The members of the library subcommittee, along with the library staffs generally analyse the feedbacks and use them for further improvement.

4.3. IT Infrastructure

4.3.1 Give details on the computing facility available (hardware and software) at the institution.

- **Number of computers with Configuration (provide actual number with exact configuration of each available system):** 57- Desktop and Laptops. Desktop are mostly P4 with 500 GB Hard disk and 1 GB ram. Laptops are Duel core processor with 500 GB Hard disk and 2 GB RAM.
- **Computer-student ratio** – 1:15
- **Stand alone facility** Nil
- **LAN facility** 23
- **Wifi facility** Yes (Restricted for Teaching and Non-Teaching Staff)
- **Licensed software** Windows XP and Windows 7.
- **Number of nodes/ computers with Internet facility:** 18

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

All the departments have on-campus net facility. Although dedicated to the faculties, the students are allowed to access internet under supervision of teachers of the department concerned.

.4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The institution plans to introduce the following:

- High-power and large-capacity internet facilities.
- More Wifi facilities.
- More LAN ,laser printer and facilities for scanning.
- More spacious computer labs with Acs.
- At least twenty computers with latest configurations in a computer lab for students with LAN and internet facilities.
- Introduction of Smart Class.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

Sl. No.	Year	Software (Rs.)	Hardware(Rs.) & Maintenance	Total (Rs.)
1	2010-11	Nil	32,662	32,662

2	2011-12	19300	84876	1,04,176
2	2012-13	1,19,514	20,685	1,40,199
4	2013-14	91,861	93,135	1,84,996

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

IQAC encourages Teachers to use the computers and the overhead projectors to explore newer and more innovative avenues of teaching beyond the chalk-and-talk approach. Overhead projectors have been installed in four classrooms to facilitate power point presentation by the teachers. Even students present their project work through power point presentation.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching – learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

In our college there is no provision for accessing on-line teaching-learning resources. We have no fully ICT enabled classroom or learning spaces.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

The Institution does not avail of the National Knowledge Connectivity and it is not yet provided by the affiliating University.

4.4.Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

Sl. No	Items	2010-11		2011-12		2012-13		2013-14	
		Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
a	BUILDING#	100000	78418	75000	21717	75000	48061	100000	5000
b	FURNITURE	5000	4362	20000	18110	40000	42605	150000	182000
c	EQUIPMENT	10000	Nil	500000	508745	1800000	1821542	1100000	1092799
d	COMPUTERS#	50000	32662	100000	104176	125000	140199	175000	184996
e	VEHICLE	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
f	OTHERS*	40000	15575	35000	11580	900000	924190	100000	88742

*** Electrical Installation+ Photocopy Machine+ Generator+ Gymnasium**

 # Including Maintenance

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The Finance and Development Committee and Building Committee are entrusted with the responsibility to supervise the maintenance of the infrastructure, facilities and equipment of the college .

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

The Institute has made arrangements with specialized agencies to take up calibration precision measures for the equipments whenever it is needed.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

Annual maintenance contract for maintaining and up keeping the sensitive instruments has been introduced.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

The college publishes a prospectus annually before the admission of students so that it may be made available to students desirous of admission. The prospectus is updated each year keeping in mind the necessity of making the student well aware of all the facets of the institution. The prospectus introduces the student to:

a) The History of the college.

b) The Governing body, the teaching and the non-teaching staff and their qualifications.

c) The mission and vision of the college.

d) The courses offered and the subject combinations allowed/sanctioned by the University.

e) The Different curriculum and the marks structure.

f) The rules and procedure for admission including a detailed fee structure table.

g) The code of conduct and discipline guidelines.

h) The academic schedule.

i) The university rules and regulations concerning end-of-the-year examinations.

j) The facilities available to students – N.S.S unit, NCC , concession etc.

k) The library and the rules pertaining to its operation.

l) The existing facilities for students' support – an active Students' Union, the Alumni Association, the Students' Aid Fund, Students' Health Home etc.

m) Information concerning the college annual social, the college magazine etc.

n) The list of holidays for the new academic session

Principal personally conducts a basic review of the prospectus each year before its publication.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Yes, the College provides scholarships and financial aid to students from poor fund specifically earmarked for poor and meritorious students. Eleven different annual scholarships are given to students who get highest marks in different subjects. Moreover students from S.C. , S.T. , O.B.C., Minority, Physically Disabled community get concession from State Government which is looked after by Equal Opportunities Centre of the college under the able leadership of Prof. Bijon Biswas of Department of Mathematics. There are a number of student benefit schemes that are endorsed by this centre such as West Bengal Post Matric Scholarship, West Bengal Post Matric Stipend, West Bengal Post Matric Talent stipend, all three are under the West Bengal Minority Development & Finance Corporation. There is also scheme of Kanyashree Pakalpa for Girl Students- a state Government venture in which unmarried female students below 18 years are given a stipend of Rupees 25,000. Whose benefits directly goes to Girl Students on time and it is looked after by Prof. Manju Saha of Bengali Department. The college issues applications to the bonafide students who are interested and eligible and those applications are forwarded to the B.D.O.

Fund disbursed under different heads for the welfare of students during the last four years are given below in the following table:

Academic session	Post Matric Scholarship (Rs.)	Post Matric Talent Support (Rs.)	Students' Aid Fund & Poor Fund (Rs.)	Total(Rs.)
2010-11	26400	--	7715	34115
2011-12	21600	18000	--	39600
2012-13	37,800	--	5,335	43,135
2013-14	74,100	28,800	25,510	1,28,410

Eleven Annual Scholarships given by the college are as follows:

Name of the Scholarship	Eligiliblity
1. Dr. Jitendra Nath Nandi	Highest Marks in Hons. Subject in B.Com (Part-II

Scholarship	Hons.) Exam. (Erstwhile B.Com Part-I Hons.)
2. Phanindra Nath Dey Scholarship	2nd Highest Marks in Hons. Subject in B.Com (Part-II Hons.) Exam. (Erstwhile B.Com Part-I Hons.)
3. Sudarshan Nandi Scholarship	Highest Marks in Pol. Sc. Hons. In B.A. (Part-II Hons.) Exam. (Erstwhile B.A. Part-I Hons.)
4. Bangla Bhasa, Sahitya-O-Sanskriti Gabesana Sanstha-Scholarship	Highest Marks in Bengali Hons. In B.A. (Part-II Hons.) Exam. (Erstwhile B.A. Part-I Hons.)
5. Bahirbas Hazra Scholarship	2nd Highest Marks in Bengali Hons. In B.A. (Part-II Hons.) Exam. (Erstwhile B.A. Part-I Hons.)
6. Purnachandra Pal Scholarship	Highest Marks in B.Com. General Exam
7. Bijoy Krishna Porel Scholarship	Highest Marks in Sc. General Exam
8. Bholanath Mahindar Scholarship	Highest Marks in B.A. General Exam
9. Sarat Chandra Dey Scholarship	Highest Marks in Bengali Hons. In B.A. (Part-III Hons.) Exam. (Erstwhile B.A. Part-II Hons.)
10. Bilwamayee Dey Scholarship	Highest Marks in Pol.Sc. Hons. In B.A. (Part-III Hons.) Exam. (Erstwhile B.A. Part-II Hons.)
11. Gopali Dey Scholarship	Highest Marks in Hons. Subject in B.Com(Part-III Hons.) Exam. (Erstwhile B.Com. Part-II Hons.)

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

About 30 % of students receive financial assistance from the state government and other agencies and from the institution.

5.1.4 What are the specific support services/facilities available for

- **Students from SC/ST, OBC and economically weaker sections**
- **Students with physical disabilities**
- **Overseas students**
- **Students to participate in various competitions/National and International**
- **Medical assistance to students: health centre, health insurance etc.**
- **Organizing coaching classes for competitive exams**
- **Skill development (spoken English, computer literacy, etc.,)**
- **Support for "slow learners"**
- **Exposures of students to other institution of higher learning/ corporate/business house etc.**
- **Publication of student magazines**

Students from SC/ST, OBC and economically weaker sections:
College distributes Govt. Scholarship form collected from B.D.O. office among the SC/ST/OBC and economically weaker students; forwards the said forms and the fund is disbursed in due time .

Students with physical disabilities:
In our college the number of students with physical disabilities is quite negligible. We provide them support services as per there need and requisition.

Overseas students: N. A.

Students to participate in various competitions/National and International:
For the students who participate in various competitions like Athletics, Football, NCC, NSS etc. College forwards their application form, arrange for staff support and bears tiffin expenses wherever necessary. If a student fails to appear for college examination for participation in such events college arranges for special examination
for him/her later.

Medical assistance to students: health centre, health insurance etc.:
College has institutional membership of Students' Health Home, Govt. Of West Bengal. For this membership every student can avail medical facilities in Govt. Hospitals with nominal expenditure.

Organizing coaching classes for competitive exams:
The institution does not provide this service to the students.

Skill development (spoken English, computer literacy, etc.):
The institution has been instrumental in commencing a English Lab and has installed eleven computers in this lab for the benefits of students so far English learning is concerned.

Support for "slow learners":
Remedial coaching classes are arranged for the slow learners (belonging to SC/ST/OBC/Minority non creamy layers) by UGC sponsorship. For general students teachers organise extra classes and if there is any vacancy , general financially poor students are also given the benefit of remedial coaching classes.

Exposures of students to other institution of higher learning /corporate/business house etc.:
The faculty member of different departments guide students to visit some academic institutions for their exposure to higher learning. In our institution most of the students with good marks at the under –graduation level go for post graduation studies at the University level.

Publication of student magazines.
Students are always encouraged to publish Wall Magazine and yearly Magazine is published by the students union where students contribute their writings. Recently all the departments have started to publish the writing contributed by the students in their departmental wall magazine on regular basis to give more encouragement the students.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills among the students and the impact of the efforts.

The parent university has introduced project work in the curriculum of third year. Students are encouraged to take up project on entrepreneurial skills like zari work which is one the oldest form of entrepreneurial skills that the local artisans have. Every year some of our students take up project on zari work and learn practically entrepreneurial skill of zari work.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

*** additional academic support, flexibility in examinations**

*** special dietary requirements, sports uniform and materials**

*** any other**

The college promotes an all-round and holistic approach to education and so to that end ample facilities are provided to the students for extracurricular and co-curricular activities. The cultural committee organizes regular competitions in dancing, singing and recitation. They are encouraged to take part in debate competitions both in and outside the college. Seminars, workshops and youth parliaments are also held regularly. The institution's intra-collegiate sports day is an annual affair and witnesses an overwhelming participation from the students. During the college annual social extravaganza organized by the college social committee students who have excelled in academics, sports or have achieved some 85pecialize from elsewhere are felicitated. In pursuance of the stated objective the college ensures that deserving students busy in such endeavours are not only given extra classes but are also given flexible examination schedules as far as internal examinations are concerned.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

There is no formal support or guidance system but students who return to college to seek guidance in preparing for competitive examinations are always eagerly assisted by their teachers. But in case of NCC students every year appear for B and C Certificate examination and quite a number of NCC cadets get absorbed in jobs like Army, West Bengal Police and other Security related jobs. The table given below gives a snapshot of NCC cadets getting jobs in last few years:

Record of Progression of Some N.C.C. Cadets(2007-2015)

Sl.No.	Name of the Cadet	Name of the Post
1	Tanmay Gharui	Indian Army
2	Surajit Patra	Indian Army
3	Rakesh China	Indian Army
4	Chintu Das	Indian Army
5	Debabrata Bej	Indian Army
6	Kalyan Maity	Indian Army
7	Biswajit Makhal	Indian Army
8	Arnab Pal	Indian Army
9	Arnab Bokok	Indian Army
10	Sourav Adhikary	Indian Army
11	Amit Santra	Indian Army
12	Souvik Adhikary	Indian Army
13	Sudita Pandit	CISF
14	Sudip Patra	Indian Army

15	Anuradha Senapati	W.B.POLICE
16	Priyanka Manna	W.B.POLICE
17	Ganesh Malik	BSF
18	Anup Pakhira	Indian Army Clerk
19	Srikanta Bag	Indian Army
20	Sandip Mondal	CISF

5.1.8 What type of specialized services are made available to the students (academic, personal, career, psycho-social etc.)

Our institution has the long reputation of having congenial environment and good student – teacher relationship and also has a good relationship with the non-teaching staff. After the college examinations and before the university examinations students are 86pecializ, so that they can rectify their errors, miss-conceptions and achieve good marks in the final examination. Sometimes present and ex-students, even their parents consult the teachers for advice about future career and other personal problems.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

The college has no structured Career guidance and placement cell for the students.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

The college have a Grievance Redressal cell and a complaint and suggestion box is there in the central library. It is opened by the IQAC coordinator every time before the Governing Body Meeting, but in the last few years no such formal application has been received regarding any grievance. However, the students union generally submit their demand as raised by students directly to the principal , who try to redress them personally or refers to the Governing Body. Some of the major issues that has been redressed by the Governing Body in the last four years are as follows:

i) Solving the drinking water problem
ii) Construction of approach road to the college.
iii) Mending the floors of old building.
iv) Increasing number of lavatory and toilets both for Boys and Girls.
v) Generator facilities for students section.
vi) Introduction of Gym.
vii) Introduction of some subjects like Sanskrit, Physical Education.
viii) Increasing number of books in the library.
ix) Providing photocopying facilities in the library.
x) Providing internet access to the students.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The vibrant women's cell under the able leadership of all the female teachers take care of the issue pertaining to sexual harassment if any.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

There is an anti-ragging committee in the college. However, there have been no instances of reports of ragging in the last four years.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

Different welfare schemes that are available to students in the institution are as follows:

- There is a Students' Aid Fund and poor fund for the students.
- There is sports fund for the students.
- There is also an excursion fund for the benefit of the students.
- Equal Opportunities Centre
- Kanyashree Pakalpa
- Remedial Coaching Centre
- West Bengal Post Matric Scholarship, West Bengal Post Matric Stipend, West Bengal Post Matric Talent stipend, all three are under the West Bengal Minority Development & Finance Corporation.
- Students Health Home Collaboration.

f) **Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?**

The alumni association of the college is not a registered body but it is active in its participation and support of the various programmes and events in the institution.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Although there is no formal record of students' academic progression after they leave the college, several students who pursue their studies after their graduation often return to inform the teachers of their progression.

g) Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

The programme wise pass percentage and the completion rate for the last four years of our institution are given below in the following tables:

Result of B. Com –Part III (1+1+1 system) final examinations

Year	Course	Number of students	Number of students	Pass (%)	Completion Rate(%)

		appeared	passed		
2010-11	Hons	4	3	75	56.10
2010-11	Gen	19	11	58	
2011-12	Hons	23	23	100	91.43
2011-12	Gen	9	7	78	
2012-13	Hons	16	7	43.75	71.88
2012-13	Gen	7	3	42.85	
2013-14	Hons	32	23	71.88	74
2013-14	Gen	5	0	--	

Result of B.Sc Part III (1+1+1 system) final examinations

Year	Course	Number of students appeared	Number of students passed	Pass (%)	Completion Rate(%)
2010-11	Hons	18	12	67	56.25
2010-11	Gen				
2011-12	Hons	17	15	88	50.00
2011-12	Gen				
2012-13	Hons	23	23	100	76.67
2012-13	Gen				
2013-14	Hons	21	11	52	60.00
2013-14	Gen				

Result of B.A Part III (1+1+1 system) final examinations

Year	Course	Number of students appeared	Number of students passed	Pass (%)	Completion Rate(%)
*2010-11	Hons	132	114	86	49.44
2010-11	Gen				
2011-12	Hons	161	141	88	60.75
2011-12	Gen				
2012-13	Hons	168	101	94	46.15
2012-13	Gen				
2013-14	Hons	124	82	66	52.54
2013-14	Gen				

* Total students admitted in 1st year in 2008-09 and appeared will give the completion rate

Note: We cannot compare the performance of our students with that of students of other institutions in the same district as that is not permitted by our parent university.

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

Encouragement towards the pursuit of higher education and /or towards employment is done informally by teachers during and outside class hours.

h) Enumerate the special support provided to students who are at risk of failure and drop out?

Special guidance is given to the weaker students who are finding it difficult to cope with the academic workload. They are also prompted to work harder at their subjects and report the results to their teachers on a regular basis. We regularly counsel them and consult their parents if necessary.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The programme calendar of the college is the snapshot of the above mentioned programme which is given below:

College Calendar for the academic year 2015-16:

Sl. No.	Events/Activities	Time Period
1	**Academic:**	
	Commencement of the First Year Classes	3rd Week of August.
	Commencement of the Second Year Classes	Within 10 days of Completion of Part I Examination
	Commencement of the Second Year Classes	Within 10 days of Completion of Part II Examination
	Mid-term test examination of First , Second and Third Year Students	4th Week of November.
	Parent –Teacher Meeting	18th December
	Part III Test Examination-2016	1st Week of January.
	Part II Test Examination-2016	1st Week of February
	Part I Test Examination-2016	1st Week of March
2	**Cultural:**	

	Nabin Baran Utsab (Fresher's Welcome) Intra College Cultural Programme Annual Social Function Inauguration of Golden Jubilee Year Round Programme	2nd Week of September. 2nd Week of December. 2nd Week of January 2nd Week of January
3	**Sports** Intra College Football Tournament Intra College Cricket Tournament Annual Sports Inter College Sports Competition	 4th Week of August & 1st Week of September 3rd Week of December 3rd Week of January As per schedule of C.U. Sports Board.
4	**Extension Activities** NSS NCC Project 'Sunshine' Educational Tour	 Regular Campaign Programme on Every Tuesday and Saturday after college hours and Special Campaign Programme during winter recess. Every Saturday after college hours and participation in different camps all over India as and when cadets are selected. Teaching poor students by the volunteers of NSS after college hours. In the first week of October.

Almost every year same calendar is followed with little bit of changes in the dates and it is mandatory for the students to participate in the sports and extra curriculum activities and Students Union take a very active role in this regard.

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. For the previous four years.

The following table shows the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels:

Sl. No.	Activities	Achievements by Students
1.	NSS	Best Volunteer Award by C.U. to Student Govindo Manji in the year 2012-13.
2.	NCC	Tanmay Gharui Surajit Patra

		Rakesh China	Joined Army
		Chintu Das	
		Debabrata Bej	
		Kalyan Maity	
		Biswajit Makhal	
		Arnab Pal	
		Arnab Bokok	
		Sourav Adhikary	
		Amit Santra	
		Souvik Adhikary	
		Sudip Patra	
		Anup Pakhira	Joined Army
		Srikanta Bag	
		Anuradha Senapati	Joined WB Police
		Priyanka Manna	
		Suvendu Sana	Participated in Mountain-eering camp at Uttarakhand Uttar Kashi
		Debabrata Hazra	Participated at RD Parade , New Delhi
3	Sports : 1.Football Campionship 2.10th Inter Non-Govt College Athletic Meet-2009 11th Inter Non-Govt College Athletic Meet (2010)	College Team Sarojit Manna Sarojit Manna Rajkumar Singh Prosenjit Sadhukhan Prabit Hait Prabir Hait	Football team of our collee participated in 9th Inter Non-Govt. College Football Campaionship(2008). 1st in 800 metres run. 2nd in 200 metres run. 2nd in 1500 metres run. 3rd in 1500 metres run. 2nd in the long jump. 2nd in the 100 metres run.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The IQAC monitors the feedback system which is divided into two parts –(i) Teacher's Feedback from the students and (ii) Feedback about the institution at large, which is taken from the stakeholders of the college. To this end detailed questionnaires have been created which will be distributed, and then their responses of the first feedback is submitted to the HODs and that of HODs is submitted to the principal . The second feedback is dropped in the suggestion box kept in the library , it is then collected by the IQAC coordinator. The HODs and Principal place the report of the first feedback in the academic committee meeting. The report of the second feedback is prepared by the IQAC coordinator and it is submitted to the principal. These two reports are used as the primary

basis for the future plan of action deliberated upon by the IQAC at the commencement of each academic session.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The students are encouraged to contribute their publication material in either softcopy or hardcopy to the magazine committee. These write ups are then reviewed by the magazine committee and if found suitable is published either in the wall magazine or in the magazine of the students union. Details of some of the publications in the departmental wall magazines during the last four years were as follows:

Sl. No.	Department	2010-11	2011-12	2012-13	2013-14
1	English	Romantic Agony, Advent of Novel	War Poetry, Literature & Society	Modern Drama, Empowerment of Women.	Metaphysical Poetry, Thomas Hardy.
2.	Bengali	Bharatchandra Raygunakar, Rabindranath Thakur	Kazi Najrul Islam, Sharatchandra Chattopadhyay	Rabindranath , Suniti Kumar Chattopadhyay.	Bibhutibhushan Bandyopadhyay, Sunil Gangopadhyay.
3.	History	Ancient India-In the Eyes of Foreign Travellers(till 600 AD), Europe Samantatanter Udbhob-Dhantantre Uttaran	Harappar Nagar Sanskiritir Sandhane, Rome- Bharat Banijya-Arthanaitik Samriddhi O Sanskritik Agragati	Mahatma Gandhi – Bharater Jatiotabadi Andolan (1920-47), Sipahi Bidroha O Kolkata.	Cold War-Various Interpretations , Architecture In Medieval India.
4.	Political Science	Right to Information, Election Commission of India.	CAG , WTO	Mandal Commission, Gram Sabha and Gram Samitia	Chipko Movement , SAARC
5	Geography	RAVA- A tribe in Doors, Our Census Our Future	Regionalization of India, Typographic Evolution and Evolution of Life during Geological Era	Rain Drop Formation, Political Boundary and Its Present Scenario	Measures of Inequality in Quantitative Geography, Global Warming-A Threatened word

6	Economics	Reservation Policy in India, Economic Reforms and Indian Agriculture	Comparative Advantage as a tool of decision making, Economic Reform and Indian Industry	Indian Currency –some Issues, Malnutrition and Women.	MGNREGA: An Analysis, Women and Work.
7	Mathematics	Discussion on General Sewcond degree equation , Concept of open set & closed set.	Principles of Mathematical Induction, De Moivres theorem & its application	Transformation of recentangular axes, Remainder thgeorem.	Concepts of supremum & Infimum, Discussion on Mapping
8 And 9	Physics Chemistry	Moumachhi-O-tar bhasha, Electro Ceramics-Processing and Applications	Gallilior Bignan Bhabna, Ionic Conductors	Sauro rashmi-O-Bayamondal, Primer in Fibre Optics.	Kana Taranga, Saurokosh.
10	Commerce	The role of Internal Auditor in Educational Institution, Corporate Social Responsibility-A study.	GST- An Introduction, Direct Tax Code-An introduction	Sustainable Development through Self Help Group , On line Banking	Zari work in Howrah district, Flood Management in Udaynaryanpur Block
11	Sanskrit			Main concept of Isopanisad, Byasana-according to the view of Lord Manu., Kalidasa's thought of nature	Chandaomanjam of Gangadasa, Rajadharma of manusamhita, Rabindranath's thought of upanisad, The character of Basavadatta
12	Physical Education			A comparative study of Physical Fitness components among rural and urban female students.	Sheet of 8 weeks running programmes on Anaerobic capacity of School children

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

The institution has a students' union whose office bearers are elected each year directly through elections held under the supervision of the teachers of the college. The students are directed to elect their class representatives who in turn elect the office bearers for that session. Among its responsibilities are the organization of programmes like the annual fresher's welcome, educational tours , picnic, annual sports, football tournament, cricket tournament, carom tournament, Saraswati Puja as well as the annual social. Their assistance is also called upon during the admission process, departmental seminars and workshops, and other events organized by the college. They are actively involved in extension activities of the college. The union has its own fund which they get as a lion's share from the session charge.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The General Secretary of the Students' Union is a member of the College Governing Body. Students are also included in the N.S.S committee, N.C.C committee, the cultural committee, the college magazine committee, and the sports committee and the annual social committee.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

There is no official registered college alumni association but former students quite often lend their support and feedback whenever asked upon to do so. The former teachers of the institution are periodically invited to take special classes, and be a part of social and cultural events organized by the college from time to time.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

The Vision is Imparting Education for Enlightenment nd Enrichment of the rural masses. The Mission of the college is Attaining Quality through Participation and Neighbourhood Relation Building**.**

Higher education institutions are expected to emphasize on the – needs of the society and setting the vision for the future accordingly

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The top management, Principal and Faculty are very much involved in the design and implementation of its quality policy formulated and to be stated in the college prospectus. The Principal in consultation with the teachers of the college deliberate on the relevance of the stated quality policy, the need for modifications and the subsequent distribution of responsibility to various committees. The college committees are instructed to work in coordination with the college Governing Body and the directives of the head of the institution. Organisation structure of the GB comprises representation, nominated by the Govt. And University from all cross-sections of the society – distinguished Political leader, Physician, Academician, Donor Member and four Members of the Teaching Faculty, Two Non Teaching Staff and General Secretary of the Students' Union .

6.1.3 What is the involvement of the leadership in ensuring:

- **the policy statements and action plans for 95pecialize of the stated mission**
- **formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**
- **Interaction with stakeholders**

- **Proper support for policy and planning through need analysis ,research inputs and consultations with the stakeholders**
- **Reinforcing the culture of excellence**
- **Champion organizational change**

The apex body of the college works hand in hand with the IQAC and various committees and other stakeholders of the college to ensure the formulation of the correct policy appropriate for the particular realities of the college. The Principal is keen on organizing direct interactive sessions with students and other stakeholders to find out first-hand, as it were, issues that may need immediate attention. The feedback from such interactions in turn determines policy decisions and discussions. The leadership understands the need to drive and motivate the constituents and establish the pursuit of excellence as the primary goal of all endeavours in the college. It also recognizes that the vitality of an organisation depends largely on constant change and adjustment to avoid stagnation and complacency. It is to this end that meetings are held and committees entrusted with the various responsibilities of the college are reshuffled as and when needed. Understanding the need of the day Admission Committee of the college along with the strong support of the Governing Body and Students' Union and also with the heartfelt effort of the staff has successfully started on-line admission from the academic session 2015-16.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The primary body for monitoring and evaluating the policy and plans of the institution is the Internal Quality Assessment Cell (IQAC). The future plan of action is decided in the last meeting of the academic session and accordingly the college calendar in prepared. This plan of action is determined largely by the conclusions the IQAC draws from the annual reports of all the cells, centres and committees. Suggestions for improvement which would make the implementation of the policies a smoother process are brought forth by the IQAC and shared not only during Teachers' Council meetings but also in the AQAR.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The heads of the departments takes initiative in preparation of the academic calendar which generally determine the course of action for the session in as much as classes, lesson plans and examinations are concerned. Furthermore the Principal holds interactive workshops with the students in the beginning of the academic session and also in the mid of the academic session in order to find out if there are legitimate issues that need to be addressed which then are communicated to the respective departments. The head of the institution is instrumental in providing easy access to all technological and library resources so essential to the teaching-learning process. The leadership also encourages the teachers to not only attend seminars, workshops and conferences but to also organise and conduct state and national level seminars in the college itself. The teachers are also encouraged to read and publish papers, take part in research work for the betterment of teaching –learning process.

6.1.6 How does the college groom leadership at various levels?

The Governing body being the apex body of the college considers proper delegation of responsibility and not the responsibility to be of the utmost importance. To this end it is essential that a degree of autonomy and authority be given to individuals entrusted with important responsibilities. It is this measure of independence and accountability that instills the necessary qualities of leadership in the individuals. For instance The N.S.S through its activities in its adopted villages strives to inculcate conscientiousness and a sense of responsibility among the students volunteers, qualities which we feel will help them later in taking on leadership roles. So is the case with the N.C.C cadets of our college.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The various departments of the college are given complete authority to plan and execute their academic plans drawn up at the beginning of each session which is then placed before the academic committee. Furthermore they are encouraged to organise departmental seminars, excursions and educational tours. Units such as the N.S.S and N.C.C are handed over to capable Programme Officers and N.C.C clerk respectively who with the assistance of their core teams conceptualise, conduct and organise programmes involving the students of the college. The office staff is guided in its duties by the Head Clerk who assigns each individual his/her tasks and the same is applicable for the library as well. The Governing Body of the college concerns itself with policy decisions and other administrative decisions that need to be taken. They also deliberate upon the recommendations and suggestions that emerge from the Teacher's Council meetings. The Principal believes his role to be primarily that of a facilitator whose chief directive is to ensure the smooth functioning of the daily academic and administrative work of the college. All the departments, the non-teaching staff as well as the different committees and other bodies are required to give IQAC an annual report in the interests of accountability for the part of responsibilities ushered on them. The college authority believes that coordination is the essence of good decentralized governance.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

The college does promote a culture of participative management. The leadership ensures that such a culture is embedded in the mechanism itself. The Principal regularly holds meetings with the teaching and the non-teaching staff seeking suggestions and involving them in the decision-making process. The Principal apart from organising an open interaction with all the students of the college also meets the members from the students' union from time to time to hear their grievances and issues that need to be addressed. The staff is informed of all the facets of the administrative process through notices, circulars and meetings. By involving each employee in the subcommittees, the head of institution inculcates democratization and decentralization of participative management.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Our college certainly has a quality policy as may revealed for the mission statement. The core purpose of the college is to impart a holistic education for enlightenment and enrichment of the rural masses. The students of our college come mainly from socially and economically underprivileged backgrounds; some of them are even first-generation learners. Hence we believe that the teaching-learning process takes the greatest precedence, and our efforts are oriented towards not only ensuring good academic results but also inculcating a sense of moral responsibility, social conscience and aesthetic sensibility. The college encourages an atmosphere of independent research among the teachers, and as far as practicable, among the students as well. The Principal is directly involved in the discussion and formation of goals and approaches. All quality management committees usually report to the IQAC, the IQAC on its own takes initiative for feedback about the college functioning from all the stakeholders. In this context it is needless to say that quality assurance depends in a large measure on systematised feedback mechanisms which are regularly executed. The feedback provides the input that provides the basis for the formulation of strategic quality goals. The outcome and impact of these goals are then reviewed through feedback at the end of the year which then determines a fresh set of objectives and goals. The primary endeavour of the process is to try and integrate such quality-checking initiatives into the regular administration of the college. The Principal and top management understands the absolute necessity not just of proper delegation of authority but also the crucial requirement of complete involvement of the various stakeholders in the management process. The resultant democratisation and systemisation of the administrative and leadership process in turn enhances the quality of the core processes of the institution. IQAC plays a significant role in this regard.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

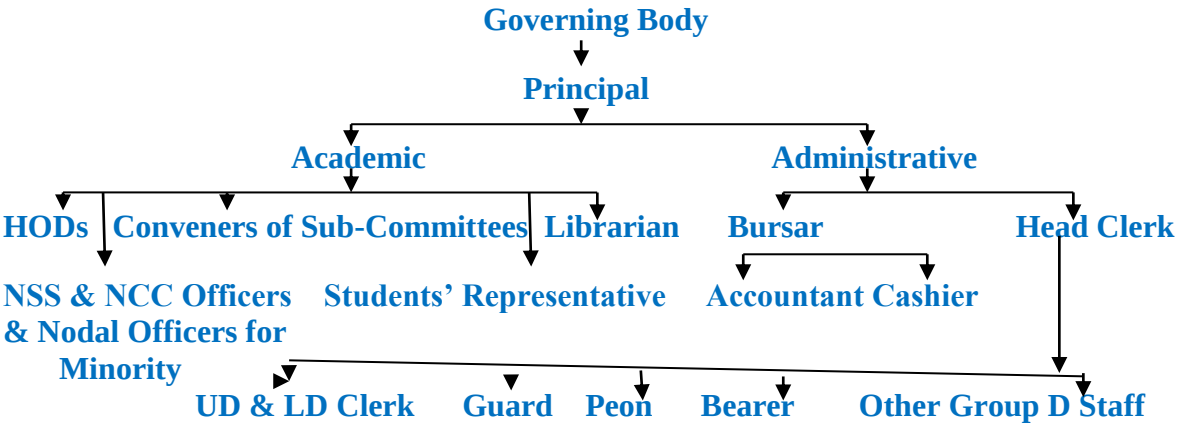
All the departments of our institution have their own future plan, considering such departmental plans IQAC has prepared a perspective plan for development. It seeks to include the following aspects in the plan:

- Gradual steps to start Post Graduation courses in the Department of Bengali, English and Commerce.
- Starting structured career guidance and placement cell.
- Introduction of new courses at UG level like Honours in Sanskrit and Education General.
- Complete computerization of library
- Developing National Library and Information Services Infrastructure for Scholarly Content through enrollment in N-list site of UGC (INFLIBNET)
- Introduction of e-library facilities
- Construction of Hostel
- Construction of more class rooms.
- Looking for a new college campus.

6.2.3 Describe the internal organizational structure and decision making processes.

The college has developed efficient internal coordinating and monitoring mechanisms. The responsibilities are assigned to individual teachers and departments. At this juncture, the head of the departments, the conveners of different sub-committees constituted for planning and implementation for quality sustenance and improvement play significant role along with the principal to monitor the progress and carry out the work**.** The college has a democratic set-up, where each unit is given fullest freedom to innovate and plan its perspectives of development, yet it operates through a structured organisation for disciplined and smooth functioning. Based on the necessity and feasibility of suggested measures the Governing Body formulates and passes policy decisions. The line of hierarchy is always maintained and the code of conduct is implemented to bring harmony and unity in the institution as a whole.

ORGANIZATIONAL STRUCTURE



Steps of Decision –Making Process

Reports By Convenors of Different Sub-Committees

↓

IQAC

↓

Principal

↓

Governing Body

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- **Teaching & Learning**
- **Research & Development**
- **Community engagement**
- **Human resource management**
- **Industry interaction**

The quality improvement strategies are determined at the end of each academic session. In broad terms the strategies adopted for each section is as follows:

a) **TEACHING & LEARNING :**

- Gradually implementing mechanisms to adopt Learner-centric education approach, academic planning, improved and use of modern teaching-learning aids and application

of ICT resources to make the curriculum interesting and effective for the students to facilitate effective learning outcome.

- Academic Calendar, projects, power point presentations, Field work, etc introduced. Academic calendar ensures clarity, co-ordination, planning and distribution of classes properly.
- Generator for continuous power supply for effective teaching learning process and
- Computers and internet facilities for faculty in the staffroom .
- Total computerised of cataloguing of books of the central for effective use by students and staff of the college.

b) RESEARCH & DEVELOPMENT:

- The research Committee encourages the research activities of the Teachers and monitors the research activities, infrastructure provided and required by the faculty members to carry out research activities
- Full autonomy is given to the principal investigator by the institution to facilitate smooth progress and implementation of research projects.
- The Institution makes all necessary arrangements for timely availability or release of resources for smooth progress and implementation of research projects
- Internet facilities is made available to the principal investigator by the institution to facilitate smooth progress and implementation of research projects
- Conferences and Seminars organised by the Departments to attract researchers of eminence to visit the campus and interact with teachers and students.
- Encouraging and supporting the publication of seminar volume with ISBN.
- Encouraging and leave for Paper presentations by faculty in different International and National Seminars and Conferences.
- Encouraging Publication by faculty in different International and National refereed journals, books, articles in edited volumes, seminar proceedings etc.

c) COMMUNITY ENGAGEMENT:

- Community Development and Social work by Two NSS Units and the NCC Unit of the College.
- Environment awareness through Tree Plantation in and around college campus and nurturing them.
- Organising rally on AIDS Awareness , Quit Tobacco Programme, Pulse-Polio Awareness Programme.
- Socio-Economic Survey.
- Social Service Learning through Blood Donation Blood donation cum Medical camp
- Awareness of women against exploitation and abuse of any kind through the Women Cell
- Teaching children of different local schools under the project “Sunshine”
- Distribution of books and stationery among poor and needy children in the adopted villages.

d) HUMAN RESOURC MANAGEMENT:

- The institution use the students' feedback to improve teaching methodology of the faculty
- Employing part-time and guest faculty to fill up the vacancy in the department.
- The institution support and ensure the professional development of the faculty through research, participation in seminars, conferences, workshops, etc.
- Allowing non-teaching staff to participate in the staff development programmes for skill up-gradation and training .
- Welfare measures for the non-teaching staff by providing festival advance from college fund.
- Employing temporary non-teaching staff for smooth functioning of the office work.

e) INDUSTRY INTERACTION:

College does not have any industry interaction.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The Head of the Institution receives information from feedback in the form of reports from the IQAC. These reports are made available to the top management during Governing Body meetings. After thorough discussion and deliberation the existing systems and activities of the college are reviewed and decisions regarding the implementation of new policies are taken. As far as the other stakeholders are concerned the reports are kept in the Principal's office for them to access.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The efficiency of the institutional processes is largely dependent on comprehensive participation. The administration believes that participation is naturally consequent upon complete transparency among all the departments and units of the college. The Principal conducts regular meetings with the teaching faculty, the non-teaching staff and the representatives of the students not only allowing them to express their grievances but also to inform them of each stage of the administrative process. The staff members involve themselves through various committees such as Academic Committee, Finance and Development Committee, Building Committee, Admission Committee, Women cell, Anti-ragging Committee, Sports Committee, etc. The representatives of each committee are free to give suggestions and opinions during the meetings with the Management. These suggestions are taken into consideration before making any decisions.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

In the last academic session (2013-14) there were three meetings of the Governing Body of the college. They were held on 07/08/2013, 24/08/2013,13/01/2014 and 14/02/2014 and the following resolutions were taken:

Sl. No.	Resolutions made	Status of implementation
1.	The G.B. in view of the D.P.I.'s Memo ED -492/2013 date 24-07-2013 note and approves that (a) the increment of remuneration of Arindam Sarkar , approved CWTT in Geography of the College ,will occur during the period 01-07-2013 to 31-03-2014 w.e.f. 01-01-2014 and (b) increased remuneration , after enhancement of 5% of the previous remuneration , will stand as Rs. 22,470 /- w.e.f. 01-01-2014 as per G.O. No. 952-Edn(CS) dt. 9-12-2010.	Implemented
2.	The G.B. in view of the D.P.I.'s Memo, ED-492/2013 date 24-07-2013 notes and appoves that a) the change of slab or remuneration of two approved PTTs viz. Budhaditya Bhattacharyya and Binod Kumar Shaw out all five following approved PTTs of the college occurred for the period 01-01-2012 to 30-06-2012. And b) no change of slab or remuneration of all the approved PTTs of the college occurs fo the period from 01—07-2013 to 31-03-2014 and amount of remuneration per month w.e.f. 01.10. 2013 after enhancement of 5% of the remuneration	Implemented.
3.	Sk. Imran Fakir &Sri Sukhen Ghosh to be appointed as twso new part-time NTS on purely temporary basis for the Department of Physical Education as per recommendation of the Selection Committee.	Implemented.
4.	Mrs. Jayasri Roy, Assistant Professor in Bengali was released from normal college duties for two years w.e.f. 26/03/2013 to join Dept. Of Bengali at Jadavpur University under FDP of UGC .	Implemented.
5.	The G.B. resolves that a building for Gymnasium will be undertaken by our college(Purash Kanpur Haridas Nandi Mahavidyalaya) Authority in its premises by utilizing the MPLAD Fund of Rs.5,00,000/-(Five lakh) granted by Hon'ble M.P. Mr. Sultan Ahmed as per memo no. 634(16), dt. 06/06/12 Sch No. 467. The G. B. Further resolves that any amount of expenses over and above Rs. 5,00,000/- (five lakh) for the above construction will be borne by the College Authority. The G.B. thanks to Hon'ble M.P., Mr. Sultan Ahmed, for his kind sanction of 5,00,000/-(five lakh) towards the development of our college infrastructure."	Implemented.

6.2.8. Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

While the affiliating university does make provision for according the status of autonomy to an affiliated institution but our college has not made any such effort.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

College has a "Grievance Redressal Cell" to redress the grievances of the stakeholders. A complaint and suggestion box in there in the library and it opened by the IQAC coordinator before the Governing Meeting. But for minor issues students generally approach Principal for their grievances regarding academic matters, financial matters, health services, library and other central services. During last four years there has been no major issue to be redressed. Principal has tried his level best to solve personally whatever grievances students and other stakeholders has. As a result of this mechanism, the college has pleasant ambient atmosphere and good work culture with in-built reputation and mutual understanding among the stakeholders.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

There has been no instance of any court case filed by and against the institute.

i) Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

The college has introduced evaluation of the teachers and on the overall institutional performance by the students. Reports on students feedback are submitted to the Principal by the IQAC coordinator which are perused by the Principal. In turn the outcome of the feedback analysis is that necessary actions and initiatives are taken for further improvement of the quality improvement of the institution.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The following efforts are made by the institution to enhance the professional development of its teaching and non teaching staff:

- Promoting research culture, research publication by creating infrastructure to carry out research work, necessary permission to participate in Faculty Development Programmes for quality enhancement of the teaching community.
- Support to participate in faculty improvement programmes like Refresher Courses, Orientation programmes and short term courses.
- Supporting membership and active involvement in local, state and national professional associations Internet facilities to carry out Minor Research Projects.
- Granting leave for pursuing Ph. D.
- Promoting the participation of students, faculty and staff in all co-curricula, extra-curricular, Community development and Social work.
- Promotion of sports activities among staff and students.
- Arranging computer training programme for non-teaching staff.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The faculty is motivated to keep themselves updated not only through seminars, workshops and

orientation and refresher courses but through independent research as well. The non-teaching staff too is regularly directed to do courses at the Administrative Staff College.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Each teacher of the institution is expected to submit a self-appraisal report at the end of every academic session. The format ensures that all possible information concerning professional extra-curriculum activities undertaken during the year is recorded and reported. The appraisal is fairly comprehensive and acts as documentary evidence of the achievements of the staff during the year. The Appraisal report is submitted to the HODs who forward it to the Principal and that of HODs is directly to the Principal. Principal after reviewing the appraisal sends the appraisal file to the IQAC.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The authority makes an assessment of these feedback forms and accordingly apprises the teachers about the outcome and communicated to the appropriate stakeholders the necessary steps to be adopted for overall improvement of the academic atmosphere.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Some of the welfare schemes available for teaching and non-teaching staff are as follows:

- Group Insurance Policy for all staff and Faculty.
- Quick Provident Fund Loan Facility 100% who have applied availed the benefit.
- Funds are also collected to facilitate any individual member of the staff in his/her emergency.
- Women Rest Room
- Annual Sports events are organised for the Staff.
- Separate Canteen Facility for staff
- Carom board in the staff room.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

All permanent staff (both teaching and non-teaching) with substantive posts are recruited and appointed by the West Bengal College Service Commission. The institution is bound to obey its recommendations and therefore has no opportunity to either attract or retaining eminent faculty. But college authority try it level best to retain the retired teachers by paying them some honorarium and they are requested to come twice a week.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

Apart from regular infrastructural expenditures any other outlays or costs (generally necessary after the college receives grants from the UGC or the state government) are monitored by the head of the institution in consultation with the staff and the students. Suggestions are invited from the stakeholders regarding matters that require the most urgent financial attention. This is done through meetings by the Principal with the teachers, the non-teaching staff as well as the representatives of the students. Once the avenues of expenditure have been decided upon quotations are taken from interested vendors and service providers. The office maintains cashbooks, collects vouchers and once the money has been spent a utilization certificate is provided. In order to maintain transparency in the record-keeping internal and external audits are done regularly.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The internal audit is done by one of the teachers acting as the Bursar of the college. The external audit is done by an licensed external auditor approved by the Government. The external audit is up to date. It has been completed for the last financial year 2013-14. Internal audit report and external audit report of 2014-15 awaited. There were no significant objections raised by the auditors except for suggestion for updating fixed assets register and proper identification mark on physical assets. Renewal of some fixed deposits matured to be done. Fees received from students are transferred to General Fund . These issues have been sorted out and almost resolved.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The major sources of the institutional funding are different fees collected from the students and grants received from UGC and Government. In each financial year we make our budget to meet our financial requirements on the basis of the fund received from above mentioned sources and we have never faced any major financial deficit.
The Scanned copies of the audited account of the income and expenditure of the institution of the previous four years are attached as annexure 3 in the SSR.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The details of additional funding and its utilization is given below:

MP LAD (2012-2013): Rs. 1,25,000/- (One Lakh and Twenty Five Thousand) for Construction of Gymnasium and Drinking Water facilities.

MP LAD (2013-14): Rs. 3,00,000/- (Three Lakhs) for Construction of Gymnasium and Drinking Water facilities.

UGC(2012-13) – Additional Grant for Equipment (1st Phase) Rs. 29,75,021(Twenty Nine Lakhs Seventy Five Thousand Twenty one)

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes. IQAC was established on 17.08.2007. Internal Quality Assurance Cell the College has developed several quality assurance mechanisms within the existing academic and administrative system. These are mentioned below:

1. Establishing Coordination with all stakeholders.
2. Suggests Academic Audit and Administrative Audit under the supervision of the Governing Body of the College.
3. Its main objective is to plan and implement quality initiatives and evaluate. It follows its calendar for meetings, quality agenda and maintains its proceedings.
4. It supports to conduct workshops, awareness programme on quality innovations, Research oriented seminars, applying for research grants and project managing, plans and implementation of advanced Learning Resources..
5. It collects, maintains and analyses documents and document evidences directly or through the College Office and prepares the Annual Quality Assurance Report (AQAR) .

b. How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

Over the years the IQAC has suggested English enhancement among students, construction of Gym , purchasing of technology-driven aids to augment the teaching-learning process, safe drinking water facilities for staff and students , self appraisal by teachers, computerized cataloguing in library and renovation of old building .

Almost all the suggestion have been implemented by the Apex Governing Body of the college but much more needs to done so far as library is concerned.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

The IQAC has two external members in the committee. Their suggestions have been invaluable during the meetings and it was as per the suggestion of one of the external members arrangement of funds from MPLAD has been successful for Gymnasium and Drinking Water Facilities.

d. How do students and alumni contribute to the effective functioning of the IQAC?

The students are given an opportunity to express their grievances and give their suggestions not only during periodical interactive sessions with the students but also during regular meetings with the members of the students' union. Although the college does not have a registered alumni association ex-students are frequently invited to events and functions where their opinions and suggestions are sought. The IQAC takes it all into consideration the suggestion of General Secretary of Students' Union when it convenes its periodical meetings.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

The IQAC includes representatives from the teaching and non-teaching staff and consequently all discussions and resolutions are communicated to the different constituents of the institution by way of notifications and circulars.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

The IQAC has requested the departments as well as all the cells and committees to submit annual reports. Apart from that the HODs are directed to collect and analyze data taken from all the relevant constituents of the institution and present a report to the Principal. The IQAC considers all these reports to be the basis upon which it can clearly determine the state of the institution.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

The Principal holds regular meetings with the teaching and non-teaching staff updating them about the future plans of action and the necessary steps required for their implementation.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

Yes. The institution undertake Academic Audit. After thorough analysis by IQAC and academic subcommittee of the college, strategies are evolved to raise the standard of achievements related to results, research etc. This audit definitely improves the quality of the institutional academic programmes. College authority keeps on adding equipment, books, journals, software for the benefit of the students.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The IQAC was formed after the first NAAC peer team visit in 2007. Its plan of action and modus operandi from the very beginning has been largely determined by the recommendations given by the peer team.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The institution has an elaborate feedback mechanism in place. The teaching-learning process is an important component of the feedback questionnaire. Apart from this after each examination there is a result meeting with all the heads of the departments. Each department also holds frequent student-teacher meetings and sometimes meetings are also arranged with guardian. The Principal also holds an interactive open discussion with all the students of the college. The issues related to teaching and learning are raised and attempts are made to resolve them.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The IQAC has decided that the annual AQARs should be uploaded in the college website. Furthermore, the institutional quality policies, learning outcomes and graduate attributes are to be published in the college prospectus. As far as the outcomes are concerned, this is accomplished primarily through parent-teacher meetings. Sometimes relevant notices are put up on the notice board for the students and other staff members. Moreover the latest happenings related to academic matters are placed in the institute's website www.pkhnm.org.

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Two vibrant NSS units undertake various activities relating to Environment Consciousness in the college campus. There is no formal mechanism for Green Audit. The institution takes all possible steps to make the campus eco-friendly. The use of plastic bags is avoided in the campus and the entire campus is "No Plastic Zone' since 2006. NSS units organise rally on the importance of saving and planting trees. NSS units also conduct survey in the adapted villages on regular basis and try to make the villagers understand the importance of in-house lavatory and how panchayats can help in building in-house lavatory.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

* **Energy conservation**
* **Use of renewable energy**
* **Water harvesting**
* **Check dam construction**
* **Efforts for Carbon neutrality**
* **Plantation**
* **Hazardous waste management**
* **e-waste management**

- **Energy conservation**

Implementing energy saving techniques is ensured that the lights and fans are switched off by floor peons and staff after completion of the last lecture of the day. No Air-conditioner has been installed in order to save energy. Classrooms are made with sufficient cross ventilation and light so that the use of electricity can be minimized. This shows the institution's commitment towards energy conservation.

- **Use of renewable energy**

The College is planning to install solar panel and have already talked to Ramakrishna Mission at Mandirtala, Kolkata, in this regard.

- **Water harvesting**

Recently college has stated rain water harvesting in the new building complex.

- **Check dam construction**

Not Applicable

- **Efforts for Carbon neutrality**

The College makes the student aware of the Carbon Credits, Carbon Neutrality; its advantages etc as a curriculum in the subjects of Environmental Studies in the third year programmes. Projects are also given to students based on topics like India's Carbon Credit policy, Earnings from Carbon Credit, e-waste management and so on. Car pooling is used by staff for transport and conveyance to minimize carbon

emission. Carbon emission is minimized and neutralized by Planting a variety of trees and kitchen gardens has contributed to carbon neutrality in the campus.

- **Plantation**

Tree plantation in and around the college campus is being practiced by the college NSS unit for over four decades. Our campus is surrounded by greenery and all the credit goes to the volunteers of NSS volunteers. Tree plantation is not an one time activity during the year rather it is year round activity of NSS volunteer. As most of our students come from the families of farmers , they know and love to nurture saplings. All the small gardens inside the campus is maintained by the NSS.

- **Hazardous waste management**

'Plastic Free Zone Campaign' conducted since 2006 has brought down the usage of disposable plastic goods to the minimum in the college campus. There are no hazardous chemicals used in the college laboratory. As there is very limited number of students in Chemistry Department minimal wastage is drained after taking reasonable care. Eradication of Parthenium plant is a regular activity of NSS to tackle health hazards in and out of the college. There was a time when there was a lot of Parthenium plant in and around the college campus but the regular activity of NSS has reduced the number of Parthenium to the minimum.

- **e-waste management**

Non-working computers, monitors and printers are discarded and scrapped on a systematic basis. If some parts are useful, in other systems they are kept aside for future use. Some of the damaged computers are used by the instructor in the practical sessions in the computer lab of department of commerce.

- **Any Other**

The Principal of the college takes interest in sky watching and therefore a binocular has been purchased in the year 2010. Teaching faculty, non-teaching staff and students generally stay back for a day after the college hours generally in the third week of December every year for sky watching under the guidance of Principal.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

Criterion-wise details of innovations introduced during the last four years are given below:

1. Innovations in Curricular Aspects:

- Though there is binding to follow the parent university's curriculum but innovative touch in that curriculum has been introduced by each department under the guidance of IQAC by introducing Unitisation of the revised syllabus and following modular form.
- Maintaining continuous feedback system from students regarding teacher's overall performance and also about the college at large.

- Introduction of study tours for the students in order to broaden their academic horizons and a tour fund has been generated to fulfil this objective. Every year such tour is organized in the month of September or October. This has become a practice since 2007.

- Screening films and documentaries for the students and some teachers give PowerPoint presentations during class hours and also their power point presentation is available in the college website.

2. Innovations in Teaching-Learning and Evaluation

- On-line mode of students' admission
- Academic audit done through departmental meetings
- Remedial Coaching Centre at free of cost provide special care for slow learners
- Departmental library from where students are allowed to borrow text/reference books.
- Introduction of English Lab for improving communication and functional skills of students.
- Free Internet Access to teaching faculty.
- Initiating web assignment and study materials.
- All big classrooms have audio facilities
- A RISO KZ30 mini press has been bought to ensure immediate publication of question papers for internal examinations.

3. Innovations in Research, Consultancy and Extension

- Encouraging teaching faculty to submit more proposal for Minor and Major Research projects.
- Involving students of third year B.Com in research based project work.
- Encouragement to faculty members to participate in the national and international seminar and conferences.
- The teachers of the institution have developed linkages with research bodies like Indian Association for Women's Studies, Institute of Objective Studies (Kolkata Chapter), Institute of Objective Studies (Delhi Chapter), Indian Accounting Association(IAA) and Indian Accounting Association and Research Foundation(IAARF)
- Organising Medical and Blood Donation Camp with motto of "Healthy Youth for Healthy India", on the eve of foundation day of the college to commemorate the leading founder of the college, Dr. Jitendra Nath Nandi.
- Donating books and providing new stationery to needy small kids in the NSS special campaign programme.
- Each one teach one under the project named "Sunshine"

4. Innovations in Infrastructure and Learning Resources

- Uninterrupted power-supply by installing invertors and high powered generators
- Open access catalogue of books to students through computerized cataloguing.
- Departmental computers provided with internet facilities in the staff room.
- Departmental library.
- Pure Drinking water facilities for students and staff.

- Arrangement of separate canteen for students and staff.
- For smooth maintenance AMC of all computers have been done with professional organization and a faculty with MCA degree has been appointed.
- Gym has been inaugurated and a temporary Gym attendant has been also appointed.
- For smooth administrative work different software has been purchased and a professional organization has been given responsibility to look after the operational part of such software.
- Elaborate restructuring of the office in order to make a more efficient use of space and making provisions for more storage space.
- To meet the requirement of the time, the institution too has launched its website www.pkhnm.org . All the relevant information of the institution is made available on it.

5. Innovations in Students Support and Progression

- ID cards for students .
- Availing all new scholarships from State / Central Governments
- Introduction of Equal Opportunity Center to uphold the interests of the Women Students and the Students coming from Backward Classes and Minorities.
- College is participating in Kanyashree Prakalpa for unmarried Girl Students- a state Government venture.
- Equal opportunities centre assisting the implementation of West Bengal Post Matric Stipend, West Bengal Post Matric Talent stipend for students belonging to SC, ST and Minority community.
- Providing annual scholarships in eleven categories to students getting highest marks in different university examinations.
- Remedial coaching centre introduced with assistance from UGC.
- College calendar circulated among students at the beginning of the academic year.
- Students encouraged to contribute in the departmental wall magazine.

6. Innovations in Governance, Leadership and Management

- Prompt grievance redressal mechanism.
- Organising Governing Body Meetings on regular basis.
- Organising meetings with all the stakeholders on regular basis.
- Maintaining liaison with the local political leaders, yet not allowing any political interference in the day to day administrative activities of the institution.
- Pursuing decentralised mode of management.
- Strictly following the principle of authority to be delegated but not responsibility.

7.3 Best Practices

7.3.1 Elaborate on any two best practices as per the annexed format which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Best Practice – I

1. Title of the Practice : Project Sunshine: Each one Teach One.

Project Sunshine is an extension programme, an integral part of higher education. The College aspires to focus on the overall personality development of the students along with the academic excellence. It is one of the best practices used to realize the mission of the college – attaining quality through participation and neighbourhood relation building.

2.Goal of the practice

What are the objectives / intended outcomes of this ''best practice'' and what are the underlying principles or concepts of these practices (in about 100 words)?

The prime objective of project sunshine are as follows:

a) To uplift the weaker sections of the rural areas from the shackles of the perennial, economic, social, political and educational constraints.

b)To provide social dimension to the educational system of the college and inculcate social responsibility and commitment among students.

c) To bring forth the team spirit and leadership qualities and broaden the social outlook that will help students to work for the welfare of the community at large.

d) To restore gender equity and make available equal opportunities to emerge full-fledged initiative and a small step towards social inclusion and inclusive growth.

3. **The Context**

What were the contextual features or challenging issues that needed to be addressed in designing and implementing this practice (in about 150 words)?

The college is located at the junction of the two villages- Purash and Kanpur. Most of the students of this area comes from economically backward families . Hence it is imperative on the part of the college to extend their service and give exposure which is the dire need of the people. Under the project "Sunshine" initially two villages –Purash and Kanpur has been adopted . These two villages are within two kms from the college. The NSS volunteers have been involved in this project. Twenty volunteers have been selected, ten from each unit. Majority of the selected volunteers are girl volunteers. Twenty volunteers have been divided into five groups and a group leader has been given responsibility to monitor the activities of all five groups. In each group there are four children.

4. **The Practice**

Describe the practice and its uniqueness in the context of Indian higher education. What were the constraints / limitations, if any, faced (in about 400 words)?

Sunshine is a programme, unique in its context and practice. It is offered in two phases:
Phase I : August to October (Twice a week two Hours Class in the Evening)
Phase II: December to February(Twice a week two Hours Class in the Evening)

The five groups are assigned the tasks related to teaching English, Bengali, Mathematics, Social Science and Physical Science.

The **first group** aims at imparting tuition on English. Primarily students of English Honours are selected for teaching English.

The **second group** is given the responsibility of teaching the Subject Bengali and students of Bengali Honours are given this responsibility.

The **third group** initiates the responsibility of teaching Mathematics. Students of Mathematics Department takes this responsibility and even our students of Commerce Department are also selected to teach this subject.

The **fourth group** consisting of our students for Geography , History, Political Science and Economics Departments, takes the responsibility of teaching Social Science.

The **fifth group** focuses on the subjects like Physics , Chemistry and Life Science. Students from Science Department usually is given this responsibility.

Our Students of each group executes their plan according to their convenience. The highlights of the work done by these groups are as follows:

Our Students of **English** discipline apart from teaching regular curriculum also focuses on Communicative Skills in English, conduct language games to school children and teach them the uses of mass media.

Students of **History** highlight the social issues of the villages and the country at large and instill patriotism to promote peace and harmony in the nation.

A Consolidated report of all the activities are submitted at the end of first phase and second phase to the group leader who ultimately submits the final report to the programme officer of the respective unit.

This programme is still in its nascent stage. Initially the children were asked to come to our college after the college hours and five rooms were also allotted for the purpose by the IQAC but most of the after coming for few days were reluctant to come to the college and therefore we decided to send our students to their place. Now everything is going smoothly.

5. **Evidence of Success**

Provide evidence of success such as performance against targets and benchmarks, review results. What do these results indicate? Describe in about 200 words.

Our students are regularly motivated by the programme officers. Most of our students are taking deep interest in the project.

Outcome (Target Groups)

The services of Project Sunshine have yielded satisfactory results. The outcome of the outstanding performances of Project Sunshine in short span of time is highlighted below:

- Created good rapport with the village leaders and the people
- Created interest in the subjects among the school children
- Imparted social and moral values
- Created opportunity for sharing the knowledge and experience of the senior citizens
- Given awareness of fatal diseases like AIDS and T.B. and awareness to say no to drugs and quit smoking.
- Tackled health hazards by maintaining good health and hygiene
- Eradicated illiteracy by encouraging the school dropouts for readmission at schools

Outcome (Our Students)

The students engaged in Sunshine Project enjoy rich rewards of social service as it enriches their personality. They have been exposed to social problems. Moreover they have been aware of their responsibilities and commitment to the society.

Noteworthy highlights

Children have been invited in the Special Campaign programme where they stayed whole day. Some Stationery items and Sweets Packets were distributed among these Children.

6.Problems encountered and resources required

Please identify the problems encountered and resources required to implement the practice (in about 150 words).

Project Sunshine has found that some villagers were reluctant to send their children initially to the college , particularly the girl children. But learning from our previous experience of Adult Education Programme in 2001 to 2006, we realised that we need to move out of the campus and go to them to teach their children . No valuable resources are actually required in our project. Hence, no such problem has been encountered so far as resources is concerned.

Best Practice – II

The main focus of the higher education in India is to promote research. In accordance with the growing need for the upgradation of the faculty and the students in higher education, enormous efforts are taken by the management of the college to inculcate research culture among staff and the students to arouse curiosity, develop objectivity and improve critical thinking. It ensures continuous professional growth on the part of teachers. IQAC takes initiatives for all activities related to research.

1. Title of the Practice : Promotion of Research

2. Goals of the Practice

- To motivate the faculty to apply for the major and minor research projects by providing guidelines and details of funding agencies
- To encourage the faculty and the students to organize and present research papers in the national / international seminars / conferences / workshops
- To publish quality research articles in reputed journals, edit study materials for the prescribed syllabus and author books of high originality
- To take steps for publishing a Research Journal

3.The Context

The teaching faculty of the college are highly conscious of quality enhancement and quality sustenance at par with the progress of technology. The College generates knowledge for dissemination and so its main focus is on quality research. It has created a research ambience through strengthening infrastructure facilities, motivating staff members and guiding them to acquire grants from the funding agencies to launch on research undertakings – pursuing Ph.D., taking up minor or major research projects and publishing research papers and books.

Challenging issues to be addressed while designing and implementing the practice

- Requiring sound knowledge of technology development .
- Creation of awareness on the need for research to update the knowledge of the students and the staff at international standards
- Creating an interest in research in students through individual or group research projects as part of their syllabus
- Analyzing and addressing the needs of the society and submitting reports based on their field research
- Forming linkage with the industries and research centres and collaborating with them for the research projects of staff and students.

4.The Practice

The institution provides opportunities to the faculty to do Ph. D. Under FIP or Part Time research privately. The College also motivates for doing major and minor projects through UGC and other funding agencies. IQAC believes in promoting research culture among the staff and students in the

campus. It sets the target for achievement. The attainment of the target is reviewed at the end of the academic year.

Support facilities for research

- Computer and internet facilities have been provided in the college staff room.
- Special consideration in the form of leave is given to the staff who are on the verge of completing their research work.
- The visits to various Universities and libraries for data collection have enriched their research.
- The management extends co-operation to the staff to go abroad for paper presentation and send proposals to UGC to avail travel grant.

Constraints faced in the pursuit of research

- The students can be further motivated to explore new areas of research and procure funds from various funding agencies.
- Students can be provided hands-on activity based research in the industries to address challenges faced in the job market.
- Because of Shortage of teaching faculty , the existing faculty hardly get any time to spare some time in the college staff room for some serious research work.

5.Evidence of Success

The achievements in the field of research are the main indicators of excellence in research practiced at the college.

- Prof. Jayasri Ray, successfully submitted her thesis who was relieved from normal college duties for two years w.e.f. 26/03/2013 to join Department of Bengali at Jadavpur University under FDP of UGC.
- Another seven full time faculties out of remaining fourteen full time faculties are pursuing their Ph. D in different Universities of West Bengal. Three of them is about to submit their thesis.
- Eight full time faculty out of fifteen full time faculty have submitted their **Minor Research Projects** to the UGC during last four years.
- One Full time faculty and one guest faculty has completed M. Phil during the four years.
- Publication of more than sixty research papers and Books with ISBN during the last four years in evinces the keen interest of the faculty in research.

6. Problems Encountered and Resources Required

- Vacancies can be filled up by the Government to acquire powerful human resource with research acumen and that may also existing faculty to get more spare time in the college to develop research activities.
- High speed internet facilities is needed to carry out serious research work during spare time in the college.
- Absence of INFLIBNET has been a major obstacle in accessing good research articles.

Any additional information regarding Innovations and Best Practices, which the College would like to include.

- Campus cleaning on regular basis in the regular campaign programme of NSS and initiative taken to make campus plastic free zone.
- Tree plantation and its nurturing on regular basis and small gardens inside the campus is maintained by the NSS volunteers.
- Since last 14 years Blood Donations Camp is organized in the college campus on the eve of foundation of the college. Central Blood Bank, of Govt. of West Bengal participate in the Blood Donation Camp
- Membership to Students' Health Home since last 12 years provide health related facilities to needy students.
- Equal opportunity Centre provide equal opportunities to backward and minorities students.
- Distribution of books and stationery among needy and poor students every year in the NSS Special Campaign Programme.
- AIDS awareness, pulse polio awareness, quit tobacco programme on regular basis.
- Renovation of Penro Bus Stand by NSS volunteers.
- Yoga classes with a motto of "Healthy Youth for Healthy India."
- NCC organized two Mega Camps in the college premises during the last five years.
- Introduced Sky –Watching .
- Introduced "Rain Water Harvesting"
- Socio Economic Survey done every year in the adopted villages Purash and Kanpur by NSS volunteers during NSS Special Campaign Programme

7. Notes (Optional)

Any other information that may be relevant and important to the reader for adopting/ implementing the Best Practice in their institution about 150 words.

Disaster Management Initiative May be taken up involving NSS volunteers and NCC cadets. Mock drill should be organised regarding fire management in all the educational institutions. Most of the states of Northern India comes under seismic zone IV and therefore Mock Drill on disaster management in case of earthquake should be made mandatory in all the educational institutes in such states. We are planning to introduce mock drill regarding fire management.

8. Contact Details

Name of the Principal: Dr. Sambhunath Chakraborty

Name of the Institution: Purash Kanpur Haridas Nandi Mahavidyalaya.

City: Howrah

Pin Code: 711410

Accredited Status: Accredited in 2007 with B Grade

Work Phone: 03214-250236

Website: http://www.pkhnm.org

E-mail: pkhnm.2010@gmail.com

Mobile: 9830747143

E: Evaluative Reports of the Departments.

1. Evaluative Report of the Departments (Bengali)

1. Name of the department: **Bengali**

2. Year of establishment: **General Stream 1966-67 & Honours Stream 1970-71**

3. Names of programmes/courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D, etc.): **UG**

4. Names of interdisciplinary courses and the departments/units involved: **There is no interdisciplinary courses in our college but the faculty of Bengali Department lend their valuable service for the students of all other Departments.**

5. Annual/semester/choice based credit system (programme wise): **Annual evaluation as undertaken by affiliating university.**

6. Participation of the department in the courses offered by other departments**: Nil**

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**

8. Details of courses/programmes discontinued (if any) with reasons: **N.A**

9. Number of teaching posts

	Sanctioned	Filled
Professors	N.A	N.A
Associate Professors	01	01
Assistant Professors	04	04

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D/M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. Of years of experience	No. Of Ph.D students guided in the last four years
Dr. Manju Saha	M.A , Ph.D	Associate Professor	Linguistics	29	N.A

Swati Dey	M.A	Assistant Professor	Rabindranath Tagore's Life and Literature	18	N.A
Jayasri Ray	M.A , M. Phil	Assistant Professor	Drama	9	N.A
Avijit Biswas	M.A	Assistant Professor	Linguistics	9	N.A
Tapabrata Bhaduri	M.A	Assistant Professor	Modern Bengali Literature	5	N.A

11. List of senior visiting faculty**: Nil**.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

Session	% of lectures
2010-11	NA
2011-12	NA
2012-13	NA
2013-14	NA
2014-15	NA

13. Student-teacher ratio (programme wise):

Session	Student-teacher ratio	
	Without compulsory	With Compulsory
2010-11	87:1	110:1
2011-12	88:1	116:1
2012-13	101:1	124:1
2013-14	88:1	98:1
2014-15	105:1	127:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

N.A

15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil., PG.

All the teachers of the department of Bengali have post-graduate degrees. Prof. Manju Saha has been awarded **Ph.D** in the year 1997 and Prof. Jayasri Ray has been awarded **M. Phil** in the year 2002.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and funds received: Prof. Swati dey has completed **MRP** , funded by **UGC** and the total grants received were **Rs. 1,06,500** vide UGC letter No. FPHW-52/12-13 . Prof. Avijit Biswas has completed **MRP** , funded by **UGC** and the total grants received were **Rs. 1,02,000** vide UGC letter No. FPHW-53/12-13 . Prof. Tapabrata Bhaduri has completed **MRP** , funded by **UGC** and the total grants received were **Rs. 90,750** Vide UGC letter No. FPHW-51/12-13

17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc, and total grants received: **State Level Seminar Organised in the year 2011 , funded by UGC.**

18. Research Centre/facility recognized by the University: **N.A**

19. Publications: **(Pl. See Annexure)**

- Publication per faculty:
- Number of papers published in peer reviewed journals (national/international) by faculty and students:
- Number of publications listed in International Database (E.g. : Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):
- Monographs:
- Chapter in Books:
- Books edited:
- Books with ISBN/ISSN numbers with details of publishers:05
- Citation Index:
- SNIP:
- SJR:
- Impact factor:
- h-index:

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in – a) National committees b) International committees c) Editorial boards: **Nil**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil**

b) Percentage of students placed for projects in organizations outside the institution i.e. in research laboratories / industry / other agencies: **Nil**

23. Awards/recognitions received by faculty and students: Almost every year few students who secure 1st Class at the Undergraduate Level are recognised through the following awards and scholarships

Scholarships/Awards	Purpose
Bangla Bhasa, Sahitya-O-Sanskriti Gabesana Sanstha-Scholarship	Highest Marks in Bengali Hons. In B.A. (Part-II Hons.) Exam. (Erstwhile B.A. Part-I Hons.)
Bahirbas Hazra Scholarship	2nd Highest Marks in Bengali Hons. In B.A. (Part-II Hons.) Exam. (Erstwhile B.A. Part-I Hons.)
Bholanath Mahindar Scholarship	Highest Marks in B.A. General Exam
Sarat Chandra Dey Scholarship	Highest Marks in Bengali Hons. In B.A. (Part-III Hons.) Exam. (Erstwhile B.A. Part-II Hons.)

24. List of academicians and scientists/visitors to the department: **Nil**

25. Seminars/conferences/workshops organized and source of funding:

a) State-level: **(Year 2015) ; Source of funding : UGC(Rs. 1,00,000) & Donation Received Rs. 5,000.**

b) National-Nil

c) International- Nil

26. Student profile programme/course wise:

Name of the course/programme	Session	Applications received		Selected		Enrolled		Pass percentage
		M*	F*	M*	F*	M*	F*	
B.A	2010-11	63	38	63	38	63	38	89.33%
B.A	2011-12	62	65	62	65	62	65	95.67%
B.A	2012-13	90	106	90	106	90	106	94.5%
B.A	2013-14	94	82	94	82	94	82	96.42%
B.A	2014-15	81	87	81	87	81	87	93.20%

*M = Male *F = Female

#: Every applicant who qualifies University norms is included in the merit list through on-line admission. As per intake capacity approved by Calcutta University students are enrolled strictly on merit.

27. Diversity of students

Name of the course	Session	% of students from the same state	% of students from other states	% of students from abroad

Bengali(Hons & Gen)	For all Sessions	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as ET, SLET, GATE, Civil Services, Defense Services, etc.? Data not Available

29. Student progression (No information available)

Student progression	Against % enrolled
UG to PG	Data Not Available
PG to M.Phil	Data Not Available
PG to Ph.D	Data Not Available
Ph.D to Post-Doctoral	Data Not Available
Employed • Campus selection • Other than campus recruitment	 Not Practiced Data Not Available

30. Details of Infrastructural facilities

a) Library: Departmental Library housing approximately 4473 books catering to the requirement of students both for lending and reference purposes. Also specimen copies of the teachers are given to the students.

b) Internet facilities for Staff and Students: College provides internet facilities to staff .
c) Class rooms with ICT facility: Nil

e) **Laboratories**: Nil

31. Number of students receiving financial assistance from college, university, government or other agencies:

TYPE AND SOURCE OF FUNDING	2010-11	2011-12	2012-13	2013-14
HALF-FREE FEES AID (FROM COLLEGE)	16	14	18	16
FULL-FREE FEES AID (FROM COLLEGE)	1	1	2	1
WEST BENGAL MINORITY DEVELOPMENT AND FINANCIAL CORPORATION	12	10	12	8

32. Detail on student enrichment programmes (special lectures/workshops/ seminars) with external experts: Remedial classes are held regularly , sponsored by UGC, where teachers from 123pecialized academic fields render their expertise.

33. Teaching methods adopted to improve student learning: Power failure is a major problem in the remote village college like ours. But the college authority has been instrumental in purchasing two generators and also have installed inverter to ensure uninterrupted power supply which motivated us to initiate some innovative methods such as 124pecialize seminars by the students and for the students with the help of overhead projector installed in the class itself.

34. Participation in Institutional Social Responsibility (ISR) and extension activities

P.O. of the NSS Unit I and Unit II motivates students of the Department to actively participate in the extension activities carried out by the vibrant NSS Units . The students are encouraged to be a part of programmes, events and extension activities like Blood Donation Camp, AIDS Awareness Camp, Quit Tobacco Programme , Tree Plantation and its Nurturing, Campus cleaning and making it plastic free zone, renovation of Penro Bus-Stand, Distributing books and stationery among the needy students in the two adopted villages –Purash and Kanpur , conducting socio economic survey in the two above mentioned villages and other similar activities organized all through the year.

35. SWOC analysis of the department and future plans.

Strength:	**Weakness:**
• Following modular form • Unitisation of the revised syllabus • Teachers of the department are always updated through regular participation in the syllabus related meetings and regular participation in refresher and orientation courses. • Following updated curriculum as per University Guidelines. • Continuous involvement in Research Work and participation in National and International Seminars. • Maintaining continuous feedback system from students and parents through Parent-teacher counseling, academic and personal counseling of students.	• Lack of ICT enabled teaching learning process in the all the class rooms. • Shortage of big class rooms. • Shortage of new and updated version of enough books in the library so that it can be lend to almost every needy student. • Limited access to internet facility because of slow speed broadband services.
Opportunities: • Introduction of Post Graduate Programme with affiliation from University of	**Challenges:** • Two new colleges have been established

Calcutta .	within a radius of 10 Kms of our college. • Decreasing trend of opportunities of employment in formal and general degree courses. • Motivating all the students to attend classes through more interesting and participative teaching –learning process.

Future Plans:

- Introduction of Post Graduate Programme with affiliation from University of Calcutta.
- To do away with the chalk and talk process of teaching and introducing complete ICT enabled mode of teaching.

Annexure:

A) Publications of Prof. Dr. Manju Saha:

Sl. No.	Name of the paper / Chapter /Book	Year of Publication	Published By : With (ISBN/ISSN)
1.	Rabindranath O Bangla Probad	2011	Ebong Eisamay :Literary Periodical. Regd.No.RN 43956/84
2.	Gnanotapasher atmounmochan: Rabindrasangame dwipamoy bharat o shyamdesh	2011	Do
3.	Probader byaboher o Bharatchandra	2012	Do
4.	Bankimchandrer Krishna : aek adorsho manabchoritra nirman	2014	Sahitya Sangi. ISBN:978-93-82045-99-1

B) Publications of Prof. Swati Dey:

Sl. No.	Name of the paper / Chapter /Book	Year of Publicat	Published By : With (ISBN/ISSN)

		ion	
1.	Godhulibelar Bansari –Ekti Anonyo Murchana	2012	PKHNM ISBN- 978-93-81862-11-7 ,2012 "Rabindra natak:phire dekha``
2.	Dukhini tomar jonyo	2007	Protibhash
3.	A passion in the Desert: tulonar aloke dutianubad	2013	Dana Prokashoni-ISSN No.22315802
4.	Utsaber Kabita	2014	Saranga

C)Publications of Prof. Jayasri Ray

Sl. No.	Name of the paper / Chapter /Book	**Year of Publication**	Published By : With (ISBN/ISSN)
1	Chinter Darpane Tiner Talayar, A	2007	Angali Publishers, 2007 , ISBN: 81-89620-28-2
2	Parichalikar Chokhe Rabindranatak	2011	Sardhasatabarse Rabindranath o Gorar Satabarso` ISBN: 978-81-922961-2-8
3	Gramonnayane Rabindranath: Samajtattik Dristikone	2012	Rabindranather Pallipunargathane Bhabna
4	Rabindra Natke Avinetri Tripti Mitra	2012	Rabindranatak: Fire Dekha ISBN:978-93-81862-11-7
5	'Sekhar Samaddar Sakkhatkar` 'Maya Ghosher Sakkhatkar	2012	Prasanga Banla Natak`- ISBN:978-93-82012-32-0
6	Tarasankarer Daini	2013	Tarasankarer Chotogalpa Rup o Baicitra`--Sital Choudhuri ISBN:978-93-81329-30-6
7	Bahurupir Cneratar: Bnacbadaler Bises Dhap	2014	Swadhinata Paraborti Banla Nataker Gatimukh ISBN-978-81-928721-9-3
8	Bankim Upanyase Akhyansaili: E Juger Bhabnay	2014	Bibvagiyo Sahitya patrika Astamsankha, Banla Bivag, Kalyani University, ISSN- 2321-7375
9	Layla: Dijendra Laler Aschorja Sristi	2014	Nurjahan Phire Dekha-Apurba De, Tapan Mondal(Edi) Bagnio Sahitya Sansad-ISBN 978-93-83590-44-5
10	Tilottama Ti-lo-tta-ma-i Bate	2015	Banaphuler Galpacasca-ISBN-978-93-84729-08-0
11	Pratibadi Maya Ghosh: Jibane, Avinaye	2015	Banla Natak Pratibader Manca ISBN-978-81-928276-9-8

D)Publications of Prof. Avijit Biswas:

Sl. No.	Name of the paper / Chapter /Book	Year of Publication	Published By : With (ISBN/ISSN)
1.	Achalayatan: Manabatar Ayamukh	2011	Purash Kanpur Haridas Nandi Mahavidyalaya, ISBN-978-93-81862-11-7

E)Publications of Prof. Tapabrata Bhaduri:

Sl. No.	Name of the paper / Chapter /Book	Year of Publication	Published By : With (ISBN/ISSN)
1	Bibhutibhushan Bandyopadhyayer Chhotogolpe Myther Proyog	2011	Samay Tomake ISSN No. 2231-5802
2	Chhotogolper Bibhutibhushan	2013	Samay Tomake ISSN No. 2231-5802
3	Bibhutibhushaner 'ARANYAK': Mukhosher Mukh	2013	Aihik ISSN No. 2319-5460

2. Evaluative Report of the Chemistry Department

1. Name of the department: Chemistry.
2. Year of establishment: 1986-87
3. Names of programmes/courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D, etc.): UG
4. Names of interdisciplinary courses and the departments/units involved: Nil
5. Annual/semester/choice based credit system (programme wise): Annual evaluation undertaken by affiliating university.
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts

	Sanctioned	Filled
Professors	N.A	N.A
Associate Professors	NIL	NIL
Assistant Professors	NIL	NIL

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D/M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. Of years of experience	No. Of Ph.D students guided in the last four years
Dr.Dhananjoy Koner	M.Sc, Ph.D	Associate Professor	Inorganic Chemistry	30	N.A

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Session	% of students
2010-11	N.A.
2011-12	N.A.
2012-13	N.A.
2013-14	N.A.
2014-15	N.A.

13. Student-teacher ratio (programme wise):

Session	Student-teacher ratio (without compulsory students)	Student-teacher ratio (with compulsory students)
2010-11	18:1	N.A.
2011-12	22:1	N.A.
2012-13	12:1	N.A.
2013-14	21:1	N.A.
2014-15	12:1	N.A.

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil

15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil., PG.

Name	Qualification
Dr.DhananjoyKoner	Ph.D

16. Number of faculty with ongoing projects from a) National b) International funding agencies and funds received: Nil

17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc, and total grants received: Nil

18. Research Centre/facility recognized by the University: N.A

19. Publications: Nil

- Publication per faculty:
- Number of papers published in peer reviewed journals (national/international) by faculty and students:
- Number of publications listed in International Database (Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):
- Monographs:
- Chapter in Books:
- Books edited:
- Books with ISBN/ISSN numbers with details of publishers:
- Citation Index:
- SNIP:
- SJR:
- Impact factor:
- h-index:

20. Areas of consultancy and income generated: N.A

21. Faculty as members in – a) National committees b) International committees c) Editorial boards: Nil

22. Student projects

c) Percentage of students who have done in-house projects including inter departmental/programme: Nil
d) Percentage of students placed for projects in organizations outside the institution i.e. in research laboratories / industry / other agencies: Nil

23. Awards/recognitions received by faculty and students: Nil
24. List of academicians and scientists/visitors to the department: Nil

25. Seminars/conferences/workshops organized and source of funding: Nil
    d) National
    e) International
26. Student profile programme/course wise:

Name of the course/programme	Session	Applications received	Selected	Enrolled	Pass percentage
B.Sc	2010-11	18	18	18	43.47%
B.Sc	2011-12	22	22	22	58.21%
B.Sc	2012-13	12	12	12	66.13%
B.Sc	2013-14	21	21	21	52.33%
B.Sc	2014-15	12	12	12	47.25%

27. Diversity of students

Name of the course	Session	% of students from the same state	% of students from other states	% of students from abroad
N.A	2010-11	100%	N.A	N.A
N.A	2011-12	100%	N.A	N.A
N.A	2012-13	100%	N.A	N.A
N.A	2013-14	100%	N.A	N.A
N.A	2014-15	100%	N.A	N.A

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc : Not Available
29. Student progression

Student progression	Against % enrolled
UG to PG	Not Available
PG to M.Phil	Not Available
PG to Ph.D	Not Available
Ph.D to Post-Doctoral	Not Available
Employed • Campus selection • Other than campus recruitment	 Nil Not Available
Entrepreneurship/ Self-employment	Not Available

30 Details of Infrastructural facilities:
a) Library – The library has a total of 750 books related to the subject.
b) Internet facilities for staff and students – Not Available for staff and students.
c) Classrooms with ICT facility – No.
d) Laboratories –Yes.

31. Number of students receiving financial assistance from college, university, government or other agencies: Nil
32. Detail on student enrichment programmes (special lectures/workshops/ seminars) with external experts:Nil
33. Teaching methods adopted to improve student learning: Extra classes are taken for academic improvement of slow learners.

34. Participation in Institutional Social Responsibility (ISR) and extension activities:

    Through N.S.S and N.C.C.

35. SWOC analysis of the department and future plans.

Strength:	**Weakness:**
• Following modular form • Unitisation of the revised syllabus • Following updated curriculum as per University Guidelines. • Maintaining continuous feedback system from students and parents through Parent-teacher counseling, academic and personal counseling of students.	• Lack of ICT enabled teaching learning process in the all the class rooms. • No courses of contemporary relevance. • Limited access to internet facility because of slow speed broadband services.
Opportunities:	**Challenges:**
• Introduction of Lab based research work for students.	• Decreasing trend of opportunities of employment in formal and general degree courses. • Motivating all the students to attend classes through more interesting and participative teaching –learning process.

Future Plans:

- Introduction of Honours Programme with affiliation from University of Calcutta.
- To do away with the chalk and talk process of teaching and introducing complete ICT enabled mode of teaching.

3. Evaluative Report of the Departments (Commerce)

1. Name of the department: Commerce
2. Year of establishment: General Stream 1970-71 & Honours Stream 1971-72
3. Names of programmes/courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D, etc.): UG
4. Names of interdisciplinary courses and the departments/units involved: There is no interdisciplinary courses in our college but the faculty of Economics Department lend their valuable service for the students of Department of Commerce.
5. Annual/semester/choice based credit system (programme wise): **Annual evaluation as undertaken by affiliating university.**
6. Participation of the department in the courses offered by other departments**: Nil**

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**

8. Details of courses/programmes discontinued (if any) with reasons: **N.A**

9. Number of teaching posts

	Sanctioned	Filled
Professors	N.A	N.A
Associate Professors	Nil	NA
Assistant Professors	04	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D/M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. Of years of experience	No. Of Ph.D students guided in the last four years
Sri Suvankar Chakraborty	M.Com, M.Phil, ICWAI(Int)	Assistant Professor	Accounting and Finance	16	N.A
Sri Prasanta Saha	M.Com	Assistant Professor	Accounting and Finance	15	N.A
Sri Binod Kumar Shaw	M.Com,	Part-time Lecturer	Accounting and Finance	8	N.A
Sri Arun Kr. Singh	MBA	Part –time Lecturer	Marketing Management	8	N.A
Sri Amitava Ghosh	MCA, FA, E-Commerce	Part-time Lecturer	Computer	8	N.A
Sri Sukumar Ghosh	M.Sc.M.Phil	Guest Lecturer	Pure Mathematics	35	N.A.

11. List of senior visiting faculty**:** Sri Sukumar Ghosh an eminent teacher of Mathematics, a senior citizen visit the department of Commerce twice a week.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

Session	% of lectures
2010-11	34
2011-12	32
2012-13	36
2013-14	36
2014-15	36

13. Student-teacher ratio (programme wise):

Session	Student-teacher ratio
2010-11	21:1
2011-12	22:1
2012-13	26:1
2013-14	28:1
2014-15	30:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: N.A

15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil., PG.

    All the teachers of the department of Commerce (Teachers holding substantive posts and guest/part-time lecturers alike) have post-graduate degrees. Prof. Suvankar Chakraborty has completed M. Phil in the year 2010.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and funds received: Prof. Suvankar Chakraborty Completed MRP , funded by UGC and the total grants received were Rs. 1,02,000 vide UGC letter No. FPHW-074/10-11.

17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc, and total grants received: Sate Level Seminar Organised in the year 2012 , funded by UGC.

18. Research Centre/facility recognized by the University: **N.A**

19. Publications: **(Pl. See Annexure)**

- Publication per faculty:
- Number of papers published in peer reviewed journals (national/international) by faculty and students:
- Number of publications listed in International Database (E.g. : Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.): 02
- Monographs:
- Chapter in Books:
- Books edited: 01
- Books with ISBN/ISSN numbers with details of publishers:05
- Citation Index:
- SNIP:
- SJR:
- Impact factor:
- h-index:

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in – a) National committees b) International committees c) Editorial boards: Prof. Suvankar Chakraborty and Prof. Prasanta Saha are the Life Members of Indian Accounting Association, Kolkata Branch and Prof. Suvankar Chakraborty is Donor

Member(Rs. 5,000) of Indian Accounting Association Research Foundation and actively participate in the Conferences 134pecializ by the said two 134pecialized134s.

22. Student projects

Percentage of students who have done in-house projects including inter departmental/programme:

e) 100% as the project paper is included in B.Com. Part-III (Hons.) syllabus as per Calcutta University.

f) Percentage of students placed for projects in organizations outside the institution i.e. in research laboratories / industry / other agencies: **Nil**

23. Awards/recognitions received by faculty and students: Prof. Suvankar Chakraborty was awarded by University of Calcutta as the Best Programme Officer of NSS Unit I in the Year 2010-11 .Selected as Contingent Leader to Lead West Bengal in the NSS Mega Camp held at Ranchi in the year 2013. Almost every year few students who secure 1st Class at the Undergraduate Level are recognised through the following awards and scholarships

Scholarships/Awards	Purpose
Dr. Jitendra Nath Nandi Scholarship	Highest Marks in Hons. Subject in B.Com (Part-II Hons.) Exam. (Erstwhile B.Com Part-I Hons.)
Phanindra Nath Dey Scholarship	2nd Highest Marks in Hons. Subject in B.Com (Part-II Hons.) Exam. (Erstwhile B.Com Part-I Hons.)
Purnachandra Pal Scholarship	Highest Marks in B.Com. General Exam
Gopali Dey Scholarship	Highest Marks in Hons. Subject in B.Com(Part-III Hons.) Exam. (Erstwhile B.Com. Part-II Hons.)

24. List of academicians and scientists/visitors to the department: **Nil**

25. Seminars/conferences/workshops organized and source of funding:

f) National: ✓ **(Year 2015) ; Source of funding : UGC(Rs. 1,50,000) & Donation Received Rs. 10,000.**

g) International

26. Student profile programme/course wise:

Name of the course/programme	Session	Applications received		Selected		Enrolled		Pass percentage
		M*	F*	M*	F*	M*	F*	
B.Com	2011-12	47	3	47	3	47	3	94%
B.Com	2012-13	37	2	37	2	37	2	43%
B.Com	2013-14	39	2	39	2	39	2	63%
B.Com	2014-15	42	1	42	1	42	1	73%

*M = Male *F = Female

#: Every applicant who qualifies University norms is included in the merit list through on-line admission. As per intake capacity approved by Calcutta University students are enrolled strictly on merit. But in the department of commerce the ratio of intake capacity to enrolment is merely 4:1.

27. Diversity of students

Name of the course	Session	% of students from the same state	% of students from other states	% of students from abroad
B.Com(Hons & Gen)	For all Sessions	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.? Data not Available

29. Student progression (No information available)

Student progression	Against % enrolled
UG to PG	37 Students in last years i.e. almost 30%
PG to M.Phil	Data Not Available
PG to Ph.D	Data Not Available
Ph.D to Post-Doctoral	Data Not Available
Employed • Campus selection • Other than campus recruitment	Not Practiced Data Not Available
Entrepreneurship/ Self-employment	Some students are engaged in zari works.

30. Details of Infrastructural facilities

d) Library: Departmental Library housing approximately 2524 books catering to the requirement of students both for lending and reference purposes. Also specimen copies of the teachers are given to the students.

e) Internet facilities for Staff and Students: College provides internet facilities to staff and students can avail those facilities in the computer laboratory meant for them.

f) Class rooms with ICT facility: One

Laboratories: One Computer Laboratory

31. Number of students receiving financial assistance from college, university, government or other agencies:

TYPE AND SOURCE OF FUNDING	2011-12	2012-13	2013-14	2014-15
HALF-FREE FEES AID (FROM COLLEGE)	8	6	8	10
FULL-FREE FEES AID (FROM COLLEGE)	1	1	2	1
WEST BENGAL MINORITY DEVELOPMENT AND FINANCIAL CORPORATION	5	6	4	8

32. Detail on student enrichment programmes (special lectures/workshops/ seminars) with external experts: Remedial classes are held regularly , sponsored by UGC, where teachers from 136pecialized academic fields render their expertise. All the students of 3rd Year (Hons) have to prepare Power Point Presentation (Max 15 slides) and present it during the allotted class as per the class routine.

33. Teaching methods adopted to improve student learning: Power failure is a major problem in the remote village college like ours. But the college authority has been instrumental in purchasing two generators and also have installed inverter to ensure uninterrupted power supply which motivated us to initiate some innovative methods such as 136pecialize seminars by the students and for the students with the help of overhead projector installed in the class itself. Moreover our department has also a regular practice of 'Group Solving' of Assigned Tasks in subjects like Financial Accounting, Direct and Indirect Tax , Financial Management, Cost and Management Accounting etc.

34. Participation in Institutional Social Responsibility (ISR) and extension activities

The HOD and another teaching faculty of our Department being the P.O. of the NSS Unit I and Unit II motivates students of the Department to actively participate in the extension activities carried out by the vibrant NSS Units . The students are encouraged to be a part of programmes, events and extension activities like Blood Donation Camp, AIDS Awareness Camp, Quit Tobacco Programme , Tree Plantation and its Nurturing, Campus cleaning and making it plastic free zone, renovation of Penro Bus-Stand, Distributing books and stationery among the needy students in the two adopted villages –Purash and Kanpur , conducting socio economic survey in the two above mentioned villages and other similar activities organized all through the year.

35. SWOC analysis of the department and future plans.

Strength:	Weakness:
• Following modular form • Unitisation of the revised syllabus • Teachers of the department are always updated through regular participation in the syllabus related meetings 137pecializ by University of Calcutta and regular participation in refresher and orientation courses. • Following updated curriculum as per University Guidelines. • Continuous involvement in Research Work and participation in National and International Seminars. • Maintaining continuous feedback system from students and parents through Parent-teacher counseling, academic and personal counseling of students. • Class test and departmental seminars by teachers and students. • Introduction of Power Point Presentation by teachers as a complementary mode to teaching to chalk and talk.	• Lack of ICT enabled teaching learning process in the all the class rooms. • No courses of contemporary relevance. • Shortage of big class rooms. • Shortage of new and updated version of enough books in the library so that it can be lend to almost every needy student. • Limited number of computers in the computer laboratory. • Limited access to internet facility because of slow speed broadband services.
Opportunities:	**Challenges:**
• Introduction of Post Graduate Programme with affiliation from University of Calcutta . • More choice of subjects may be offered to students to increase academic flexibility like marketing management may be introduced, particularly when the department is enriched with 137pecialized faculty from Marketing Management.	• Two new colleges have been established within a radius of 10 Kms of our college. • Decreasing trend of opportunities of employment in formal and general degree courses. • Motivating all the students to attend classes through more interesting and participative teaching –learning process.

Future Plans:

- Introduction of Post Graduate Programme with affiliation from University of Calcutta.
- To do away with the chalk and talk process of teaching and introducing complete ICT enabled mode of teaching.
- Encouraging students to enrich their Spoken English through participation in the newly introduced English Laboratory in our college.
- Introducing some need based short-term courses on Computer Software and Hardware and Consultancy courses on Direct and Indirect Tax.

Annexure:

C) Publications of Prof. Suvankar Chakraborty:

Sl. No.	Name of the paper / Chapter /Book	Year of Publication	Published By : With (ISBN/ISSN)
1.	Book for B.Com 1st Year (Gen)- Principles And Practice of Management & Business Communication	2011	Lawpoint Publications ISBN No. 978-93-80649-82-5
2.	Book for B.Com 2nd Year (Gen)- Principles of Marketing & e-Commerce .	2011	Lawpoint Publications ISBN No. 978-93-80649-90-0
3.	Book for B.Com 3rd Year (Hons)- Auditing in the year from	2013	Lawpoint Publications, with ISBN No. 978-93-82472-20-9
4.	Book for B.Com 3rd Year (Gen)- Auditing in the year from	2013	Lawpoint Publications, with ISBN No. 987-93-82472-21-6
5.	Book for B.Com 3rd Year (Gen)- Cost and Management Accounting II	2013	Kalyani Publishers, with ISBN No. 978-93-272-2576-1
6.	Paper entitled –The Convergence of Indian Accounting Standards with IFRS.	2011	Pigeon Books ISBN: 978-81-922585-0-8
7.	Paper entitled –The Changing face of Indian Regulatory Bodies towards IFRS Convergence	2012	Lawpoint Publications ISBN No. 978-93-80649-20-7
8.	Paper entitled –GST-An Introduction	2012	Lawpoint Publications ISBN No. 978-93-80649-20-7
9.	Paper entitled –Mismanaged Industrialization Concerning Man Made	2013	Journal of Department of Commerce

	Disaster in Bhopal Gas Tragedy		, University of Kalyani , "Business Perspective" with ISSN: 0975-0746,pp110-117,V ol-3.Dec. 2013
10.	Paper entitled – A Study of State-Wise Index of Financial Inclusion In India.	2014	Published by Rohini Nandan, , with ISBN No. 978-81-928721-9-3, pp 44-50
11.	Abstract Volume: Investigating People's Role on Flood Management in West Bengal –A Case Study	2014	Published by Vidyasagar University, International Seminar on Advancement of Management Thoughts and Practices held on 10th and 11th February, 2014.pp86
12.	Conference Proceedings: Goods and Services Tax- A New Roadmap to Indirect Tax Reform in India.	2014	Published by Indian Accounting Association Research Foundation, in the Twelfth International Accounting Conference on Contemporary Issues in Accounting and Finance on 3th and 4th January, 2014.pp112
13.	Presented a paper entitled " Companies Act, 2013 : Changing Face of Corporate Social Responsibility."	2014	Department of Business Management , University of Calcutta & Indian Accounting Association-Kolkata Branch, International Finance Conference , 2014,pp61.
14.	Conference Proceedings: A study of Proposed Indian Direct Tax Code-2013.	2014	Published by University of Lucknow, Department of Commerce & Indian Accounting Association Lucknow Branch, in the 37th All India Accounting Conference & International Seminar on Accounting Education and Research pp13
15.	National Seminar –Abstract published – "Investigating the Impact of Severe Cyclone Aila on the Crop Production system and the Relevance of Post-Disaster Management-A Study of Sunderban Area of West Bengal. "	2014	University of Kalyani pp26
16.	Paper on 'A Study Of Proposed Indian	2015	Published by University of Calcutta

	Direct Tax Code-2013.'		on September, 5, 2015, in the book entitled Recent Advances In Accounting Finance and Management with ISBN NO. 978-81-922481-9-6; pp199-209.
17.	National Seminar at Bidhan Chandra College , Rishra, Hooghly –Proposed GST –A New Roadmap to Indirect Tax	2015	Published by Rohini Nandan with ISBN NO.
18	Corporate Social Responsibility: A Paradigm Shift in the New Indian Companies Act, 2013"	Mar 03-04, 2016	Accepted for "ICAF 2016: International Conference on Accounting and Finance Singapore, SG.
19.	Abstract Vol: Relationship between Indian Stock Market and Six Other Emerging Countries Stock Markets	2015	Punjab University, Chandigarh .38th All India Accounting Conference and International Seminar on Accounting Education and Research on 5-6th Dec, 2015.
20	Investigating the Impact of Severe Cyclone Aila and the Role of Disaster Management Department – A Study of Kultali Block of Sundarban	2015	American Journal of Theoretical and Applied Business 2015; 1(1): 6-13 Published online May 11, 2015 (http://www.sciencepublishinggroup .com/j/ajtab)
21	Investigating People's Role in Flood Control and Management in West Bengal-A Case Study	2015	American Journal of Theoretical and Applied Business 2015; 1(1): 41-47 Published online July 23, 2015 (http://www.sciencepublishinggroup .com/j/ajtab)
22	National Seminar:Changing Pattern Of Management and Governance Of Higher Educational Institutions In India	2015	Publisher : Rohini Nandan with ISBN No.978-81-9287-21-6-2
23	National Seminar: Women Entrepreneurship in India- Emerging issues of Societal Management	2015	Publisher : Rohini Nandan with ISBN No. 978-81-9287-21-6-2

D) Publications of Prof. Prasanta Saha:

Sl. No.	Name of the paper / Chapter /Book	Year of Publication	Published By : With (ISBN/ISSN)
1.	Micro-insurance in India: An Overview.	2012	Lawpoint Publications ISBN No. 978-93-80649-20-7

2.	Growth Evaluation of Micro-insurance in India: A Cost Approach,	2013	EIRC News of ICAWI Eastern India Region Council, Vol. 6, No.4, ISSN 2320-1584.
3.	Growth Performance – A Comparative Study Between SBI and ICICI Bank, Business Perspectives	2013	Journal of the Kalyani University, Volume 3 (2010-2011), ISSN: 0975-0746.
4.	Operating Performance Assessment : A Study on Selected Indian Banks	2015	Publisher : Rohini Nandan with ISBN No. 978-81-9287-21-6-2

Note: Book entitled "Contemporary Issues in Finance and Management" for UGC Sponsored National Seminar held on 27th and 28th , November, 2015, bearing ISBN No. 978-81-9287-21-6-2 jointly edited by Prof. Suvankar Chakraborty and Prof. Prasanta Saha.

E) Publications of Prof. Binod Kr.Shaw:

Sl. No.	Name of the paper / Chapter /Book	Year of Publication	Published By : With (ISBN/ISSN)
1.	Power Trading in India: An Overview	2014	The Management Accountant of The Institute of Cost Accountants of India with ISSN 0972-3528
2.	Panchayati Raj Institutions (PRIs) and their impact on Rural Development of India	2014	Research Revolution (ISSN 2319-300X), An International Journal of Social Science and Management" Volume II, Issue 8,

4. Evaluative Report of the Economics Department

1. Name of the department: Economics
2. Year of establishment: General Course-1966-67 ;Honours Course – 1999 -2000
3. Names of programmes/courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D, etc.): UG
4. Names of interdisciplinary courses and the departments/units involved: Nil
5. Annual/semester/choice based credit system (programme wise): Annual evaluation undertaken by affiliating university.
6. Participation of the department in the courses offered by other departments: Economics Department participates in the teaching of B.Com.(Honours) and B.Com.(General) courses offered by the Commerce Department .
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts

	Sanctioned	Filled
Professors	N.A	N.A
Associate Professors	02	O2
Assistant Professors	01	Nil

10. Faculty profile with name, qualification, designation, specialization,

(D.Sc./D.Litt./Ph.D/M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D students guided in the last four years
Kartik Chandra Bhaumik	M.A,M. Phil.	Associate Professor	Advanced Economic Theory &Agricultural Economics	31	Nil
Aloka Das	M.A. M.Phil.	Associate Professor	Econometrics & Advanced Economic Theory	27	Nil

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Session	% of students
2010-11[B.A./B.Sc.(Gen)] 2010-11[B.Com.(H&G)]	Nil. Nil
2011-12[B.A./B.Sc.(Gen)] 2011-12[B.Com.(H&G)]	Nil Nil
2012-13[B.A./B.Sc.(Gen) 2012-13[B.Com.(H&G)]	Nil Nil
2013-14[B.A./B.Sc.(Gen) 2013-14[B.Com.(H&G)]	Nil. Nil
2014-15[B.A./B.Sc.(Gen)] 2014-15[B.Com.(H&G)]	Nil. Nil

13. Student-teacher ratio (programme wise):

Session	Student-teacher ratio (without compulsory students)	Student-teacher ratio (with compulsory students)
2010-11[B.A./B.Sc.(Gen)] 2010-11[B.Com.(H.&G)]	16.5:1 24:1	NA
2011-12[B.A./B.Sc.(Gen)] 2011-12[B.Com.(H&G)]	26.5:1 25:1	NA
2012-13[B.A./B.Sc.(Gen)] 2012-13[B.Com.(H&G)]	28.5:1 20:1	NA
2013-14[B.A./B.Sc.(Gen) 2013-14[B.Com.(H&G)]	31:1 21:1	NA
2014-15[B.A./B.Sc.(Gen) 2014-15[B.Com.(H&G)]	34:1 22:1	NA

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil

15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil., PG.

Name	Qualification

Kartik Chandra Bhaumik	M.A. M.Phil.
Aloka Das	M.A. M.Phil.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and funds received: Nil.

17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc, and total grants received: One . Prof. Aloka Das completed a Minor Research Project on TIME USE ANALYSIS IN ASSESSING WOMEN EMPOWERMENT –A COMPARATIVE STUDY BETWEEN RURAL AND URBAN FRAMES funded by UGC vide no. PHW-49 / 12-13 (ERO) dated 05.02.2013. Total Grants Received – Rs. 123856/-

18. Research Centre/facility recognized by the University: Nil

19. Publications:

- Publication per faculty:
- Number of papers published in peer reviewed journals (national/international) by faculty and students: Nil
- Number of publications listed in International Database (Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.): Nil
- Monographs: Nil
- Chapter in Books: Nil
- Books edited: Nil
- Books with ISBN/ISSN numbers with details of publishers: Nil
- Citation Index: Nil
- SNIP: Nil
- SJR: Nil
- Impact factor: Nil
- h-index: Nil

20. Areas of consultancy and income generated: Nil

21. Faculty as members in – a) National committees b) International committees c) Editorial boards: Nil

22. Student projects

g) Percentage of students who have done in-house projects including inter departmental/programme: Nil

h) Percentage of students placed for projects in organizations outside the institution i.e. in research laboratories / industry / other agencies: Nil

23. Awards/recognitions received by faculty and students: Nil

24. List of academicians and scientists/visitors to the department: Nil

25. Seminars/conferences/workshops organized and source of funding:

h) National - Nil

i) International – Nil

However , a State Level UGC- sponsored seminar on POLITICAL ECONOMY OF RURAL DEVELOPMENT : THE INDIAN EXPERIANCE was organised by the Economics Department jointly with Political Science Department and History Department on 7th & 8th August , 2012 .

26. Student profile programme/course wise:

Name of the course/programme	Session	Applications received		Selected		Enrolled		Pass percentage
		M	F	M	F	M	F	
B.A / B .Sc. (Gen)	2010-11	12	10	12	10	12	10	47.82%
B.Sc. (Hons.)	2010-11	Nil	Nil	Nil	Nil	Nil	Nil	Nil
B.Com. (H.&G)	2010-11	31	3	31	3	31	3	61%
B.A/B.Sc. (Gen)	2011-12	18	13	18	13	18	13	100%
B.Sc. (Hons.)	2011-12	Nil	Nil	Nil	Nil	Nil	Nil	Nil
B.Com.(H & G)	2011-12	47	3	47	3	47	3	94%
B.A/B.Sc. (Gen)	2012-13	18	14	18	14	18	14	95%
B.Sc. (Hons.)	2012-13	Nil	Nil	Nil	Nil	Nil	Nil	Nil
B.Com.(H.& G)	2012-13	52	2	52	2	52	2	43%
B.A/B.Sc. (Gen)	2013-14	20	12	20	12	20	12	96%
B.Sc.(Hons.)	2013-14	Nil	Nil	Nil	Nil	Nil	Nil	Nil
B.Com.(Hons.& Gen)	2013-14	63	2	63	2	63	2	63%
B.A/B.Sc. (Gen)	2014-15	20	19	20	19	20	19	93%
B.Sc.(Hons.)	2014-15	Nil	Nil	Nil	Nil	Nil	Nil	Nil
B.Com.(Hons.& Gen)	2014-15	56	2	56	2	56	2	73%

27. Diversity of students

Name of the course	Session	% of students from the same state	% of students from other states	% of students from abroad
B.A./B.Sc(Gen) B.Com.(Hons.&Gen)	2010-11 2010-11	100 100	Nil Nil	Nil Nil
B.A/B.c.(Gen) B,Com.(Hons.&Gen)	2011-12 2011-12	100 100	Nil Nil	Nil Nil
B.A./B.Sc.(Gen) B.Com.(Hons.&Gen)	2012-13 2012-13	100 100	Nil Nil	Nil Nil
B.A./B.Sc.(Gen) B.Com.(Hons.&Gen)	2013-14 2013-14	100 100	Nil Nil	Nil Nil
B.A./B.Sc.(Gen) B.Com.(Hons.&Gen)	2014-15 2014-15	100 100	Nil Nil	Nil Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc. : Data not available .

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil	NA
PG to Ph.D	NA
Ph.D to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	 Nil NA
Entrepreneurship/ Self-employment	NA

30. Details of Infrastructural facilities

a) Library: Departmental Library housing approximately 1126 books catering to the requirement of students both for lending and reference purposes. Also specimen copies of the teachers are given to the students.

b) Internet facilities for staff and students – Available for staff only.
c) Classrooms with ICT facility – one

d) Laboratories – No.

31.Number of students receiving financial assistance from college, university, government or other agencies:

TYPE AND SOURCE OF FUNDING	2011-12	2012-13	2013-14	2014-15
HALF-FREE FEES AID (FROM COLLEGE)	8	6	8	10
FULL-FREE FEES AID (FROM COLLEGE)	1	1	2	1
WEST BENGAL MINORITY DEVELOPMENT AND FINANCIAL CORPORATION	5	6	4	8

32. Detail on student enrichment programmes (special lectures/workshops/ seminars) with external experts: Nil

33. Teaching methods adopted to improve student learning: Role reversal method is often followed in the class.

34. Participation in Institutional Social Responsibility (ISR) and extension activities: Students of the department participate in different Social Service Schemes organized by NSS throughout the year. Teachers in Economics Department actively also participate in the Blood Donation Camp and Tree Plantation and Nurturing Programme organised by the NSS units of the college

35. SWOC analysis of the department and future plans:

Strength 1) Full time and experienced teachers 2) Teachers are continuously updated through participation in syllabus related workshops organised byCouncils of Under Graduate Studies & Under Graduate Board of Studies in Economics, Calcutta University and state level and national level seminars of contemporary relevance . 3) Module form of teaching 4) Unitisation of the revised syllabus 5) Continuous monitoring of the student learning process due to low student - teacher ratio	Weakness 1)Paucity of books for revised and updated syllabus in the library. 2) No student for Honours Corse in Economics
Opportunities 1) Introduction of power point presentation as complementary method of teaching to chalk and talk	Challenges 1) Lack of employment opportunity for general degree students in general 2) Lack of employment opportunity for

method of teaching 2) Introduction of B.B.A. or Bachelor of Rural Management ,where teachers of the Department of Economics can help, as course of study .	Economics Honours students in schools as most of the students in the surrounding areas come to college to take education for getting jobs in schools 3) Mathematics at the HS or equivalent level is mandatory for admission to C.U.Economics Honours course .Most of the science stream students in the locality having mathematics at the HS or equivalent level are reluctant to take Economics Honours as a course of study.Moreover students in the feeder schools of the college are not so focussed to take mathematics at the HS level to persue Economics Honours in future . 4) Honours course in Economics needs English as medium of study. Students of this locality are scared in general to use English that plays most vital role in bloicking the flow of students for honours coruse in Economics.

Future Plans:

1) Introduction of ICT enabled teaching methods to supplement the existing chalk and talk method of teaching.

2) Introduction of B.B.A. or Bachelor of Rural Management as course of study .

5 . Evaluative Report of the English Department

1. Name of the department: English
2. Year of establishment: General stream :1966-67 ; Honours stream: 2001-02
3. Names of programmes/courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D, etc.): UG
4. Names of interdisciplinary courses and the departments/units involved: Nil
5. Annual/semester/choice based credit system (programme wise): Annual evaluation undertaken by affiliating university.
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts

	Sanctioned	Filled
Professors	N.A	N.A
Associate Professors	0	0
Assistant Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D/M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D students guided in the last four years
Saranya Sen	M.A, M.Phil	Assistant Professor	English Literature	2.5yrs (part-time); 8 months (full-time)	N.A
Debanjan Seth	M.A	Assistant Professor	English Literature	8 months	N.A

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: NA

Session	% of students
2010-11	N.A.
2011-12	N.A.
2012-13	N.A.

2013-14	N.A.
2014-15	N.A.

13. Student-teacher ratio (programme wise):

Session	Student-teacher ratio (without compulsory students)	Student-teacher ratio (with compulsory students)
2010-11	87:3	264:1
2011-12	72:3	271:1
2012-13	71:3	317:1
2013-14	46:3	273:1
2014-15	23:3	260:1

Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil

14. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil., PG.

Name	Qualification
Saranya Sen	M.A, M.Phil
Debanjan Seth	M.A

15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil., PG.

All the teachers of the department of English have post-graduate degrees. Prof. Saranya Sen has completed **M. Phil** in the year 2009 from Calcutta University.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and funds received: Nil

17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc, and total grants received: **Nil**

18. Research Centre/facility recognized by the University: **Nil**

19. Publications: **(Pl. See Annexure)**

- Publication per faculty:
- Number of papers published in peer reviewed journals (national/international) by faculty and students:
- Number of publications listed in International Database (E.g. : Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):
- Monographs:
- Chapter in Books:

- Books edited:
- Books with ISBN/ISSN numbers with details of publishers:
- Citation Index:
- SNIP:
- SJR:
- Impact factor:
- h-index:

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in – a) National committees b) International committees c) Editorial boards: Nil

22. Student projects

a)Percentage of students who have done in-house projects including inter departmental/programme: **Nil**

b)Percentage of students placed for projects in organizations outside the institution i.e. in research laboratories / industry / other agencies: **Nil**

23. Awards/recognitions received by faculty and students: Almost every year few students who secure 1st Class at the Undergraduate Level are recognised through the following awards and scholarships

Scholarships/Awards	Purpose
Bholanath Mahindar Scholarship	Highest Marks in B.A. General Exam

24. List of academicians and scientists/visitors to the department: **Nil**

25. Seminars/conferences/workshops organized and source of funding: Nil

26. Student profile programme/course wise:

Name of the course/programme	Session	Applications received		Selected		Enrolled		Pass percentage
		M*	F*	M*	F*	M*	F*	
B.A	2012-13	15	10	15	10	15	10	94%
B.A	2013-14	13	5	13	5	13	5	66%
B.A	2014-15	11	6	11	6	11	6	76%

*M = Male *F = Female

#: Every applicant who qualifies University norms is included in the merit list through on-line admission. As per intake capacity approved by Calcutta University students are enrolled strictly on merit.

27. Diversity of students

Name of the course	Session	% of students from the same	% of students from other states	% of students from abroad

		state		
B.A (Hons & Gen)	For all Sessions	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.? Data not Available

29. Student progression (No information available)

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil	Data Not Available
PG to Ph.D	Data Not Available
Ph.D to Post-Doctoral	Data Not Available
Employed • Campus selection • Other than campus recruitment	 Not Practiced Data Not Available
Entrepreneurship/ Self-employment	Some students are engaged in zari works.

30. Details of Infrastructural facilities

b) Library: Departmental Library housing approximately 1464 books catering to the requirement of students both for lending and reference purposes. Also specimen copies of the teachers are given to the students.

c) Internet facilities for Staff and Students: College provides internet facilities to staff and students can avail those facilities in the computer laboratory meant for them.

d) Class rooms with ICT facility: One

d) Laboratories: One Computer Laboratory

31. Number of students receiving financial assistance from college, university, government or other agencies:

TYPE AND SOURCE OF FUNDING	2011-12	2012-13	2013-14	2014-15
HALF-FREE FEES AID (FROM COLLEGE)	9	7	6	6
FULL-FREE FEES AID (FROM COLLEGE)	1	1	-	1
WEST BENGAL MINORITY DEVELOPMENT AND FINANCIAL CORPORATION	3	4	2	4

32. Detail on student enrichment programmes (special lectures/workshops/ seminars) with external experts: NA

33. Teaching methods adopted to improve student learning: Power failure is a major problem in the remote village college like ours. But the college authority has been instrumental in purchasing two generators and also have installed inverter to ensure uninterrupted power supply.

34. Participation in Institutional Social Responsibility (ISR) and extension activities

A faculty of the department, Debanjan Seth, has joined the NSS and is assisting the units in the regular camps.

35. SWOC analysis of the department and future plans.

Strength:	**Weakness:**
• Following modular form • Unitisation of the revised syllabus • Teachers of the department are always updated through regular participation in the syllabus related meetings organised by University of Calcutta and regular participation in refresher and orientation courses. • Following updated curriculum as per University Guidelines. • Continuous involvement in Research Work and participation in National and International Seminars. • Maintaining continuous feedback system from students and parents through Parent-teacher counselling, academic and personal counselling of students. • Class test and departmental seminars by teachers and students. • Introduction of Power Point Presentation by teachers as a complementary mode to teaching to chalk and talk.	• Lack of ICT enabled teaching learning process in the all the class rooms. • No courses of contemporary relevance. • Shortage of new and updated version of enough books in the library so that it can be lent to all needy student. • Limited access to internet facility because of slow speed broadband services.
Opportunities:	**Challenges:**
• Introduction of Post Graduate Programme with affiliation from University of Calcutta . • Starting a departmental journal that would showcase literary and analytical skills of the students.	• Two new colleges have been established within a radius of 10 Kms of our college. • Decreasing trend of opportunities of employment in formal and general degree courses. • Motivating all the students to attend classes through more interesting and participative teaching –learning process.

Future Plans:

- Introduction of Post Graduate Programme with affiliation from University of Calcutta.
- To conduct workshops on creative writing
- To start reading circles, organise seminars (teachers' and students')
- Starting a departmental library
- Encouraging students to enrich their Spoken English through participation in the newly introduced English Laboratory in our college.

Annexure:

Publications of Prof. Saranya Sen:

Sl. No.	Name of the paper / Chapter /Book	Year of Publication	Published By : With (ISBN/ISSN)
1.	"Obscenity's Desperate Music" (in Hungry Generation Rachana Samgraha)	2015	Dey's Publishing ISBN 9788129521774
2.	"Problematizing Deluze" (in Samuel Beckett and the Encounter of Philosophy and Literature.)	2013	Roman Publisher ISBN 9789380905518
3.	"Mimicry, Modernity and Resistance" (in Uneven Terrains)	2011	Booklore ISBN 8173890153
4.	"Appropriating the Uncouth" (in History in Literature, Literature as History)	2013	Levant Books, ISBN 9789380663500
5.	."Look Who's Speaking" (in Shifting Identity)	2011	Books Way ISBN 9789380145969
6.	"Uttar Parba" (in Bhorai)	2010	ISSN 09742565

6. Evaluative Report of the Geography Department

1. Name of the department: Geography
2. Year of establishment: 1999-2000 (General) & 2008-2009(Honours)
3. Names of programmes/courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D, etc.): UG
4. Names of interdisciplinary courses and the departments/units involved: Nil
5. Annual/semester/choice based credit system (programme wise): Annual evaluation undertaken by affiliating university.
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts

	Sanctioned	Filled
Professors	N.A	N.A
Associate Professors	N.A	N.A
Assistant Professors	01	01

10.Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D/M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D students guided in the last four years
Smt. Puspita Sengupta	M.Sc	Assistant Professors	Regional Planning	10	N.A
Sri. Arindam Sarkar	M.Sc	Contractual Whole-Time Teaching Staff	Geomorphology	05	N.A
Sri. Jayatra Mandal	M.A	Part-Time TeachingStaff	Population Geography	05	N.A

11. List of senior visiting faculty: **Nil**

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Session	% of Lectures
2010-11	60
2011-12	59
2012-13	60
2013-14	60
2014-15	59

13. Student-teacher ratio (programme wise):

Session	Student-teacher ratio
2010-11	30:1
2011-12	30:1
2012-13	35:1
2013-14	36:1
2014-15	34:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

N.A

15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil., PG.

Name	Qualification
Smt. Puspita Sengupta	M.Sc
Sri. Arindam Sarkar	M.Sc
Sri. Jayatra Mandal	M.A

16. Number of faculty with ongoing projects from a) National b) International funding agencies and funds received: Nil

17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc, and total grants received: **Nil**

18. Research Centre/facility recognized by the University: **N.A**

19. Publications: **(Please see Annexure)**

- Publication per faculty:
- Number of papers published in peer reviewed journals (national/international) by faculty and students:
- Number of publications listed in International Database (Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):
- Monographs:
- Chapter in Books:
- Books edited:
- Books with ISBN/ISSN numbers with details of publishers:
- Citation Index:
- SNIP:
- SJR:

- Impact factor:
- h-index:

20. Areas of consultancy and income generated: **Nil**

21. Faculty as members in – a) National committees b) International committees c) Editorial boards: Prof. Puspita Sengupta is the Life Members of 1. The Geographical Society of India, Kolkata, India

2. Regional Science Association, Kolkata, India

Prof. Arindam Sarkar

Life Member:
1.Indian Institute of Geomorphologist (IGI),Allahabad
2.Indian Institute of Geographer(IIG), Pune
3.Geographical Society of India, Kolkata
4. Himalaya Samiksha Parisad, Kolkata

22. Student projects

i) 100% as the project paper is included in B.Sc. Part-III (Hons.) and B.A/B.Sc Part II (Gen.) syllabus as per Calcutta University.

j) Percentage of students placed for projects in organizations outside the institution i.e. in research laboratories / industry / other agencies: **Nil**

23. Awards/recognitions received by faculty and students: Almost every year few students who secure 1st Class at the Undergraduate Level are recognised through the following awards and scholarships.

24. List of academicians and scientists/visitors to the department: **Nil**

25. Seminars/conferences/workshops organized and source of funding:

j) National : "Hazard and Disaster in North And Eastern India" **Source of funding: UGC (Rs. 1,00,000) & Donation Received Rs. 10,000 (From NATMO, Kolkata) on 5th & 6th 2012.**

k) International

26. Student profile programme/course wise:

Name of the course/programme	Session	Applications received		Selected		Enrolled		Pass percentage	
		Hons	Gen	Hons	Gen	Hons	Gen	Hons	Gen
B.A/ B.Sc	2010-11	150	50	22	5	18	5	92	100
B.A/ B.Sc	2011-12	200	45	22	9	22	9	100	100
B.A/ B.Sc	2012-13	215	60	30	20	28	20	100	100
B.A/ B.Sc	2013-14	110	06	31	06	31	06	92	100
B.A/ B.Sc	2014-15	98	15	35	15	35	15	93	100

#: Every applicant who qualifies University norms is included in the merit list through on-line admission. As per intake capacity approved by Calcutta University students are enrolled strictly on merit. But in the department of Geography the ratio of intake capacity to enrolment is merely 3.5:1.

27. Diversity of students

Name of the course	Session	% of students from the same state	% of students from other states	% of students from abroad
B.A/B.Sc	For all Sessions	100 %	N.A	N.A

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc; Data not Available

29. Student progression

Student progression	Against % enrolled
UG to PG	15 %
PG to M.Phil	Nil
PG to Ph.D	Nil
Ph.D to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	Not Practiced Data Not Available
Entrepreneurship/ Self-employment	Some students are Tailors, Businessman, Work as Physical Instructor in college at M.P

30. Details of Infrastructural facilities:

a) Library – The library has a total of approximately 390 books related to the subject.
b) Internet facilities for staff and students – Available for staff only.
c) Classrooms with ICT facility – Yes.
d) Laboratories – Yes.

31. Number of students receiving financial assistance from college, university, government or other agencies:

TYPE AND SOURCE OF FUNDING	2011-12	2012-13	2013-14	2014-15
HALF-FREE FEES AID (FROM COLLEGE)	0	2	2	4
FULL-FREE FEES AID (FROM COLLEGE)	0	0	0	0
WEST BENGAL MINORITY	0	2	2	4

DEVELOPMENT AND FINANCIAL CORPORATION				

32. Detail on student enrichment programmes (special lectures/workshops/ seminars) with external experts: Remedial classes are held regularly, sponsored by UGC, where teachers from specialised academic fields render their expertise.

33. Teaching methods adopted to improve student learning: Power failure is a major problem in the remote village college like ours. But the college authority has been instrumental in purchasing two generators and also have installed inverter to ensure uninterrupted power supply which motivated us to initiate some innovative methods such as organising seminars by the students and for the students with the help of overhead projector installed in the class itself. Moreover the Excursion also helps the students to experience the geographical features by themselves. It takes place in regularly basis.

34. Participation in Institutional Social Responsibility (ISR) and extension activities: Nil

35. SWOC analysis of the department and future plans:

Strength:	**Weakness:**
• Following modular form • Unitisation of the revised syllabus • Regular basis of Excursion to identify the geographical features and analyse the socio-economic characteristics • Teachers of the department are always updated through regular participation in the syllabus related meetings organised by University of Calcutta and regular participation in refresher and orientation courses. • Following updated curriculum as per University Guidelines. • Continuous involvement in Research Work and participation in National and International Seminars. • Maintaining continuous feedback system from students and parents through Parent-teacher counselling, academic and personal counselling of students. • Introduction of Power Point Presentation by teachers as a complementary mode to teaching to chalk and talk.	• Lack of ICT enabled teaching learning process in the all the class rooms. • No courses of contemporary relevance. • Shortage of new and updated version of enough books in the library so that it can be lent to almost every needy student. • Limited access to internet facility because of slow speed broadband services.
Opportunities:	**Challenges:**
• The learning of remote sensing and different soft ware, help the students to actively participated in the different map making institutes	• Decreasing trend of opportunities of employment in formal and general degree courses. • Motivating all the students to attend classes through more interesting and participative teaching –learning process.

Future Plans:

- To do away with the chalk and talk process of teaching and introducing complete ICT enabled mode of teaching.
- Encouraging students to enrich their Spoken English through participation in the newly introduced English Laboratory in our college.
- Introducing some need based short-term courses on Computer Software (eg. Q-GIS, ARC-GIS, MAP-INFO etc.)

Annexure:

A) Prof. Puspita Sengupta

Sl. No.	Name of the paper / Chapter /Book	Year of Publication	Published By : With (ISBN/ISSN)
1	The impact of tourism on livelihood and environment in West Sikkim: A case study of Pelling	2015	ISSN-0971-4170
2	.Land Conversion for New Urban Growth and Its Impact –From Dwellers' Point of View- A Case Study from New Town Kolkata	2015	ISSN : 2319-7722
3	Comparative study of Human Development: Case study between Chanderhghat GP and Kanpur GP in W.B., 2015	2015	ISSN: 2319-300X

B) Prof. Arindam Sarkar

Sl. No.	Name of the paper / Chapter /Book	Year of Publication	Published By : With (ISBN/ISSN)
1	Application of geomorphological knowledge in the arena of geography,	2008	,ISSN No.2230-9535
2	Island of Hooghly estuary,	2009	ISSN No.2230-9535
3	The Coast	2010	ISSN No.2230-9535
4	Local geography of Mahabari village, Matiali block, Jalpaiguri district, West Bengal	2011	ISSN No.2230-9535
5	Variability of water resource in India,	2013	ISSN No.2230-9535
6	Pithoragarherbhougolikprekhapot(Bengali),	2015	.ISSN 2231-1075

C) Prof. Jayatra Mandal

Sl. No.	Name of the paper / Chapter /Book	Year of Publication	Published By : With (ISBN/ISSN)
1	The impact of tourism on livelihood and environment in West Sikkim: A case study of Pelling	2015	ISSN-0971-4170
2	A comprehensive study of human development: A case Study of Chanderghat GP, Nadia, W.B.	2015	ISSN-2249-3921
3	Comparative study of Human Development: Case study between Chanderhghat GP and Kanpur GP in W.B., 2015	2015	ISSN: 2319-300X

7 . Evaluative Report of the History Department

1. Name of the department:History
2. Year of establishment: General Stream 1966-67& Honours Stream 2001-02
3. Names of programmes/courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D, etc.): UG
4. Names of interdisciplinary courses and the departments/units involved: Nil
5. Annual/semester/choice based credit system (programme wise): Annual evaluation undertaken by affiliating university.
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts

	Sanctioned	Filled
Professors	N.A	N.A
Associate Professors	Nil	Nil
Assistant Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D/M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D students guided in the last four years
Smt Ujjaini Samanta (Roy)	M.A	Assistant Professor	History	13	N.A
Sri Buddhaditya Bhattacharya	M.A	Part-Time Teacher	History	09	N.A
Sk. Alomgir	M.A,, M.Phil	Guest Lecturer	History	03	N.A
Somnath Seth	M.A.	Guest Lecturer	History	03	N.A

11. List of senior visiting faculty: Nil

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Session	% of students
2010-11	20
2011-12	20
2012-13	60
2013-14	60
2014-15	60

13. Student-teacher ratio (programme wise):

Session	Student-teacher ratio (Hons students)	Student-teacher ratio(general students)
2010-11	50:1	27:1

2011-12	50:1	27:1
2012-13	25:1	15:1
2013-14	22:1	15:1
2014-15	19:1	13:1

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled: NA

15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil., PG.

Name	Qualification
UjjainiSamanta(Roy)	M.A
Buddhaditya Bhattacharya	M.A
Sk. Alomgir	M.A, M.Phil
Somnath Seth	M.A.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and funds received: Prof Ujjaini Samanta (Roy) completed MRP, funded by UGC and the total grants received were Rs.1, 40,000 vide UGC letter No.F PHW-48/12-13 dated 5-2-13.

17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc, and total grants received: State Level Seminar organised in the year 2012, funded by UGC, jointly with the depts of Economics and Political Science.

18. Research Centre/facility recognized by the University: N.A

19. Publications (Pl.See Annexure)

- Publication per faculty:
- Number of papers published in peer reviewed journals (national/international) by faculty and students:
- Number of publications listed in International Database (Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):
- Monographs:
- Chapter in Books:

- Books edited:
- Books with ISBN/ISSN numbers with details of publishers:
- Citation Index:
- SNIP:
- SJR:
- Impact factor:
- h-index:

20. Areas of consultancy and income generated: N.A

21. Faculty as members in – a) National committees b) International committees c) Editorial boards: Nil

22. Student projects

    k) Percentage of students who have done in-house projects including inter departmental/programme: Nil

    l) Percentage of students placed for projects in organizations outside the institution i.e. in research laboratories / industry / other agencies: Nil

23. Awards/recognitions received by faculty and students: Prof.Sk.Alomgir received First Prize in the State Youth Festival 2011.

24. List of academicians and scientists/visitors to the department: Nil

25. Seminars/conferences/workshops organized and source of funding: Nil

    l) National

    m) International

26. Student profile programme/course wise:

Name of the course/programme	Session	Applications received		Selected		Enrolled		Pass percentage
		M	F	M	F	M	F	
B.A (Hons)	2012-13	34	43	34	43	34	43	95
B.A (Hons)	2013-14	30	39	30	39	30	39	95
B.A (Hons)	2014-15	39	36	39	36	39	36	97

27. Diversity of students

Name of the Course	Session	% of students from the same state	%of students from other states	%of students from abroad
B.A (Hons & Gen)	For all sessions	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc NIL
29. Student progression

Student progression	Against % enrolled
UG to PG	Data not available
PG to M.Phil	Data not available
PG to Ph.D	Data not available
Ph.D to Post-Doctoral	Data not available
Employed • Campus selection • Other than campus recruitment	 Not Practiced Data Not Available
Entrepreneurship/ Self-employment	Some students are engaged in zari works, farming.

30. Details of Infrastructural facilities:
    a) Library – The library has a total of 910 books related to the subject both for lending and reference purposes. Also specimen copies of the teachers are lend to the needy students.
    b) Internet facilities for staff and students – College provides internet facilities to staff and students can avail those facilities in the computer laboratory meant for them.
    c) Classrooms with ICT facility – Nil
    d) Laboratories – No.
31. Number of students receiving financial assistance from college, university, government or other agencies: NOT FOUND YET.
32. Detail on student enrichment programmes (special lectures/workshops/ seminars) with external experts: remedial classes are held regularly. Sometimes class seminars are organised where students are encouraged to speak on previously selected topics done in class.
33. Teaching methods adopted to improve student learning: Power point presentations and short excursions are contemplated but yet to be implemented. The non-practical nature of this subject proves to be an impediment to such innovative methods as mostly students are more comfortable with notes. But efforts are now being taken to reverse this situation.
34. Participation in Institutional Social Responsibility (ISR) and extension activities: A considerable number of students participate in the NSS wing of our institution under the

excellent leadership and guidance of Sri Suvankar Chakraborty, Programme Officer of NSS and H.O D, Commerce.

35. SWOC analysis of the departmentand future plans**:**

Strength of the Department:

Teachers are mostly updated through regular participation in the syllabus related meetings organised by University of Calcutta and regular participation in refresher and orientation courses.

Following updated curriculum as per university guidelines.

- Participation in seminars, workshops, and continuous involvement in research activities.
- Sincerity and honesty of the teachers in imparting knowledge is beyond doubt.

Weakness of the department:

- Absence of adequate number of Full-time Teachers. As there is only full-time staff, various developmental projects which needs to be undertaken by the deptfor the enrichment of students in a continuous basis, receives a setback during their absence from the college campus during slack sessions.
- Absence of ICT enabled teaching process in the class room and training of the faculty in such methods.

Opportunities:

Since there is high demand for the subject, there can be a tie up with some institutes of competitive exams where this subject has a wide scope. Therefore students studying this subject will also find an opportunity to train themselves up for such examinations preferably at a lower cost which is the most pressing need in this rural setting.

Challenges:

To make the students more well versed in English so that they can compete with their urban counterparts when they move to the higher tiers of learning. It is necessary to make them eligible to write NET and SET examinations conducted by UGC for appointing college teachers. There is still a severe dearth of such students who are proficient in English language which is proving to be a severe impediment in their learning process.

Future Plans:

- Encouraging students to enrich their knowledge in English through participation in the newly introduced English laboratory in our college.
- Training of all the teachers in the department in ICT enabled mode of teaching.
- Short excursions to places of historical interest.

Annexure : Publication:

A) Prof. Ujjaini Smanta Roy

Sl. No.	Name of the paper / Chapter /Book	Year of Publication	Published By : With (ISBN/ISSN)
1	Prasuti Mrityu – Kichhu Tathya	2008	Itihas Anusandhan 22, Kolkata
2	Karma O Narir Arthanaitik Abasthan	2010	Itihas Anusandhan 24, Kolkata

8 . Evaluative Report of the Mathematics Department

1. Name of the department: Mathematics
2. Year of establishment: 1986-87(General) 2008-2009(Honours)
3. Names of programmes/courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D, etc.): UG
4. Names of interdisciplinary courses and the departments/units involved: Nil

5. Annual/semester/choice based credit system (programme wise): Annual evaluation undertaken by affiliating university.
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts

	Sanctioned	Filled
Professors	N.A	N.A
Associate Professors	Nil	Nil
Assistant Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D/M.Phil. etc.)

11.

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D students guided in the last four years
Dr. Sambhunath Chakraborty	M.Sc., Ph.D	Principal	Applied Mathematics		N.A
Bijon Biswas	M.Sc.	Assistant Professor	Applied Mathematics	01	N.A
Sheikh Ahmed Hossain (on Lien w.e.f. 22/02/2015)	M.Sc.	Assistant Professor	Applied Mathematics		N.A
Sukumar Ghosh	M.Sc, M.Phil	Guest Lecturer	Pure Mathematics	35	N.A
Ruma Pal (Pachhal)	M.A.	Guest Lecturer	Mathematics	02	N.A

12. List of senior visiting faculty: Nil
13. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Session	% of students
2010-11	N.A.
2011-12	N.A.
2012-13	N.A.
2013-14	N.A.
2014-15	N.A.

14. Student-teacher ratio (programme wise):

Session	Student-teacher ratio (without compulsory students)	Student-teacher ratio (with compulsory students)
2010-11	9:1	NA
2011-12	11:1	NA
2012-13	6:1	NA
2013-14	10:1	NA
2014-15	6:1	NA

Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil

15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil., PG.

Name	Qualification
Dr. Sambhunath Chakraborty	M.Sc., PhD
Bijon Biswas	M.Sc.
Sheikh Ahmed Hossain	M.Sc.
Sukumar Ghosh	M.Sc, M.Phil
Ruma Pal (Pachhal)	M.A. in Mathematics

16. Number of faculty with ongoing projects from a) National b) International funding agencies and funds received: Nil

17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc, and total grants received: Nil

18. Research Centre/facility recognized by the University: N.A

19. Publications: See Annexure

- Publication per faculty:
- Number of papers published in peer reviewed journals (national/international) by faculty and students:
- Number of publications listed in International Database (Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):
- Monographs:
- Chapter in Books:
- Books edited:
- Books with ISBN/ISSN numbers with details of publishers:
- Citation Index:
- SNIP:
- SJR:
- Impact factor:
- h-index:

20. Areas of consultancy and income generated: N.A

21. Faculty as members in – a) National committees b) International committees c) Editorial boards:

22. Student projects

m) Percentage of students who have done in-house projects including inter departmental/programme: Nil

n) Percentage of students placed for projects in organizations outside the institution i.e. in research laboratories / industry / other agencies: Nil

23. Awards/recognitions received by faculty and students: Nil

24. List of academicians and scientists/visitors to the department: Nil

25. Seminars/conferences/workshops organized and source of funding: One UGC Sponsored National Level Seminar Organised in the year 2012-13

a)National

b)International

26. Student profile programme/course wise:

Name of the course/programme	Session	Applications received	Selected	Enrolled	Pass percentage

B.Sc (Gen)	2010-11	18	18	18	43.47%
B.Sc (Gen)	2011-12	22	22	22	58.21%
B.Sc (Gen)	2012-13	12	12	12	66.13%
B.Sc (Gen)	2013-14	21	21	21	52.33%
B.Sc (Gen)	2014-15	12	12	12	47.25%

27. Diversity of students

Name of the course	Session	% of students from the same state	% of students from other states	% of students from abroad
N.A	2010-11	100%	N.A	N.A
N.A	2011-12	100%	N.A	N.A
N.A	2012-13	100%	N.A	N.A
N.A	2013-14	100%	N.A	N.A
N.A	2014-15	100%	N.A	N.A

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	Not Available
PG to M.Phil	Not Available
PG to Ph.D	Not Available
Ph.D to Post-Doctoral	Not Available
Employed • Campus selection • Other than campus recruitment	Nil Not Available
Entrepreneurship/ Self-employment	Not Available

30.Details of Infrastructural facilities:

a) Library – The library has a total of 655 books related to the subject.
b) Internet facilities for staff and students – Available for staff only.
c) Classrooms with ICT facility – Yes.
d) Laboratories – Yes.

31umber of students receiving financial assistance from college, university, government or other agencies: Nil

32.Detail on student enrichment programmes (special lectures/workshops/ seminars) with external experts: Nil

33. Teaching methods adopted to improve student learning: Rigorous problem solving method is applied in the class , particularly for slow learners.

34.Participation in Institutional Social Responsibility (ISR) and extension activities: Motivating students of the department to participate in the different activities undertaken by the NSS and NCC units of the College.

35.SWOC analysis of the department and future plans:

Strength: • Following modular form • Unitisation of the revised syllabus • Following updated curriculum as per University Guidelines. • Maintaining continuous feedback system from students and parents through Parent-teacher counseling, academic and personal counseling of students.	**Weakness:** • Absence of ICT enabled teaching learning process in the all the class rooms. • No courses of contemporary relevance. • Limited access to internet facility because of slow speed broadband services.
Opportunities: • Introduction of Lab based research work for students.	**Challenges:** • Decreasing trend of opportunities of employment in formal degree courses. • Motivating all the students to attend classes through more interesting and participative teaching –learning process.

Future Plans:

- To do away with the chalk and talk process of teaching and introducing complete ICT enabled mode of teaching.
- Introduction of post graduate courses.

Annexue:

A) Prof. Bijon Biswas

Sl. No.	Name of the paper / Chapter /Book	Year of Publication	Published By : With (ISBN/ISSN)
1	Analytical Solutions of the Klein-Gordon Equation With Position-Dependent Mass for Generalized Hulthe'n Potential via Asymptotic Iteration Method	2013	*The African Review of Physics* . Vol.8:0030 page no.195-200 ; ISSN 2223-6589
2	Relativistic Scattering State Solutions of the Klein-Gordon Equation for a Ring Shaped Hartmann Potential	2013	*The African Review of Physics* Vol.8:0018 page no. 113-118ISSN 2223-6589
3	Exact Solutions of the Klein-Gordon Equation for the Mass-dependent Generalized Woods-Saxon Potential	2012	*Bull. Cal. Math. Soc.* Vol.104(5) page no. 481–490; ISSN 0008-0659
4	Analytical Solutions of the Klein-Gordon Equation for Rosen-Morse Potential via Asymptotic Iteration Method	2012	Electronic Journal of Theoretical Physics (*EJTP) Vol.*9(26) page no. 191–198; ISSN 1729-5254

B) Prof. Sheikh Ahmed Hossain

Sl. No.	Name of the paper / Chapter /Book	Year of Publication	Published By : With (ISBN/ISSN)
1	*Fuzzy Cross Entropy-Mean-Variance-Skewness Model for Portfolio Selection*	2015	Journal of King Saud University - Computer and Information Sciences; Volume 26, Issue 1, January 2014, Pages 79–87
2	A Possibilistic Sharpe Ratio Maximization Model in Multi-Period Environment for Portfolio Selection	2014	SURVEY", A Management Research Journal of IISWBM, Kolkata – India's First B- School Vol. 53 Nos. 3 & 4.
3.	"Multiple Attribute Decision Making with Entropy Weights under Intituitionistic Fuzzy Environment: A Fuzzy TOPSIS Approach"- S. A. Hossain et. al.	2014	Published in "Operations Research Recent Advances" published by Narosa Publishing House, New Delhi ISBN: 978-81-8487-255-2 No. of pages: 164

9. Evaluative Report of the Physics Department

1. Name of the department: Physics
2. Year of establishment: 1986-87
3. Names of programmes/courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D, etc.): UG
4. Names of interdisciplinary courses and the departments/units involved: Nil
5. Annual/semester/choice based credit system (programme wise): Annual evaluation undertaken by affiliating university.
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts

	Sanctioned	Filled
Professors	N.A	N.A
Associate Professors	01	01
Assistant Professors	NIL	NIL

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D/M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D students guided in the last four years
Dr.Nanda Kisore Misra	M.Sc, D.I.I.T Ph.D	Associate Professor	Modified Lead Germanate	30	N.A

11. List of senior visiting faculty: Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Session	% of students

2010-11	N.A.
2011-12	N.A.
2012-13	N.A.
2013-14	N.A.
2014-15	N.A.

13. Student-teacher ratio (programme wise):

Session	Student-teacher ratio (without compulsory students)	Student-teacher ratio (with compulsory students)
2010-11	18:1	N.A.
2011-12	22:1	N.A.
2012-13	12:1	N.A.
2013-14	21:1	N.A.
2014-15	12:1	N.A.

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil

15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil., PG.

Name	Qualification
Dr.NandaKisoreMisra	M.Sc, D.I.I.T Ph.D

16. Number of faculty with ongoing projects from a) National b) International funding agencies and funds received:Nil
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc, and total grants received: Nil
18. Research Centre/facility recognized by the University: N.A
19. Publications:Nil

- Publication per faculty:
- Number of papers published in peer reviewed journals (national/international) by faculty and students:
- Number of publications listed in International Database (Eg: Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):
- Monographs:
- Chapter in Books:
- Books edited:

- Books with ISBN/ISSN numbers with details of publishers:
- Citation Index:
- SNIP:
- SJR:
- Impact factor:
- h-index:

20. Areas of consultancy and income generated: N.A

21. Faculty as members in – a) National committees b) International committees c) Editorial boards: Nil

22. Student projects

    o) Percentage of students who have done in-house projects including inter departmental/programme: Nil

    p) Percentage of students placed for projects in organizations outside the institution i.e. in research laboratories / industry / other agencies: Nil

23. Awards/recognitions received by faculty and students:Nil

24. List of academicians and scientists/visitors to the department: Nil

25. Seminars/conferences/workshops organized and source of funding: Nil

    n) National

    o) International

26. Student profile programme/course wise:

Name of the course/programme	Session	Applications received	Selected	Enrolled	Pass percentage
B.Sc	2010-11	18	18	18	43.47%
B.Sc	2011-12	22	22	22	58.21%
B.Sc	2012-13	12	12	12	66.13%
B.Sc	2013-14	21	21	21	52.33%
B.Sc	2014-15	12	12	12	47.25%

27. Diversity of students

Name of the course	Session	% of students from the same	% of students from other states	% of students from abroad

		state		
N.A	2010-11	100%	N.A	N.A
N.A	2011-12	100%	N.A	N.A
N.A	2012-13	100%	N.A	N.A
N.A	2013-14	100%	N.A	N.A
N.A	2014-15	100%	N.A	N.A

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc : Not Available

29. Student progression

Student progression	Against % enrolled
UG to PG	Not Available
PG to M.Phil	Not Available
PG to Ph.D	Not Available
Ph.D to Post-Doctoral	Not Available
Employed • Campus selection • Other than campus recruitment	 Nil Not Available
Entrepreneurship/ Self-employment	Not Available

30. Details of Infrastructural facilities:

a) Library – The library has a total of 365 books related to the subject.

b) Internet facilities for staff and students – Available for staff and students.

c) Classrooms with ICT facility – No.

d) Laboratories –Yes.

31. Number of students receiving financial assistance from college, university, government or other agencies:Nil;

32. Detail on student enrichment programmes (special lectures/workshops/ seminars) with external experts:Nil

33. Teaching methods adopted to improve student learning: PPT is regularly used.

34. Participation in Institutional Social Responsibility (ISR) and extension activities: Motivating students of the department to participate in the different activities undertaken by the NSS and NCC units of the College.

35. SWOC analysis of the department and future plans.

Strength: • Following modular form • Unitisation of the revised syllabus • Following updated curriculum as per University Guidelines. • Maintaining continuous feedback system from students and parents through Parent-teacher counseling, academic and personal counseling of students.	**Weakness:** • Absence of ICT enabled teaching learning process in the all the class rooms. • No courses of contemporary relevance. • Limited access to internet facility because of slow speed broadband services.
Opportunities: • Introduction of Lab based research work for students.	**Challenges:** • Decreasing trend of opportunities of employment in formal and general degree courses. • Motivating all the students to attend classes through more interesting and participative teaching –learning process.

Future Plans:

- Introduction of Honours Programme with affiliation from University of Calcutta.
- To do away with the chalk and talk process of teaching and introducing complete ICT enabled mode of teaching.

10. Evaluative Report of the Physical Education Department

1. Name of the department: Physical Education
2. Year of establishment: 2012
3. Names of programmes/courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D, etc.): UG
4. Names of interdisciplinary courses and the departments/units involved: Nil
5. Annual/semester/choice based credit system (programme wise): Annual evaluation undertaken by affiliating university.
6. Participation of the department in the courses offered by other departments: Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of teaching posts

	Sanctioned	Filled
Professors	N.A	N.A
Associate Professors	Nil	Nil
Assistant Professors	NIL	NIL

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D/M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D students guided in the last four years
Nasim Akhtar Sardar	M.P.ED	Guest Lecturer	Physical Education	3years	N.A.
Kaberi Ghosh	M.P.ED	Guest Lecturer	Physical Education/ Athletics	1 Year	N.A.

11. List of senior visiting faculty: N.A.
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Session	% of students
2012-13	100%
2013-14	100%
2014-15	100%

13. Student-teacher ratio (programme wise):

Session	Student-teacher ratio (without compulsory students)	Student-teacher ratio (with compulsory students)
2012-13	22:1	N.A.
2013-14	43:1	N.A.
2014-15	58:1	N.A.

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil

15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil., PG.

Name	Qualification
Nasim Akhtar Sardar	M.P.ED
Kaberi Ghosh	M.P.ED

16.Number of faculty with ongoing projects from a) National b) International funding agencies and funds received: Nil

17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc, and total grants received: **Nil**

18.Research Centre/facility recognized by the University: **N.A**

19.Publications: **(Pl. See Annexure)**

- Publication per faculty:
- Number of papers published in peer reviewed journals (national/international) by faculty and students:

- Number of publications listed in International Database (E.g. : Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):
- Monographs:
- Chapter in Books:
- Books edited:
- Books with ISBN/ISSN numbers with details of publishers:05
- Citation Index:
- SNIP:
- SJR:
- Impact factor:
- h-index:

20.Areas of consultancy and income generated: **Nil**

21.Faculty as members in – a) National committees b) International committees c) Editorial boards: Nil

22. Student projects: NA

23. Awards/recognitions received by faculty and students: Nil

24. List of academicians and scientists/visitors to the department: **Nil**

25. Seminars/conferences/workshops organized and source of funding:

p) National: b) International:

26.Student profile programme/course wise:

Name of the course/programme	Session	Applications received	Selected	Enrolled	Pass percentage
B.A	2012-13	44	44	44	71%
B.A	2013-14	54	54	54	63%
B.A	2014-15	50	50	50	Not yet declared

27.Diversity of students

Name of the course	Session	% of students from the same state	% of students from other states	% of students from abroad
B.A	2012-13	100%	Nil	Nil
B.A	2013-14	100%	Nil	Nil

B.A	2014-15	100%	Nil	Nil

28.How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.? Data not Available

29.Student progression (No information available)

Student progression	Against % enrolled
UG to PG	Data Not Available
PG to M.Phil	Data Not Available
PG to Ph.D	Data Not Available
Ph.D to Post-Doctoral	Data Not Available
Employed • Campus selection • Other than campus recruitment	 Not Practiced Data Not Available
Entrepreneurship/ Self-employment	Data Not Available

30.Details of Infrastructural facilities

a) Library: Departmental Library housing approximately 60 books catering to the requirement of students both for lending and reference purposes. Also specimen copies of the teachers are given to the students.

b)Internet facilities for Staff and Students: College provides internet facilities to staff and students can avail those facilities in the computer laboratory meant for them.

c) Class rooms with ICT facility: Nil

d) Laboratories: NA

31. Number of students receiving financial assistance from college, university, government or other agencies:

TYPE AND SOURCE OF FUNDING	2012-13	2013-14	2014-15
HALF-FREE FEES AID (FROM COLLEGE)	6	8	6
FULL-FREE FEES AID (FROM COLLEGE)	0	0	0
WEST BENGAL MINORITY DEVELOPMENT AND FINANCIAL CORPORATION	4	2	4

32.Details on student enrichment programmes (special lectures/workshops/ seminars) with external experts: Remedial classes are held regularly , sponsored by UGC, where teachers from specialised academic fields render their expertise.

33.Teaching methods adopted to improve student learning: Power failure is a major problem in the remote village college like ours. But the college authority has been instrumental in purchasing two generators and also has installed inverter to ensure uninterrupted power supply.

34.Participation in Institutional Social Responsibility (ISR) and extension activities: Through NSS ,NCC and Departmental Activities.

35.SWOC analysis of the department and future plans.

Strength: • Following modular form • Unitisation of the revised syllabus • Maintaining continuous feedback system from students and parents through Parent-teacher counseling, academic and personal counseling of students.	**Weakness:** • Absence of ICT enabled teaching learning process in the all the class rooms. • Limited access to internet facility because of slow speed broadband services.
Opportunities: • Employment opportunities is huge.	**Challenges:** • Motivating all the students to attend classes through more interesting and participative teaching –learning process.

Future Plans:

- To do away with the chalk and talk process of teaching and introducing complete ICT enabled mode of teaching.
- Encouraging students to enrich their Spoken English through participation in the newly introduced English Laboratory in our college.

Annexure:

A)Prof. Kaberi Ghosh

Sl. No.	Name of the paper / Chapter /Book	Year of Publication	Published By : With (ISBN/ISSN)
1	Assessment of khypnosis among the mothers Belonging to different Economic group after pregnancy.	2014	Notational seminar on fit and healthy India vision 2020.s ;ISBN 978-93-84869-24-3
2	A comparative study of Physical Fitness components among rural and urban female students	2014	Journal for educational research perspective;ISBN 978-93-84472-08-5
3	Sheet of 8 weeks running programmes on Anaerobic capacity of School children	2015	National seminar on sound body mind and fitness through yoga and sports proceedings ;

			987-93-80686-60-8
4	Comparative study of motor fitness components Between foot ball and volley ball players	2015	Procedings of UGC sponsored national seminar on challenges before rural players in the field of sports and their carrear; 978-93-5196-966-2
5	Study on aerobic and anaerobic capacity between Basket ball and Hand ball players.	2015	UGC sponsored national seminar on resend developments in sports and Yogic sciences. 978-81-928690-4-9

11 . Evaluative Report of the Political Science Department

1.Name of the department: Political Science

2. Year of establishment: 1966-67 Hons Date: 1970-71

3.Names of programmes/courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D, etc.): UG

4.Names of interdisciplinary courses and the departments/units involved: Nil

5.Annual/semester/choice based credit system (programme wise): Annual evaluation undertaken by affiliating university.

6. Participation of the department in the courses offered by other departments: Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts

	Sanctioned	Filled
Professors	N.A	N.A
Associate Professors	Nil	Nil
Assistant Professors	04	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D/M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D students guided in the last four years
Krishnendu Mukhopadhyay	M.A, M.Phil	Assistant Professor	International Relations	05	N.A
Gouri Sankar Banerjee	M.A, M.Phil	Guest Lecturer	Indian Political Thought/Political Sociology	34	NA
Sutapa Koley	M.A	Guest Lecturer	Comparative Politics	03	NA

11. List of senior visiting faculty: Sri Gouri Sankar Banerjee, an eminent teacher of Political Science, a senior citizen, visits the department of Political Science twice a week.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Session	% of students
2010-11	N.A.
2011-12	N.A.
2012-13	N.A.
2013-14	N.A.
2014-15	N.A.

13. Student-teacher ratio (programme wise):

Session	Student-teacher ratio (without compulsory students)	Student-teacher ratio (with compulsory students)
2010-11	75:1	3:1
2011-12	67:1	1.5:1
2012-13	70:1	1:1
2013-14	75:1	1:1
2014-15	80:1	3:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil

15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil., PG.

Name	Qualification
Krishnendu Mukhopadhyay	M.A. M.Phil
Gouri Sankar Banerjee	M.A, M.Phil

16.Number of faculty with ongoing projects from a) National b) International funding agencies and funds received: Prof. Krishnendu Mukhopadhyay Completed a Minor Research

Project(MRP) funded by UGC and the total grants received was Rs. 1,01,000 vide UGC letter No. FPHW-50/12-13.

17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc, and total grants received: Sate Level Seminar Organised in the year 2012 , funded by UGC.

18.Research Centre/facility recognized by the University: **N.A**

19.Publications: **(Pl. See Annexure)**

- Publication per faculty:
- Number of papers published in peer reviewed journals (national/international) by faculty and students:
- Number of publications listed in International Database (E.g. : Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):
- Monographs:
- Chapter in Books:
- Books edited:
- Books with ISBN/ISSN numbers with details of publishers:05
- Citation Index:
- SNIP:
- SJR:
- Impact factor:
- h-index:

20.Areas of consultancy and income generated: **Nil**

21.Faculty as members in – a) National committees b) International committees c) Editorial boards:

Prof.Krishnendu Mukhopadhyay ia a life time member of West Bengal Political Science Association and Ordinary member of Jadavpur Association of International Relations since its inception in 2008.

22. Student projects: NA

23. Awards/recognitions received by faculty and students:

Scholarships/Awards	Purpose
Sudarshan Nandi Scholarship	Highest Marks in Pol. Sc. Hons. in B.A. (Part-II Hons.) Exam. (Erstwhile B.A. Part-I Hons.)
Bilwamayee Dey Scholarship	Highest Marks in Pol.Sc. Hons. in B.A. (Part-III

	Hons.) Exam. (Erstwhile B.A. Part-II Hons.)

24. List of academicians and scientists/visitors to the department: **Nil**

25. Seminars/conferences/workshops organized and source of funding:

a) National: b) International:

26.Student profile programme/course wise:

Name of the course/programme	Session	Applications received	Selected		Enrolled		Pass percentage
			M*	F*	M*	F*	
B.A (Hons)	2012-13	21	7	14	7	14	100%
B.A (Hons)	2013-14	13	5	8	5	8	100%
B.A (Hons)	2014-15	13	6	7	6	7	95%

*M = Male *F = Female

27.Diversity of students

Name of the course	Session	% of students from the same state	% of students from other states	% of students from abroad
B.A (Hons)		100%	Nil	Nil

28.How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.? Data not Available

29.Student progression (No information available)

Student progression	Against % enrolled
UG to PG	Data Not Available
PG to M.Phil	Data Not Available
PG to Ph.D	Data Not Available
Ph.D to Post-Doctoral	Data Not Available
Employed • Campus selection • Other than campus recruitment	 Not Practiced Data Not Available
Entrepreneurship/ Self-employment	Data Not Available

30.Details of Infrastructural facilities

a) **Library:** Departmental Library housing approximately 1498 books catering to the

requirement of students both for lending and reference purposes. Also specimen copies of the teachers are given to the students.

b) Internet facilities for Staff and Students: College provides internet facilities to staff and students can avail those facilities in the computer laboratory meant for them.

c) Class rooms with ICT facility: Nil

d) Laboratories: NA

31. Number of students receiving financial assistance from college, university, government or other agencies:

TYPE AND SOURCE OF FUNDING	2011-12	2012-13	2013-14	2014-15
HALF-FREE FEES AID (FROM COLLEGE)	28	24	32	34
FULL-FREE FEES AID (FROM COLLEGE)	2	2	2	1
WEST BENGAL MINORITY DEVELOPMENT AND FINANCIAL CORPORATION	12	10	14	16

32.Details on student enrichment programmes (special lectures/workshops/ seminars) with external experts: Remedial classes are held regularly , sponsored by UGC, where teachers from specialised academic fields render their expertise.

33.Teaching methods adopted to improve student learning: Power failure is a major problem in the remote village college like ours. But the college authority has been instrumental in purchasing two generators and also has installed inverter to ensure uninterrupted power supply.

34.Participation in Institutional Social Responsibility (ISR) and extension activities: Through NSS and NCC

35.SWOC analysis of the department and future plans.

Strength:	**Weakness:**
• Following modular form • Unitisation of the revised syllabus • Teachers of the department are always updated through regular participation in the syllabus related meetings organised by University of Calcutta and regular participation in refresher and orientation courses. • Following updated curriculum as per University Guidelines. • Continuous involvement in Research Work and participation in National and International Seminars. • Maintaining continuous feedback system from students and parents through Parent-teacher counseling, academic and personal counseling of students. • Class test and departmental seminars by teachers and students.	• Absence of ICT enabled teaching learning process in the all the class rooms. • No courses of contemporary relevance. • Shortage of big class rooms. • Shortage of new and updated version of enough books in the library so that it can be lend to almost every needy student. • Limited number of computers in the computer laboratory. • Limited access to internet facility because of slow speed broadband services.
Opportunities:	**Challenges:**
• Introduction of Post Graduate Programme with affiliation from University of Calcutta .	• Two new colleges have been established within a radius of 10 Kms of our college. • Decreasing trend of opportunities of employment in formal and general degree courses. • Motivating all the students to attend classes through more interesting and participative teaching –learning process.

Future Plans:

- Introduction of Post Graduate Programme with affiliation from University of Calcutta.
- To do away with the chalk and talk process of teaching and introducing complete ICT enabled mode of teaching.
- Encouraging students to enrich their Spoken English through participation in the newly introduced English Laboratory in our college.

Annexure

I) Krishnendu Mukhopadhyay

Title of the Paper	Name of the Journal	Publication Details	ISBN/ISSN No
The Left and the Nuclear Deal	Jadavpur Journal of International Relations	Volume-13,2009	0973-5984
The Cold War Game in South Asian Security Complex: The Role of Great Powers	Jadavpur Journal of International Relations	Volume-15,2011	0973-5984

12 . Evaluative Report of the Sanskrit Department

1. Name of the department: Sanskrit

2. Year of establishment: 2012

3.Names of programmes/courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters, Integrated Ph.D, etc.): UG

4.Names of interdisciplinary courses and the departments/units involved: Nil 5.

5.Annual/semester/choice based credit system (programme wise): Annual evaluation undertaken by affiliating university.

6. Participation of the department in the courses offered by other departments: Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.: Nil

8. Details of courses/programmes discontinued (if any) with reasons: Nil

9. Number of teaching posts

	Sanctioned	Filled
Professors	N.A	N.A
Associate Professors	Nil	Nil
Assistant Professors	NIL	NIL

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D/M.Phil. etc.)

Name	Qualification	Designation	Specialization	No. of years of experience	No. of Ph.D students guided in the last four years
Subrata Khanra	M.A.	Guest Lecturer		1 Year	N.A.

11. List of senior visiting faculty: N.A.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

Session	% of students
2012-13	100
2013-14	100

13.Student-teacher ratio (programme wise):

Session	Student-teacher ratio (without compulsory students)	Student-teacher ratio (with compulsory students)
2012-13	17:1	N.A.
2013-14	18:1	N.A.
2014-15	45:1	N.A.

14 . Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil

15. Qualifications of teaching faculty with D.Sc./D.Litt./Ph.D/M.Phil., PG.

Name	Qualification
Subrata Khanra	M.A.

16.Number of faculty with ongoing projects from a) National b) International funding agencies and funds received: Nil

17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc, and total grants received: **Nil**

18.Research Centre/facility recognized by the University: **N.A**

19.Publications:
Publication per faculty:

- Number of papers published in peer reviewed journals (national/international) by faculty and students:
- Number of publications listed in International Database (E.g. : Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.):
- Monographs:
- Chapter in Books:
- Books edited:
- Books with ISBN/ISSN numbers with details of publishers:05
- Citation Index:
- SNIP:
- SJR:
- Impact factor:
- h-index:

20.Areas of consultancy and income generated: **Nil**

21.Faculty as members in – a) National committees b) International committees c) Editorial boards:

22. Student projects: NA

23. Awards/recognitions received by faculty and students: Nil

24. List of academicians and scientists/visitors to the department: **Nil**

25. Seminars/conferences/workshops organized and source of funding: Nil

d) National: b) International:

26. Student profile programme/course wise:

Name of the course/programme	Session	Applications received	Selected	Enrolled	Pass percentage
B.A	2012-13	17	17	17	51%%
B.A	2013-14	35	35	35	59%%
B.A	2014-15	66	66	66	Not yet declared

27.Diversity of students

Name of the course	Session	% of students from the same state	% of students from other states	% of students from abroad
B.A	2012-13	100%	Nil	Nil
B.A	2013-14	100%	Nil	Nil
B.A	2014-15	100%	Nil	Nil

28.How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.? Data not Available

29.Student progression (No information available)

Student progression	Against % enrolled
UG to PG	Data Not Available
PG to M.Phil	Data Not Available
PG to Ph.D	Data Not Available
Ph.D to Post-Doctoral	Data Not Available
Employed	

• Campus selection • Other than campus recruitment	Not Practiced Data Not Available
Entrepreneurship/ Self-employment	

30.Details of Infrastructural facilities

a) Library: Departmental Library housing approximately 30 books catering to the requirement of students both for lending and reference purposes. Also specimen copies of the teachers are given to the students.

b) Internet facilities for Staff and Students: College provides internet facilities to staff and students can avail those facilities in the computer laboratory meant for them.

c) Class rooms with ICT facility: Nil

d) Laboratories: NA

31. Number of students receiving financial assistance from college, university, government or other agencies:

TYPE AND SOURCE OF FUNDING	2012-13	2013-14	2014-15
HALF-FREE FEES AID (FROM COLLEGE)	6	8	8
FULL-FREE FEES AID (FROM COLLEGE)	0	0	0
WEST BENGAL MINORITY DEVELOPMENT AND FINANCIAL CORPORATION	2	4	2

32.Details on student enrichment programmes (special lectures/workshops/ seminars) with external experts: Remedial classes are held regularly , sponsored by UGC, where teachers from specialised academic fields render their expertise.

33.Teaching methods adopted to improve student learning: Power failure is a major problem in the remote village college like ours. But the college authority has been instrumental in purchasing two generators and also has installed inverter to ensure uninterrupted power supply.

34.Participation in Institutional Social Responsibility (ISR) and extension activities

Students participate in different social activities through NSS and NCC.

35.SWOC analysis of the department and future plans.

Strength:	**Weakness:**
• Following updated curriculum as per University Guidelines. • Maintaining continuous feedback system from students and parents through Parent-teacher counseling, academic and personal counseling of students.	• Absence of ICT enabled teaching learning process in the all the class rooms. • Shortage of new and updated version of enough books in the library so that it can be lend to almost every needy student.
Opportunities:	**Challenges:**
• Full time teacher in the department may open up more scope for expansion	• Motivating all the students to attend classes through more interesting and participative teaching –learning process.

Future Plans:

- Introduction of Honours Programme with affiliation from University of Calcutta.
- To do away with the chalk and talk process of teaching and introducing complete ICT enabled mode of teaching.

Post-accreditation Initiatives

Sl. No.	Suggestions By NAAC Peer Team In 2007	Achievements In the Post Accreditation Period
1.	Need –based education and professional courses be started to give more options to students	In order to give more subject options to students, Sanskrit and Physical Education Introduced from academic session2012-13 after getting due permission from Inspector of Colleges.
2.	Introduction of subjects covered under Life Science would be beneficial for the students of rural background	Applied for Biology General , but permission denied by Inspector of Colleges on the ground that more space to be created for Lab.
3.	Field Trips of Students may be encouraged to give exposure to the outer world	Education Tour Started and a Tour Fund created for that purpose. Every year in the month of September/October this tour is organised. Geography Department also arranges every year field trips separately for the students of their department.
4.	Teachers be encouraged to attend national and international conferences	During the last four years teachers have attended more than eighty state , national and international UGC sponsored seminars and conferences.
5.	A crash programme in Functional English be introduced to enhance communicative skill of the students	A English Lab introduced with assistance from UGC.
6.	Proper encouragements be given to the girl students in sports and athletics	The number of girl students participation in the annual sports has increased over the years. Moreover Girl students' wing has been introduced in the NCC.

7.	Ministry of Youth Welfare , New Delhi and UGC may be approached for financial assistance to procure sports and multigym equipments	Gymnasium has been constructed and Gym equipments have been purchased from the fund of MPLAD during the year 2012-13 and 2013-14.
8.	Guidance and Counseling Cell for students be introduced to further strengthen the progression of students	Not yet Introduced.
9.	Internet facilities be provided in the library	Internet Provided.
10.	Linkage with Industry and NGOs be explored	Not yet explored.
11.	Parent –Alumni activities be formalized and strengthened	Meeting with parents have been arranged for monitoring of students but Alumni could not be formalized due to legal problems.
12.	Reprographic facility be installed in the library	Reprographic facility has been installed in the library.
13.	Library computerization be undertaken on priority basis.	Cataloguing computerised.
14.	Increase in number of full time teacher in the departments will enable formulation of new programmes , projects, etc.	Three new full time teachers joined in the department of English and Mathematics in the year 2014 and full time librarian also was appointed in the same year.
15.	College may carefully draw up a vision plan that can be implemented during the next five years.	College does have a vision plan of its own and whatever has been achieved as mentioned above is according to its vision plan.
16.	More efforts be made to involve the students of departments such as Commerce, Economics, History and Political Science undertake area specific surveys under the supervision of teachers so that that can translate theoretical learning into practical understanding and action.	Departments like Commerce and Economics have introduced project work for students in the 3rd Year and the students of Commerce Department also present power point presentation on their projects before the external examiner. Department of political Science has participated in the mock parliament at Bidhan Sabha. Under the guidance of HOD of the Department of Political Science.

Annexure – I

Declaration by the Head of the Institution

Office of the Principal / Secretary

PURASH-KANPUR HARIDAS NANDI MAHAVIDYALAYA

(A Co-educational Degree College)

P.O.- Kanpur, Dist.-Howrah, W.B., Pin-711 410, Ph. 03214- 250236

Ref. No..... *Date.....*

DECLARATION BY THE HEAD OF THE INSTITUTION

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge. This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced. I am aware that the Peer team will validate the information provided in this SSR during the Peer team visit.

Place Purash, Howrah.
Date 15/12/15

Signature of the Head of the institution

with seal:
Principal
Purash-Kanpur Haridas Nandi
Mahavidyalaya, Howrah

Annexure – II

Certificate of Compliance

Office of the Principal / Secretary

PURASH-KANPUR HARIDAS NANDI MAHAVIDYALAYA

(A Co-educational Degree College)

P.O.- Kanpur, Dist.-Howrah, W.B., Pin-711 410, Ph. 03214- 250236

Ref. No..... *Date.....*

Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that Purash Kanpur Haridas Nandi Mahavidyalya fulfils all norms

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body such as UGC and
3. The affiliation and recognition is valid as on date.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Principal/Head of the Institution

15/12/15

(Name and Signature with Office seal)

Principal
Purash-Kanpur Haridas Nandi
Mahavidyalaya, Howrah

Place: Purash, Howrah

Annexure – III: Certificate of Affiliation

UNIVERSITY OF CALCUTTA
SENATE HOUSE
87/1, College Street, Kolkata – 700 073

Prof. (Dr.) Soma Bandyopadhyay
Registrar (Acting)

Phone : 2241-0071/4984
Fax : 91-033-2241-3222
E-mail : somabando@yahoo.co.in

প্রফেসর (ডঃ) সোমা বন্দ্যোপাধ্যায়
কার্যনির্বাহী নিবন্ধক

TO WHOM IT MAY CONCERN

This is to certify that **Purash-kanpur Haridas Nandi Mahavidyalaya , P.O. Kanpur, Howrah, Pin: 711410, West Bengal** is affiliated to the **University of Calcutta** and recognized by the University Grants Commission and the following Courses/Subjects are taught in the said college as per approval:

Sl No	Name of the Course(s) and Duration	Affiliation		Period of Validity for the year(s)
		Permanent	Temporary	
1.	Three Year B.A. Honours Courses in English, Bengali, History, Political Science,	NA		Affiliation stands valid till date
2.	Three Year B.A. General in English, Bengali, Sanskrit, History, Political Science, Geography, Physical Education, Economics	NA		Do
3.	Three Year B.Sc. General Course in Mathematics, Economics, Geography, Chemistry, Physics	NA		Do
4.	Three Year B.Sc. Honours Course in Mathematics, Economics, Geography	NA		Do
5.	Three Year B.Com. General Course	NA		Do
6.	Three Year B.Com. Honours Course	NA		Do

Date: 07.01.2016
Place : Kolkata

Prof. (Dr.) S. Bandyopadhyay
Registrar (Acting) 07.01.16

Annexure – IV

2(f)12(B)

23236735/ 23239437/23235733
23232701
23237721/ 23232317/23234116/
23236351

UGC Website : www.ugc.ac.in

UNIVESRITY GRANTS COMMISSION
BAHADURSHAH ZAGAR MARG
NEW DELHI-110002
विष्वविद्यालय अनुदान आयोग
बहादुरषाह जफर मार्ग
नई दिल्ली – 110 002

No. F.1-1/2015 (CPP-I/C)

December, 2015

The Principal
Puras-Kanpur Haridas Nandi
Mahavidyalaya
Via – Munsirhat
P.O. Kanpur
District Howrah
West Bengal

09 DEC 2015

Subject : Inclusion of Puras-Kanpur Haridas Nandi Mahavidyalaya, Via – Munsirhat, P.O. Kanpur, District Howrah, West Bengal under Section 2(f) and 12 (B) of the UGC Act, 1956.

Sir/Madam,

With reference to your letter No.27/2015-16 dated 02.12.2015 on the above subject, I am to inform you that the name Puras-Kanpur Haridas Nandi, Mahavidyalaya, Via – Munsirhat, P.O. Kanpur, District Howrah, West Bengal established in the year of **1966,** affiliated to **Calcutta University, Kolkata** has **already** been included in the list of Colleges maintained under Section **2(f) & 12 (B)** of the UGC Act, 1956 under the head **Non-Government** College teaching upto **Bechelor's** Degree.

Yours faithfully,

(Charan Dass)
Under Secretary

Annexure–V: Audited Income Expenditure for the years 2010-11 to 2013-14-

PURASH KANPUR HARIDAS NANDI MAHAVIDYALAYA 1/3
P.O. KANPUR, DIST. HOWRAH.

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30TH JUNE,2011.

I N C O M E

Particulars	Amount Rs. P.	Amount Rs. P.
By COLLECTION OF FEES		
Admission fee (53,890-75)	53,815.00	
Building Maintenance Fee	71,600.00	
College Fee	1,12,000.00	
Casual Fee	5,520.00	
College Examination Fee	23,160.00	
Sports Fee	8,090.00	
Session Charge (1/5th of 57,440)	11,488.00	
Students diary & Identity Card	5,180.00	
C.U. Sports Fee	15,020.00	
C.U. Registration Fee	28,160.00	
C.U. Examination Fee	3,00,927.00	
C.U. Form Fee	16,880.00	
C.U. Diploma Fee	6,240.00	
C.U. Re-Examination Fee	11,690.00	
Transfer Fee	250.00	6,70,020.00
By Ad-hoc Bonus for 2009-10		9,000.00
By Interest on General Fund		4,696.00
By By Group Insurance		12,920.00
By Contingency		1,100.00
By Donation for Building		20,000.00
By Form		18,540.00
By Income Tax		14,99,695.00
By Oil & Gas		4,525.00
By Pond		500.00
By Profession Tax		80,587.00
By Revenue Stamp		345.00
By Grant-in-Aid for Pay & Allowance		1,64,16,342.00
By Tuition Fees Collection during the year	5,27,478.00	
Less : Refund to the Students	1,985.00	
	5,25,493.00	
Less : Arrear Fees collection 2009-10	58,048.00	
	4,67,445.00	
Add : Recoverable for 2010-11	63,157.00	5,30,602.00
		1,92,68,872.00
Add : Excess of Expenditure over Income		2,21,262.00
		1,94,90,134.00

As per our report of even date
D. S. TIWARI & ASSOCIATES
CHARTERED ACCOUNTANTS
Proprietor
M. N. 058824

Principal,
Purash-Kanpur Haridas Nandi
Mahavidyalaya, Howrah

Date : 13/1/12
Place : Kolkata

2/3

PURASH KANPUR HARIDAS NANDI MAHAVIDYALAYA
P.O. KANPUR, DIST, HOWRAH.

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30TH JUNE,2011.

E X P E N D I T U R E

	Particulars	Amount Rs. P.	Amount Rs. P.
To	Advertisement		8,176.00
To	Accounting Charge		4,000.00
To	Building Maintenance		78,418.00
To	Bank Charges		2,590.00
To	Blood donation Camp		442.00
To	Casual Labour		2,440.00
To	Conveyance Expenses		44,000.00
To	College Fee (Refund)		4,000.00
To	Contingency		3,632.00
To	Computer Re-installation Charge		5,900.00
To	College Examination		14,204.00
To	Charge Allowance (Addl)		33,000.00
To	Computer Maintenance		28,740.00
To	Carring Charge		1,204.00
To	Ex-gratia from College Fund		5,150.00
To	Entertainment		10,676.00
To	Fine		5.00
To	Form		1,446.00
To	Festival		7,911.00
To	College Affiliation fee		1,000.00
To	Field work (Geography)		3,172.00
To	Group Insurance		12,940.00
To	Income Tax		13,03,396.00
To	Income Tax Return		2,000.00
To	Liabilities Audut Fee (2010-11)	3,500.00	
	Liabilities Income Tax (2010-11)	78,400.00	
	Liabilities Part – time Allowance	40,650.00	
	Liabilities Telephone Charges 2010-11	505.00	
	Liabilities Profession Tax 2010-11	4,100.00	
	Liabilities Electric Charges	7,050.00	1,34,205.00
			17,12,647.00

D. S. TIWARI & ASSOCIATES
CHARTERED ACCOUNTANTS
Proprietor
M. N. 058824

Principal,
Purash-Kanpur Haridas Nandi
Mahavidyalaya, Howrah

PURASH KANPUR HARIDAS NANDI MAHAVIDYALAYA
P.O. KANPUR, DIST, HOWRAH.

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30TH JUNE,2011.

E X P E N D I T U R E

Particulars		Amount Rs. P.	Amount Rs. P.
B.F.....			17,12,647.00
To	Medical Treatment		2,670.00
To	Newspaper & Periodicals		5,350.00
To	Oil & Gas		20,066.00
To	Postage		242.00
To	Profession Tax		76,167.00
To	Part-time Allowance T.S.	2,20,732.00	
	N.T.S.	1,60,150.00	3,80,882.00
To	Revenue Stamp		300.00
To	Repair & Maintenance		15,796.00
To	Sanitary Maintence		14,375.00
To	Sports Fee		9,924.00
To	Salary (Grant-in-Aid Pay & Allowance)		1,64,16,342.00
To	Stationery & Printing		17,159.00
To	Student Diary & Identity Card		12,620.00
To	Tour		19,240.00
To	Telephone Charges		8,889.00
To	Traveling Allowance		23,945.00
To	Calcutta University Fees		
	Sports Fee	11,620.00	
	Registration Fee	31,210.00	
	Form Fee	13,820.00	
	Examination Fee	3,09,680.00	
	Re-examination Fee	17,380.00	3,83,710.00
To	Soil Testing		12,133.00
To	Ad-hoc Bonus for 2009-10 Govt.		9,000.00
To	Depreciation as per Schedule 20 of Annexure-2		3,48,677.00
			1,94,90,134.00

As per our report of even date

D. S. TIWARI & ASSOCIATES
CHARTERED ACCOUNTANTS
Proprietor
M. N. 058824

Date : 13/1/12
Place: Kolkata

Principal,
Purash-Kanpur Haridas Nandi
Mahavidyalaya, Howrah

PURASH KANPUR HARIDAS NANDI MAHAVIDYALAYA
P.O.- KANPUR, DIST- HOWRAH

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MSRCH, 2012

INCOME

	PARTICULARS		AMOUNT Rs.	AMOUNT Rs.
By	COLLECTION OF FEES			
	Admission fee	48395.00		
	Building Maintenance Fee	61500.00		
	College Fee	188000.00		
	Casual Fee	11920.00		
	College Examination Fee	20130.00		
	Sports Fee	6710.00		
	Session Charge (1/5th of 49280)	9856.00		
	Students diary & Identity Card	3500.00		
	C.U. Sports Fee	10560.00		
	C.U. Registration Fee	19410.00		
	C.U. Examination Fee	263400.00		
	C.U. Form Fee	14600.00		
	C.U. Diploma Fee	6630.00		
	C.U. Re-Examination Fee	15660.00		680271.00
By	Interest on General Fund			6508.00
By	Form			3775.00
By	Income Tax			1101686.00
By	Profession Tax			39000.00
By	Revenue Stamp			252.00
By	Grant-in-Aid for Pay & Allowance			11722119.00
By	Tuition Fees Collection during the year		382985.00	
	Less : Refund to the Students		750.00	
			382235.00	
	Less : Arrear Fees collection	2010-11	63157.00	
			319078.00	
	Add : Recoverable for	2011-12	168614.00	487692.00
By	Group Insurance			9180.00
By	Grant on Geography Seminar			10000.00
By	News paper & Periodeals			840.00
By	Merit-cum-means schalership			21600.00
By	Seminer (UGC)			18450.00
By	Youth Parliement competition & Quiz contest			8382.00
				14109755.00

Principal,
Purash-Kanpur Haridas Nandi
Mahavidyalaya, Howrah

S. TIWARI & ASSOCIATES Kolkata Chartered Accountants

PURASH KANPUR HARIDAS NANDI MAHAVIDYALAYA
P.O.- KANPUR, DIST- HOWRAH

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MSRCH, 2012

EXPENDITURE

	PARTICULARS	AMOUNT Rs.	AMOUNT Rs.
To	Advertisement		2280.00
To	Accounting Charge		2500.00
To	Building Maintenance		20063.00
To	Bank Charges		3163.00
To	Casual Labour		4380.00
To	Conveyance Expenses		206771.00
To	Contingency		624.00
To	College Examination		8561.00
To	Charge Allowance (ADDI)		27000.00
To	Computer Maintenance		54876.00
To	Ex-gratia from College Fund		8250.00
To	Entertainment		9880.00
To	From		30.00
To	Festival		5378.00
To	Group Insurance		9185.00
To	Income Tax		1024365.00
To	Income Tax Return		1352.00
To	Liabilities - Pay Allowence	1102157.00	
	Liabilities Audut Fee (2011-12)	7000.00	
	Liabilities Income Tax	78400.00	
	Liabilities Part-time Allowance	40650.00	
	Liabilities Telephone Charges	505.00	
	Liabilities-Profession Tax	4100.00	
	Liabilities Electric Charges	7050.00	1239862.00
To	Annual Maintanance Grant		16000.00
To	Audit Fee for Certification		5750.00
To	Donation for conference		2000.00
To	Drinking water & Gymnasism		51422.00
To	Merit-cum-means scholership		21600.00
			2725292.00

Principal,
Purash-Kanpur Haridas Nandi
Mahavidyalaya, Howrah

D.S. TIWARI & ASSOCIATES
Kolkata
Chartered Accountants

PURASH KANPUR HARIDAS NANDI MAHAVIDYALAYA
P.O.- KANPUR, DIST- HOWRAH

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MSRCH, 2012

EXPENDITURE

PARTICULARS		AMOUNT Rs.	AMOUNT Rs.
B. F.			
To Medical Treatment			2725292.00
Newspaper & Periodicals			70.00
Oil & gas			3848.00
Postage			15460.00
Profession Tax			394.00
Part-time Allowance T.S.	134000.00		32800.00
N.T.S.	117200.00		251200.00
Revenue stamp			300.00
Repair & Maintenenance			23019.00
Sports Fee			15270.00
Salary (Grant-in-Aid Pay & Allowance)			10059624.00
Statioery & Printing			19945.00
Student Diary & Identity Card			3000.00
Tour			17000.00
Telephone Charges			6028.00
Travelling Allowance			28635.00
Calcutta University Fees			
Sports Fee	12240.00		
Registration Fee	33900.00		
Form Fee	16800.00		
Examination Fee	246300.00		
Re-examination Fee	22375.00		
Deploma Fee	90.00		331705.00
Depreciation as per Schudule 20 of Annexure-2			250278.00
Registration of Deeds			1200.00
Wall magazine			90.00
Excess of Income over Expenditure			324597.00
			14109755.00

Principal,
Purash-Kanpur Haridas Nandi
Mahavidyalaya, Howrah

D.S. TIWARI & ASSOCIATES * Chartered Accountants * Kolkata

PURASH KANPUR HARIDAS NANDI MAHAVIDYALAYA

P.O. - Kanpur, Dist.- Howrah, Pin - 711410, West Bengal

Income & Expenditure Account for the year ended 31st March, 2013

	Expenditure	Amount (In Rs.)	Amount (In Rs.)		Income	Amount (In Rs.)	Amount (In Rs.)
To	Advertisement		14,067.00	By	Collection of Fees		
To	Accounting Charges		2,500.00		Admission Fees	58,045.00	
To	Annual Maintenance Contract		21,500.00		Building Maintenance Fees	74,400.00	
To	Audit Fees for Certification		3,400.00		Casual Fees	22,320.00	
To	Ad-hoc Bonus 12-13 (Coll. Fund)		17,500.00		College Fees	524,600.00	
To	Blood donation camp		1,987.00		Examination Fees	25,090.00	
To	Bank Charges		2,399.00		Identity Card	9,615.00	
To	Building Maintenance		48,016.00		Sports Fees	8,340.00	
To	Conveyance Expenses		71,161.00		Session Charges (1/5 of 59440)	11,888.00	
To	Casual Labour		4,440.00		Tour Fees	16,720.00	
To	Copier Charges		457.00		Transfer Fees	110.00	
To	Carrying Charges		2,650.00		C.U. Sports Fees	22,810.00	
To	College Fees		10,752.00		C.U. Registration Fees	41,580.00	
To	Charges Allowance (Addl.)		39,500.00		C.U. Form Fees	22,300.00	
To	College Examination Fees		21,600.00		C.U. Examination Fees	344,737.00	
To	Calcutta University Fees				C.U. Re-Examination Fees	17,180.00	1,199,735.00
To	Sport Fees	14,200.00		By	Form		25,546.00
To	Registration Fees	39,500.00		By	Group Insurance		12,240.00
To	Form Fees	19,540.00		By	Grant-in-Aid		
To	Examination Fees	373,560.00			- Pay & Allowance	14,037,794.00	
To	Re-Examination Fees	19,060.00	465,860.00		- Ad-hoc Bonus 2010-11	14,700.00	
To	Contingency		3,746.00		- Leave Encashment	809,995.00	
To	Computer Maintainance		20,685.00		- Part-time Teachers Allowance	1,322,566.00	
To	College Affiliation Fees		2,000.00		- Part-time&Contractual Teachers	513,600.00	16,698,655.00
To	Deposit of 50% Tuition Fees		123,328.00	By	Grant-in-Aid Receivable Mar'13		1,293,481.00
To	Depreciation (Annexure-2)		450,056.00	By	Interest on General Fund		8,468.00
To	Ex-gratia College Fund		8,650.00	By	Newpapers & Periodicals		440.00
To	Electric Charges		45,960.00	By	National Seminar(UGC Sponsored		200.00
To	Entertainment		14,958.00	By	Profession Tax		69,150.00
To	Form		145.00	By	Part-time & Cont. allowance (T.S)		262,000.00
To	Festival		7,344.00	By	Post Matric Scholarship (2011-12)		37,800.00
To	Foundation Day Celebration		9,865.00	By	Revenue Stamp		307.00
To	Group Insurance		12,243.00	By	Tuition Fees	480,865.00	
To	Guest Lecture Allowance		294,500.00		Less: Refund from Students	1,565.00	
To	Grant for Leave Encashment	809,995.00				479,300.00	
To	Grant for PTTs	1,322,566.00			Less: Arrear Fees 2011-12	168,614.00	
To	Grant-in-Aid for CWTT	513,600.00	2,646,161.00			310,686.00	
To	Identity Card		15,250.00		Add: Recoverable for 2012-13	252,200.00	562,886.00
To	Income Tax Return		6,304.00				
To	Holiday Allowance		4,850.00	By	Excess of Expenditure over		142,905.00
To	Lawyer Fees		2,000.00		Income		
To	Liabilites:						
To	Audit Fees	3,500.00					
To	Pay & Allwn (Mar. 2013)	1,293,481.00					
To	Part-time Allowance (N.T.S.)	20,900.00					
To	Guest Lecture Allowance Feb,13	30,000.00					
To	Guest Lecture Allowance Mar,13	52,000.00					
To	Telephone Charges	331.00					
To	Electricity Charges	19,332.00	1,419,544.00				
To	Medical Treatment		1,840.00				
To	Newspaper & Periodicals		5,462.00				
To	Oil & Gas		20,113.00				
To	Postage		367.00				
To	Profession Tax		69,350.00				
To	Part-time Allowance (N.T.S.)		171,392.00				
To	Post Matric Scholarship 2011-12		37,800.00				
To	Revenue Stamp		400.00				
To	Repair & Maintainance		30,068.00				
To	Salary(Grant-in-Aid Pay & Allwn.)		14,037,794.00				
To	Sport Fees		13,271.00				
To	Sanitary & Printing		20,696.00				
To	Tour		27,000.00				
To	Telephone Charges		5,654.00				
To	Travelling Allowance		35,228.00				
To	Web designing & Development		22,000.00				
			20,313,813.00				20,313,813.00

LUHARIWALA SHIV & ASSOCIATES KOLKATA Chartered Accountants

Principal & Secretary
Purash-Kanpur Haridas Nandi
Mahavidyalaya, Howrah

PURASH KANPUR HARIDAS NANDI MAHAVIDYALAYA

P.O. - Kanpur, Dist.- Howrah, Pin - 711410, West Bengal

Income & Expenditure Account for the year ended 31st March, 2014

	Expenditure	Amount (In Rs.)	Amount (In Rs.)		Income	Amount (In Rs.)	Amount (In Rs.)
				By	Collection of Fees		
To	Advertisement		14,925.00		Admission Fee	58,440.00	
To	Accounting Charge		1,000.00		Building Maintenance Fee	106,500.00	
To	Annual Maihntenance Charge		2,500.00		Casual Fee	9,520.00	
To	Audit Fee for Certification		29,764.00		College Fee	787,500.00	
To	Ad-hoc Bonus for 2012-13 (Govt.)		18,200.00		College Examination Fee	66,400.00	
To	Bank Charges		5,073.00		Identity Card	10,240.00	
To	Building Maintenance		15,530.00		Sports Fee	8,380.00	
To	Conveyance Expenses		28,225.00		Session Charge (1/5th of 75900)	15,180.00	
To	Casual Labour		2,090.00		Tour Fee	16,750.00	
To	Casual Fee		13,488.00		Cultural Function Fee	36,200.00	
To	College Fee		5,000.00		C.U. Sports Fee	20,340.00	
To	Copier Charges		540.00		C.U. Registration Fee	25,080.00	
To	Charge Allowance (Addl.)		42,000.00		C.U. Form Fee	20,325.00	
To	Cultural Function Fee		58,226.00		C.U. Examination Fee	355,350.00	
To	College Examination		22,351.00		C.U. Re-Examination Fee	17,340.00	
To	Calcutta University Fees				C.U. Zonal Centre Fee	14,190.00	
To	Sports Fee	12,920.00			C.U. Co-Ordinators Remuneration	5,720.00	1,573,455.00
To	Registration Fee	36,010.00		By	Form		26,745.00
To	Form Fee	24,640.00		By	Misc. Income		1,400.00
To	Examination Fee	341,815.00		By	Grant-in-Aid		
To	Zonal Centre Fee	13,604.00			- Pay & Allowances	20,248,233.00	
To	Re-Examination Fee	20,080.00			- Ad-hoc Bonus12-13(PTTs &CWTT)	15,600.00	
To	Co-ordinator's Remuneration	2,000.00	451,069.00		- Pay & Allowance receivable Mar'14	1,378,723.00	
To	Contingency		6,644.00		- PTTs & CWTT	1,013,535.00	
To	Computer Maintenance		85,135.00		- PTTs & CWTT receivable Mar'14	74,919.00	22,731,010.00
To	Compensatory Allowance		9,500.00	By	Interest on General Fund		14,603.00
To	Deposit of 50% Tuition Fee		327,960.00	By	Newspaper & Periodicals		297.00
To	Delivery Charge		4,500.00	By	Revenue Stamp		362.00
To	Deed Agrement & Registration		1,000.00	By	Tuition Fees Collection	565,985.00	
To	Depreciation as Schedule - 25		963,984.00		Less : Refund to the students	2,795.00	
To	Ex-gratia from College Fund(13-14)		11,750.00			563,190.00	
To	Electric Charges		46,993.00		Less:Arrear Fees Collection12-13	252,200.00	
To	Entertainment		17,016.00			310,990.00	
To	Form		55.00		Add : Recoverable for 13-14	229,125.00	540,115.00
To	Festival		5,425.00				
To	Field work (Geography)		1,829.00	By	Excess of Expenditure over Income		908,400.00
To	Guest Lecturer Allowance		308,000.00				
To	Grant-in-Aid						
To	- PTTs & CWTT	1,013,535.00					
To	- PTTs & CWTTAd-hoc Bonus2013	15,600.00	1,029,135.00				
To	Honorarium		500.00				
To	Identity Card		16,950.00				
To	Income Tax Return		7,090.00				
To	LIBILITIES						
	- Pay & Allowance (Mar' 2014)	1,378,723.00					
	- PTTS & CWTT (Mar' 2014)	74,919.00					
	- Part-time Allowance (N.T.S.)	20,900.00					
	- Telephone Charge	368.00					
	- Electric Charges	16,218.00					
	- Audit Fee	3,500.00					
	- Guest Lecturer Allowance	51,000.00	1,545,628.00				
To	Medical Treatment		15,000.00				
To	Newspaper & Periodicals		5,589.00				
To	Oil & Gas		18,622.00				
To	Postage		142.00				
To	Plan & Estimate		10,000.00				
To	Part-time Allowancece -N.T.S.		229,900.00				
To	Revenue Stamp		350.00				
To	Repair & Maintenance		11,690.00				
To	Salary-Grant-in-Aid Pay&Allowance		20,248,233.00				
To	Sports Fee		34,101.00				
To	Stationery & Printing		42,225.00				
To	Tour		13,680.00				
To	Telephone Charges		8,512.00				
To	Travelling Allowance		28,795.00				
To	Vetting Fee		14,271.00				
To	Water Testing		1,352.00				
To	Xerox Maintenance		14,850.00				
			25,796,387.00				25,796,387.00

LUHARUKA SINHA & ASSOCIATES Chartered Accountants KOLKATA

Principal & Secretary
Purash-Kanpur Haridas Nandi
Mahavidyalaya, Howrah

Annexure – VI

Feedback Form

Purash Kanpur Haridas Nandi Mahavidyalaya

INTERNAL QUALITY ASSURANCE CELL (IQAC); Howrah-711410

FEEDBACK FORM FOR EVALUATION OF COLLEGE BY STUDENTS

Class:..... Session:.....

Note: This questionnaire has been designed by the IQAC to seek a feedback from the student to strengthen the quality of teaching-learning environment in the college and to look for opportunities to improve service to students and to bring excellence in teaching and learning.

[Tick (✓) in the relevant cell]

Sl.No.	Parameters	Excellent	Good	Average	Poor	Very poor
1	Completion of Sullabus					
2	Fairness of internal evaluation					
3	Interaction with faculty					
4	Interaction with administration					
5	Library facilities					
6	Computer facilities					
7	Internet facilities					
8	Recreational facilities					
9	Extension activities: a) NSS					
	b) NCC					
10	Drinking Water facilities					
11	Sanitation & Campus Cleanliness					
12.	Canteen Facilities					
13	Communication Facilities					
14.	Student-teacher relationship in the College as a whole.					

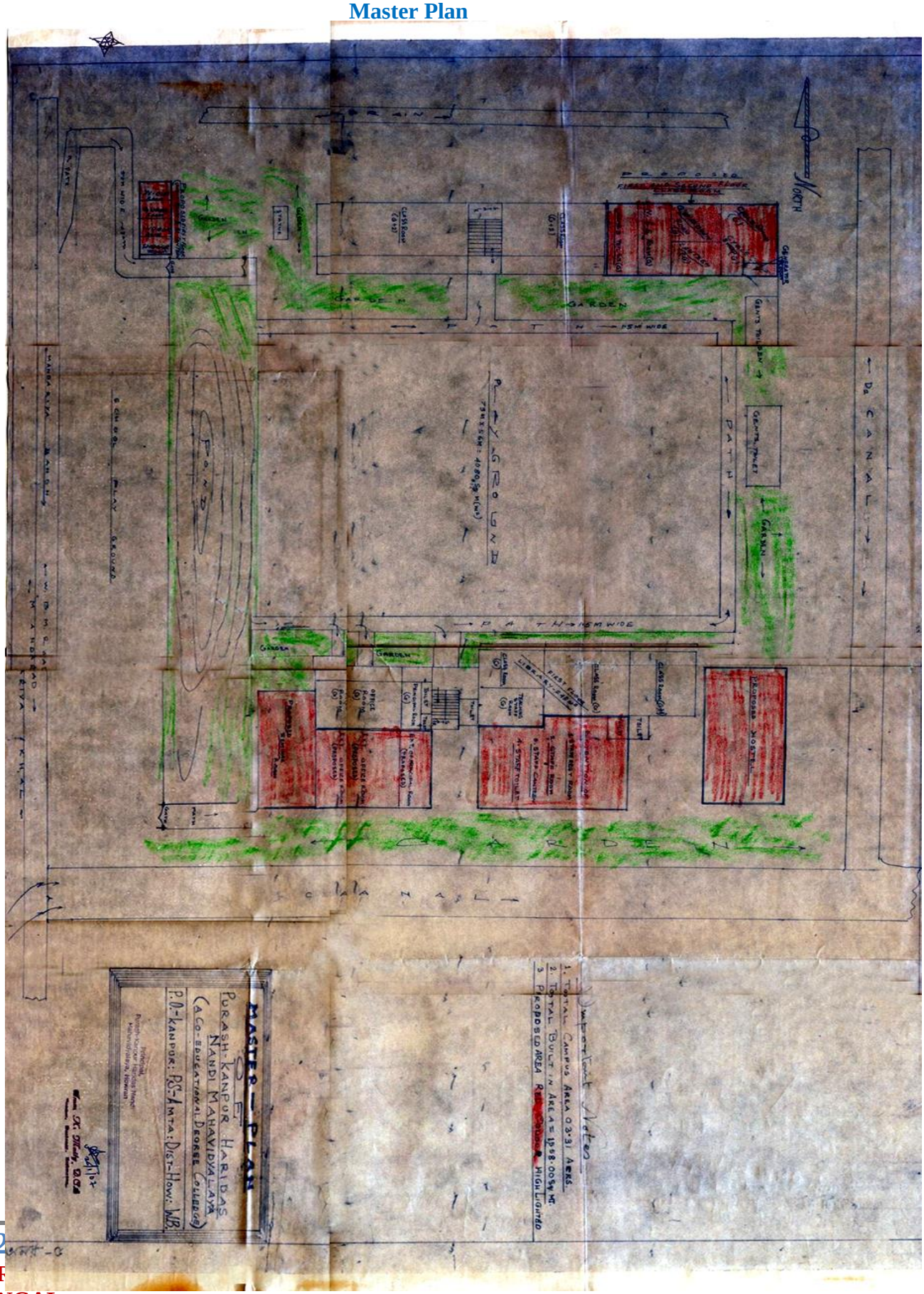
Optional :

Name of the Student:

Roll No. **Signature of the student**

Annexure – VII

Master Plan



Annexure – VIIICertificate of NAAC

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Purash - Kanpur Haridas
Nandi Mahavidyalaya
Kanpur, Dist. Howrah, affiliated to University of Calcutta
West Bengal as
Accredited
at the B level.

Date : March 31, 2007

Director

- This certification is valid for a period of *Five* years with effect from March 31, 2007
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C^{+} grade, 65-70-C^{++} grade, 70-75- B grade, 75-80- B^{+} grade, 80-85-B^{++} grade, 85-90- A grade, 90-95-A^{+} grade, 95-100-A^{++} grade (upper limits exclusive)

March 31, 2007/070

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : **Purash - Kanpur Haridas Nandi Mahavidyalaya**

Place : **Kanpur, Dist. Howrah, West Bengal**

Criterion	*Weightage* (W_i)	*Criterion Score* (C_i)
I. *Curricular Aspects*	100	61
II. *Teaching-Learning and Evaluation*	400	292
III. *Research, Consultancy and Extension*	50	25
IV. *Infrastructure and Learning Resources*	150	111
V. *Student Support and Progression*	100	73
VI. *Organization and Management*	100	75
VII. *Healthy Practices*	100	58
Total	$\Sigma W_i = 1000$	$\Sigma C_i = 695$

$$\textit{Institutional Score} = \frac{\Sigma C_i}{\Sigma W_i} \times 100 = \frac{695}{1000} \times 100 = 69.50 \simeq 70.00$$

Director

Date : March 31, 2007

March 31, 2007/070

In order to elevate the college to greater heights, the Peer Team desires that the college attempts to implement the following suggestions:

- Need-based education and professional courses be started to give more options to students. These could be introduced as 'add on' courses for which UGC grant could be availed
- Introduction of subjects covered under Life Science wouldbe beneficial for the students of rural background
- Field trips of students may be encouraged to give exposure to the outer world
- Teachers be encouraged to attend national and international conferences
- A crash programme in Functional English be introduced to enhance communicative skill of the students
- Proper encouragements be given to the girl students in sports and athletics
- Ministry of Youth Welfare, New Delhi and UGC may be approached for financial assistance to procure sports and multigym equipments
- Guidance and Counseling Cell for students be introduced to further strengthen the progression of students
- Internet facilities be provided in the library
- Linkages with Industry and NGOs be explored
- Parents-Alumni activities be formalized and strengthened
- Reprographic facility be installed in the library
- Library computerizion be under taken on priority basis
- Increase in number of full time teacher in the departments will enable formulation of new programmes, projects, etc.
- College may carefully draw up a vision plan that can be implemented during the next five years.
- More efforts be made to involves the students of departments such as Commerce, Economics, History and Political Science undertake area-

specific surveys under the supervision of teachers so that that can translate theoretical learning into practical understanding and action

The Peer Team places on record its appreciation of the initiative and dynamism shown by Principal, the Coordinator of the NAAC Steering Committee, Staff, Students, Parents and Alumni for NAAC accreditation and for the warm hospitality extended to the team during its visit to the college.

Names and signatures of the Peer Team Members :

1. Prof. A.C. Bhagabati, Chairperson ..... A. C. Bhagabati 25.2.2007

2. Prof. Jagadeesha, Member Co-coordinator 25.2.07

3. Prof Mrigen Das Member ..... Mrigen Das 25/2/07

I have read the report and agree with the observations and recommendations made by the Peer Team.

Purash Kanpur Haridas Nandi Mahavidyalaya ESTD.-1966 Dist.-Howrah Kanpur-711410

Sambhu Nath Chakraborty 25/2/07

Kanpur, Howrah District,
West Bengal, Pin – 711410
February 25, 2007

Dr Sambhu Nath Chakraborty,
Principal,
Purash Kanpur Haridas Nandi
Mahavidyalaya

Principal,
Purash-Kanpur Haridas Nandi
Mahavidyalaya, Howrah